



AGENDA

IMPERIAL VALLEY CONTINUUM OF CARE COUNCIL EXECUTIVE BOARD MEETING April 3, 2024

1:00 PM – 3:00 PM

Location: Imperial County Department of Social Services
2895 S. 4th Street, El Centro, CA 92243 (Building C - Conference Room A)

Reasonable accommodations: All public meetings are conducted in accessible locations. Requests can be made by contacting us 48 hours in advance of the meeting through one of the following options: Phone: (760) 337-6800, TTY TDD: (760) 336-4099, or Email: ivcccinquiries@co.imperial.ca.us Copies of documents may be made available through alternative formats, upon written request.

Public comments: Should you wish to provide public comment on a specific agenda item and/or any general public comment prior to the meeting, please submit your comment via email at ivcccinquiries@co.imperial.ca.us no later than 11:00 a.m. on the date of the meeting. In the subject line, provide your full name, e-mail address and the agenda item # above your written public comment(s). All e-mail comments will be read aloud for the record. You may also provide a public comment at the meeting.

Name	Executive Board	Present
Les Smith: General Manager, Desert Trails RV & Golf Resort	Chair	
Dr. Kathleen Lang: Vice President, California Health & Wellness	Vice Chair	
Sarah Enz: Director, Imperial County Public Administrator/AAA	Secretary	
Javier Moreno: Community Member	Board Member	
Leticia Plancarte: Director, Imperial County Behavioral Health	Board Member	
Cierra Justine Gibbs: Lived Experience	Board Member	
Kirk Mann: Executive Director, Imperial Valley Housing Authority	Board Member	
Rosa Diaz: CEO, IVLGBT Center	Board Member	
Sabrina Barber: Manager of Energy Business & Regulatory Compliance Programs, Imperial Irrigation District	Board Member	
Ramona Campos: Commander, American Legion Post #25	Board Member	
Richard F. Lopez: Worthy Secretary, Fraternal Order of Eagles #1559	Board Member	
Paula S. Llanas: Director, Imperial County Department of Social Services	Administrative Entity Lead	

I. **Call to Order**

II. **Roll Call**

III. **Approval of Agenda**

IV. **Approval of the Minutes**

1. Minutes of March 6, 2024 (Attachment 1)
2. Minutes of March 20, 2024, Special Meeting (Attachment 2)

V. **Public Comment**

Public Comment is limited to items listed on agenda. Any action taken as a result of public comment shall be limited to direction to staff. Please address the board as a whole, through the Executive Board Chair. Individuals will be given three (3) minutes to address the board. Topics will be given a maximum of fifteen (15) minutes. Public comments will be limited to a maximum of 30 minutes. If additional time is required for public comments, they will be heard at the end of the meeting. Please remember to follow the Public Comment Code of Conduct. No profanity or obscenity, yelling or screaming, no slander or defamatory statements, no personal threats or attacks, no hateful or demeaning language based on hate of a person's race, religion, sexual orientation, ethnicity, gender, or disability, respect all people that are present or watching, and obey the direction of the Executive Board Chair.

VI. **Discussion/Action Items**

1. Homeless Housing, Assistance and Prevention Program Round 5 (Attachment 3)
 - a. Ratify the submission of the Homeless Housing, Assistance and Prevention Program Round 5 (HHAP-5) application in the amount of \$3,671,351.79.
 - b. Ratify the HHAP-5 funding plan.
 - c. Ratify the joint application between IVCCC and County of Imperial, for the HHAP-5 grant funds.
 - d. Ratify IVCCC Chair's signature in the Memorandum of Understanding between the IVCCC and County of Imperial.
2. Seven Principles to Address Encampments Presentation (Attachment 4)
 - a. Approve the IVCCC's adoption of Seven Principles for Addressing Encampments.
3. Administrative Entity Updates (Attachment 5)
 - a. Point in Time
 - b. Homeless Resource Assistance Line
 - c. System Performance Measures

VII. **Board Member Announcements**

VIII. **Meeting Adjournment**: Next Executive Board Meeting – Wednesday, May 1, 2024, from, 1:00 PM-3:00 PM. Next General Membership Meeting – Thursday, April 11, 2024, from 8:30 AM – 10:30 AM.



Minutes

IMPERIAL VALLEY CONTINUUM OF CARE COUNCIL EXECUTIVE BOARD MEETING

March 6, 2024

01:00 PM – 03:00 PM

Location: Department of Social Services

2895 S. 4th Street, El Centro, CA 92243 (Building C – Conference Room A)

Name	Executive Board	Present
Les Smith, General Manager, Desert Trails RV & Golf Resort	Chair	
Dr. Kathleen Lang, Vice President, Health Net	Vice Chair	
Sarah Enz, Director, Imperial County Public Administrator/AAA	Secretary	X
Javier Moreno, Community Member	Board Member	X
Leticia Plancarte, Director, Imperial County Behavioral Health	Board Member	
Cierra Justine Gibbs, Lived Experience	Board Member	X
Kirk Mann, Imperial Valley Housing Authority Executive Director	Board Member	X
Rosa Diaz: CEO, IVLGBT Center	Board Member	X
Sabrina Barber, Manager of Energy Business & Regulatory Compliance Programs, Imperial Irrigation District	Board Member	
Ramona Campos, Commander, American Legion Post #25		X
Richard F. Lopez: Worthy Secretary, Fraternal Order of Eagles #1559	Board Member	X
Paula Llanas, Assistant Director, IC Department of Social Services	Administrative Entity Lead	X

- I. **Call to Order** At 1:00 pm.
- II. **Roll Call** Sarah Enz conducted roll call; board members present indicated above. Additional guests present: Patricia Arevalo Caro, Jacob Bermudez, Roque Barros, Pedro Ramirez, Christian Gamble, Gina Vargas, Imelda Lopez, Kitty Gay, Cedric Cesena, Gabriel Aguire, Ray Roben
- III. **Approval of Agenda** Secretary Sarah Enz called for a motion to approve the agenda. Mr. Javier Moreno motioned to approve and Mr. Kirk Man seconded the motion, approved (7-0).
- IV. **Approval of Minutes** Secretary Sarah Enz called for a motion to approve the minutes of February 7, 2024, meeting. Mr. Moreno motioned to approve and Ms. Cierra Gibbs seconded the motion, Ms. Enz abstained from the vote, approved (6-0).
- V. **Public Comment** None
- VI. **Discussion/Action Calendar**

1. Homeless Housing, Assistance and Prevention (HHAP) Grant Program Round 3

Ms. Araceli Lopez, Program Manager, provided an overview of the HHAP Round 3 Request for Proposals (RFP). Assembly Bill 140 authorized a \$1 billion block grant entitled the Homeless Housing, Assistance, and Prevention Grant (HHAP) Round 3.

HHAP Round 3 is designed to build on regional coordination developed through previous rounds of HEAP, HHAP, and COVID-19 funding. HHAP Round 3 should be used to continue to build regional coordination and a unified regional response to reduce and end homelessness informed by a best-practices framework focused on moving homeless individuals and families into permanent housing and support the efforts of those individuals and families to maintain their permanent housing.

The County of Imperial and the IVCCC were awarded an initial disbursement of \$1,022,165.48 and a remainder disbursement of \$3,066,496.42, with a combined total of \$4,088,661.90. An RFP was released on February 14, 2024, with available funds in the amount of \$3,139,155.30.

Eligible activities and funding are as follows: Permanent Housing and Innovative Solutions \$2,052,361.89, Rapid Rehousing \$729,804.17, Street Outreach \$178,494.62, and Services Coordination \$178,494.62.

Seven proposed projects were received in response to the RFP, as follows:

Organization	Project Name	Activity	Amount Requested
WomanHaven	Empowering Pathways	Services Coordination	\$186,748.00
Catholic Charities, Diocese of San Diego	Catholic Charities Day Center	Rapid Re-Housing	\$729,804.17
Catholic Charities, Diocese of San Diego	Catholic Charities Day Center	Street Outreach	\$178,494.62
Catholic Charities, Diocese of San Diego	Catholic Charities Day Center	Services Coordination	\$178,494.62
Riverwalk Imperial, LP	Hollies Affordable Housing	Permanent Housing	\$2,000,000.00
Riverwalk Imperial, LP	Hollies Affordable Housing	Rapid Rehousing	\$600,000.00
Cancer Resource Center of the Desert	CRCD Rapid Rehousing Program	Rapid Rehousing	\$200,000.00

The scoring and ranking committee met on March 1, 2024, to review, score and rank all proposals received. For permanent housing, Riverwalk Imperial, LP was ranked number 1, with a recommended award of \$2,000,000.00. For Rapid Rehousing, Catholic Charities, Diocese of San Diego was ranked number 1 with a recommended award of \$729,804.17. For Street Outreach, Catholic Charities, Diocese of San Diego, was ranked number 1 with a recommended award of \$178,494.62. For Services Coordination, Catholic Charities, Diocese of San Diego, was ranked number 1 with a recommended award of \$107,096.77, and WomanHaven was ranked number 2 with a recommended award of \$71,397.85

Discussion

Ms. Rosa Diaz requested additional information on the Hollies Project. Mr. Ray Roben of Riverwalk informed the Board project will be for the expansion of the current Hollies Affordable Housing location. Eight additional units will be built and all units are considered affordable housing. In light of the fact they were not awarded rapid rehousing funding, Ms. Enz inquired if they feel confident to continue with the project without the rapid rehousing funding. Mr. Roben indicated yes, they are committed to the full project.

Ms. Llanas advised the board there is a remaining amount of \$52,361.89 under permanent housing. It is the recommendation of the Administrative Entity that this amount be awarded to Riverwalk Imperial LP, as they were the only applicant who applied for permanent housing.

Action

1. A motion was made by Mr. Mann to approve HHAP Round 3 award in the amount of \$71,397.85 for WomanHaven – Empowering Pathways Services Coordination Project. Motion was seconded by Mr. Richard Lopez. Mr. Javier Moreno abstained. Motion approved (6-0).

2. A motion was made by Mr. Lopez to approve HHAP Round 3 award in the amount of \$729,804.17 for Catholic Charities, Diocese of San Diego – Catholic Charities Day Center Rapid Rehousing Project. Motion was seconded by Ms. Gibbs. Motion approved (7-0).

3. A motion was made by Mr. Mann to approve HHAP Round 3 award in the amount of \$178,494.62 for Catholic Charities, Diocese of San Diego – Catholic Charities Day Center Street Outreach. Motion was seconded by Ms. Gibbs. Motion approved (7-0).

4. A motion was made by Mr. Lopez to approve HHAP Round 3 award in the amount of \$107,096.77 for Catholic Charities, Diocese of San Diego – Catholic Charities Day Center Services Coordination. Motion was seconded by Ms. Gibbs. Motion approved (7-0).

5. A motion was made by Mr. Lopez to approve the HHAP Round 3 award in the amount of \$2,000,000.00 for Riverwalk Imperial, LP – Hollies Affordable Housing Permanent Housing. Motion was seconded by Ms. Mann. Motion approved (7-0).

6. A motion was made by Mr. Moreno to approve awarding the remaining funds in the amount of \$52,361.89 to Riverwalk Imperial, LP – Hollies Affordable Housing. The motion was seconded by Mr. Mann. Motion approved (7-0).

2. Campesinos Unidos Presentation

Imelda de Campesinos Unidos provided a Power Point Presentation on the services they provide. The mission of Campesinos Unidos is to promote self-sufficiency through greater social, economic, housing, educational, and employment opportunities for economically disadvantaged residents in the communities they serve. Campesinos Unidos housing two departments, the Energy Department and their Social Services Department.

3. Imperial Valley Wellness Foundation Presentation

Mr. Roque Barros provided a Power Point Presentation on the Imperial Valley Wellness Foundation. The mission of the foundation is advancing the health and wellness of vulnerable populations in Imperial County with the vision of making the Imperial Valley a better place to live for all.

The Wellness Foundation services as a grant maker for mission support grants that support health and wellness, supporting community engagement, and supporting nonprofit capacity building. The Wellness Foundation also services as a Rural Development Hub to strengthen community voice and visibility, strengthen civic engagement, and strengthening community capacity.

4. Administrative Entity Updates

a. Point in Time Count: The count was completed the last weekend of January. Data analysis is currently occurring and should be submitted by the end of April.

b. Homeless Hotline: The Homeless Hotline is now the Homeless Resources Assistance line and is a Coordinated Entry System (CES) access point for information and referral source for households seeking housing and homeless resources. The hotline received 133 calls during the month of January, average calls per day range 7, year to date calls are at 250. Homeless Resources Assistance Line continues to operate Monday through Friday from 8am to 5pm and now has a voicemail option. A comparison of calls by zip code was presented showing highest call volume from El Centro, followed by undisclosed areas.

c. Community Presentation: The Administrative Entity attended the City of Calipatria Community Forum to provide a presentation on CoC and the services provided through the homeless response network of providers. Services discussed included the Homeless Resource Assistance Line Coordinated Entry Access, Street Outreach Programs, Emergency Shelter (Congregate and Non-Congregate), and Rapid Rehousing Programs.

VIII. **Board Member Announcements**

Ms. Diaz announced the LGBTQ center has intimate partner violence program classes every Thursday from 4pm to 6pm. Their Youth Anger Management (YAMS) program is currently accepting referrals.

Ms. Lopez announced the Administrative Entity is hoping to schedule a special meeting on March 13th to approve the HHAP Round 5 application to the State.

IX. **Meeting Adjournment:** Meeting adjourned at 2:44pm. Next Executive Board meeting is scheduled for April 3, 2024, from 1:00-3:00pm.



Minutes

IMPERIAL VALLEY CONTINUUM OF CARE COUNCIL SPECIAL EXECUTIVE BOARD MEETING

March 20, 2024

10:00 AM – 11:00 AM

Location: Department of Social Services

2895 S. 4th Street, El Centro, CA 92243 (Building C – Conference Room A)

Name	Executive Board	Present
Les Smith, General Manager, Desert Trails RV & Golf Resort	Chair	X
Dr. Kathleen Lang, Vice President, Health Net	Vice Chair	X
Sarah Enz, Director, Imperial County Public Administrator/AAA	Secretary	X
Javier Moreno, Community Member	Board Member	
Leticia Plancarte, Director, Imperial County Behavioral Health	Board Member	
Cierra Justine Gibbs, Lived Experience	Board Member	
Kirk Mann, Imperial Valley Housing Authority Executive Director	Board Member	X
Rosa Diaz: CEO, IVLGBT Center	Board Member	X
Sabrina Barber, Manager of Energy Business & Regulatory Compliance Programs, Imperial Irrigation District	Board Member	
Ramona Campos, Commander, American Legion Post #25		
Richard F. Lopez: Worthy Secretary, Fraternal Order of Eagles #1559	Board Member	
Paula Llanas, Assistant Director, IC Department of Social Services	Administrative Entity Lead	X

- I. **Call to Order** At 10:18am.
- II. **Roll Call** Sarah Enz conducted roll call; board members present indicated above, no quorum established Additional guests present: Jacob Bermudez, Stephanie Martinez, Eleanor Vega, Alma Barrios, Wendy Bentoncourt, Sdma Ibarra
- III. **Public Comment** None
- IV. **Discussion/Action Calendar**

1. Homeless Housing, Assistance and Prevention (HHAP) Grant Program Round 5

Due to no quorum, this action item could not be voted upon. However, direction was given by Chair Les Smith to the Administrative Entity to do the following due to the application deadline of March 31, 2024, with all acts being ratified at the next scheduled Executive Board Meeting:

- a. Authorize the Administrative Entity to apply for Homeless Housing, Assistance, and Prevention Program Round 5 (HHAP-5) allocation in the amount of \$3,671,351.79.

- b. Approve the HHAP-5 funding plan, option one (1).
- c. Approve the IVCCC to apply as a joint applicant, with County of Imperial, for the HHAP-5 funding.
- d. Approve the IVCCC chair to sign the Memorandum of Understanding between the IVCCC and County of Imperial.

2. Seven Principles to Address Encampments Presentation

This item was tabled to the next scheduled Executive Board Meeting.

VIII. Board Member Announcements

Ms. Stephanie Martinez introduced, the new Account Clerk for the Administrative Entity. Ms. Martinez also advised the Executive Board a new Homeless Services Manager has been hired and will be starting next Friday.

- IX. Meeting Adjournment:** Meeting adjourned at 10:20am. Next Executive Board meeting is scheduled for April 3, 2024, from 1:00-3:00pm.

Attachment 3



IMPERIAL VALLEY CONTINUUM OF CARE COUNCIL



April 3, 2024

Dear Imperial Valley Continuum of Care Council (IVCCC) Executive Board Members:

Requested Action:

1. Ratify the submission of the Homeless Housing, Assistance and Prevention Program Round 5 (HHAP-5) application in the amount of \$3,671,351.79.
2. Ratify the HHAP-5 funding plan.
3. Ratify the joint application between IVCCC and County of Imperial, for the HHAP-5 grant funds.
4. Ratify IVCCC Chair's signature in the Memorandum of Understanding between the IVCCC and County of Imperial.

Background

The California Interagency Council on Homelessness (Cal ICH) has announced the availability of \$1 billion in Homeless Housing, Assistance and Prevention Round 5 (HHAP-5) grant funding. The fifth round of HHAP funding was authorized by Section 17 of AB 129 (Chapter 40, Statutes of 2023; Health & Safety Code (HSC) § 50230, et seq.), which was signed into law by Governor Gavin Newsom on July 10, 2023. Eligible applicants for this funding include California's 13 largest cities, 58 counties, and 44 Continuums of Care. HHAP Round 5 is designed for the purpose of organizing and deploying the full array of homelessness programs and resources comprehensively and effectively, and to sustain existing federal, state, and local investments towards long-term sustainability of housing and supportive services.

Cal ICH released the Continuum of Care (CoC) and Counties HHAP-5 base allocations with the Imperial County CoC CA-613 being allocated \$1,873,701.34 and the County of Imperial being allocated \$1,797,650.45 for a total of \$3,671,351.79. As such, the Administrative Entity is seeking IVCCC Executive Board direction and approval to submit HHAP-5 application.

Respectfully,

Paula S. Llanas, MSW
Director – Social Services

Homeless Housing, Assistance and Prevention Program - Round 5 (HHAP-5)

Presented to the IVCCC Executive Board on April 3, 2024



Agenda

1. Purpose and Program Objectives
2. Allocations and Disbursements
3. Eligible Uses
4. Data Components
5. Application Components
6. Recommended Funding Plan
7. Recommended Actions



Purpose and Program Objectives

Purpose and Program Objectives

HHAP-5 is established for the purpose of organizing and deploying the full array of homelessness programs and resources comprehensively and effectively, and to sustain existing federal, state, and local investments towards long-term sustainability of housing and supportive services.

- To accomplish these goals, HHAP-5 requires applicants to create and implement Regionally Coordinated Homelessness Action Plans.



Purpose and Program Objectives (cont.)

To successfully reduce homelessness through this funding, California Interagency Council on Homelessness (Cal ICH) also expects applicants to:

- Foster robust regional collaboration and strategic partnerships aimed at fortifying the homeless services and housing delivery system.
- Ensure the long-term sustainability of housing and supportive services.
- Demonstrate sufficient resources dedicated to long-term permanent housing solutions.
- Demonstrate a commitment to address racial disproportionality in homeless populations and achieve equitable provision of services and outcomes.
- Establish a mechanism for people with lived experience of homelessness to have meaningful and purposeful opportunities to inform and shape all levels of planning and implementation.
- Fund projects that provide housing and services that are Housing First compliant, and delivered in a low barrier, trauma informed, and culturally responsive manner.
- Cal ICH strongly encourages applicants to prioritize the use of HHAP funds to assist people to remain in or move into safe, stable, permanent housing.



Allocation and Disbursements

Allocations

- Cal ICH released the Continuum of Care and Counties HHAP-5 base allocations.

Jurisdiction	Base Program Allocation	Planning Allocation	Initial Supplemental Allocation	Total
Imperial County CoC CA-613	\$ 1,637,737.80	\$ 20,471.72	\$ 215,491.82	\$ 1,873,701.34
County of Imperial	\$ 1,571,264.34	\$ 19,640.80	\$ 206,745.31	\$ 1,797,650.45
Total Per Category	\$ 3,209,002.14	\$ 40,112.52	\$ 422,237.13	\$ 3,671,351.79



Initial Disbursement

Once contracts are executed, Cal ICH will take the necessary steps to disburse the initial HHAP-5 allocations to each Administrative Entity, including:

- HHAP-5 Planning Allocations: 100% of HHAP -5 planning allocation.
- Initial HHAP-5 Program Allocations: 50% of HHAP-5 base allocation.
- Supplemental Funding allocations: 100% share of the \$100 million supplemental funding.

Cal ICH and recipients of HHAP-5 shall post final HHAP-5 program applications to their respective internet websites within 30 days of disbursement to the applicant.



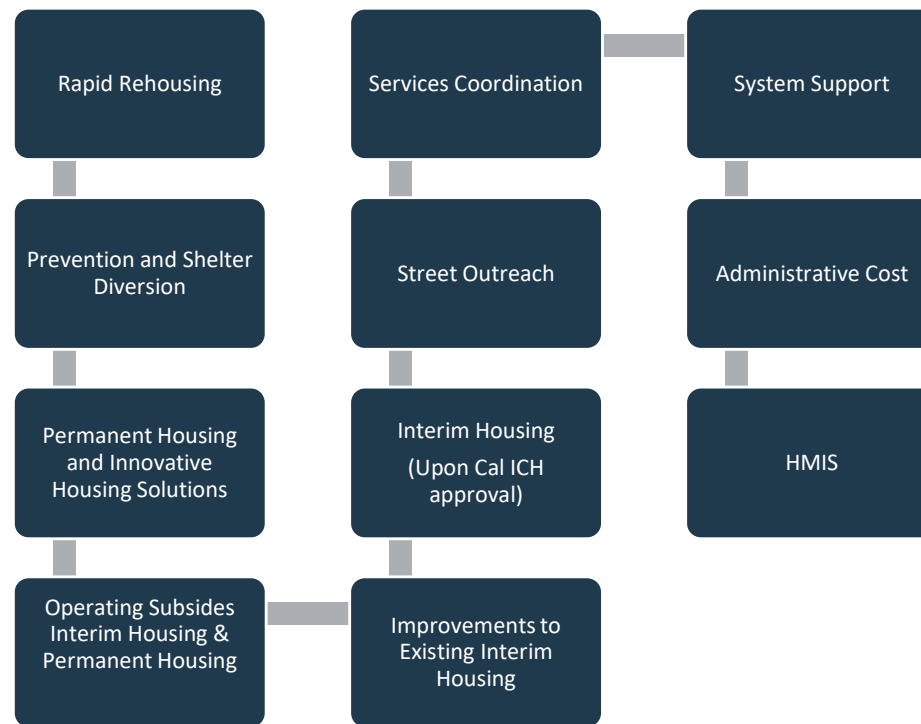
Remainder Disbursement

- To be eligible to receive the remainder 50% of the HHAP-5 base allocation, eligible applicants must (1) demonstrate sufficient spenddown of the initial HHAP-5 program allocation and (2) submit an updated Regionally Coordinated Action Plan no later than January 31, 2026.
1. To demonstrate sufficient spenddown, grantees must obligate at least 75% of the initial HHAP-5 allocation and expend at least 50% of the initial HHAP-5 allocation by June 30, 2026. If a grantee fails to obligate or expend the minimum amount, Cal ICH shall not disburse the remaining 50% of its HHAP-5 base allocation unless both of the following occur:
 - a. On or before June 30, 2026, the recipient submits an alternative disbursement plan that includes an explanation for the delay and a plan to fully expend these funds by December 31, 2027.
 - b. Cal ICH approves the submitted alternative disbursement plan.



Eligible Categories

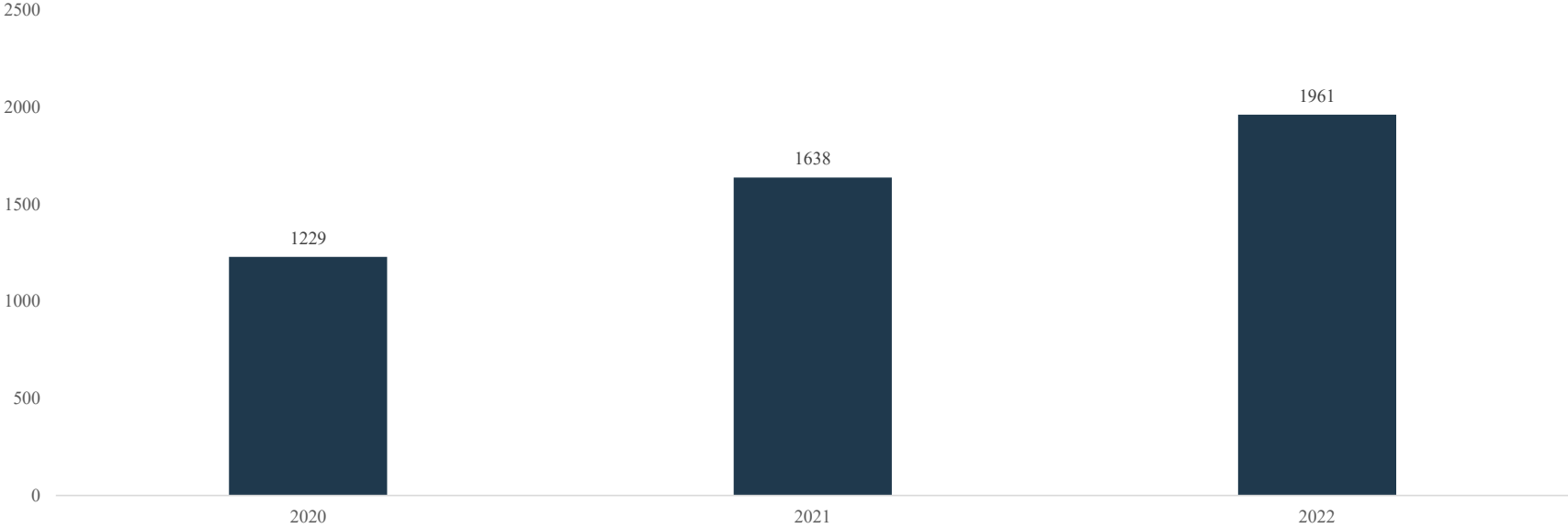
HHAP-5 Eligible Categories/Uses



Data Components

System Performance Measures (SPM)

Number of Persons Accessing Services



Application Components

Application Components

Pursuant to HSC section 50233, applicants for HHAP-5 funding must:

- Apply as part of a region.
- Be signatory to a Regionally Coordinated Homelessness Action Plan that has been approved by the Cal ICH.
- Submit a complete application package to the Cal ICH. The application must adhere to the prescribed formats and include the following essential components per HSC section 50235(f):
 - Regional administrative and contracting information in the prescribed format, as required for Cal ICH to complete contracts and disbursement of funds.
 - A detailed funding plan for how the applicant intends to use the funds in the prescribed format.
 - A Regionally Coordinated Homelessness Action Plan pursuant to HSC section 50233(c).
 - A Memorandum of Understanding (MOU) signed by each eligible applicant that is participating in the Regionally Coordinated Homelessness Action Plan.



Regionally Administrative and Contracting Information

1. Must be submitted following the prescribed format, which must include the name and contact information of each eligible applicant that is applying as part of the regional application.
2. While HHAP-5 requires that regions submit one coordinated application, each eligible applicant may choose to either:
 - Receive and administer their allocation separately or
 - Designate one of the eligible applicants within their region to receive and administer their HHAP-5 allocation.



Funding Plan(s)

1. Applicants must develop data-driven plans which fund the state's priorities and commit to spending funds to sustain existing investments towards long-term sustainability of housing and supportive services, with a focus on permanent housing solutions. HHAP-5 grantees must use at least 10% of their allocation for services for homeless youth.
2. HSC 50236(c) prohibit funding any new interim housing projects unless it has been proven that there is sufficient resources in the region and Cal ICH has granted permission.



Regionally Coordinated Homelessness Action Plan

1. Applicants must present a Regionally Coordinated Homelessness Action Plan that fully complies with HSC section 50233(c). This plan shall lay out a strategic approach to address homelessness within the region, emphasizing collaborative efforts among participating applicants. The plan must include the following key elements and follow the specified process.
 - a. Identify Roles and Responsibilities
 - b. System Performance Measures
 - c. Key Actions to Improve Performance
 - d. Key Actions to Ensure Racial and Gender Equity
 - e. Key Actions to Reduce Exits to Homelessness from Institutional Settings
 - f. Utilization of Funding Programs to End Homelessness
 - g. Connecting Individuals to Support Services



Memorandum of Understanding

1. A Memorandum of Understanding (MOU) must be submitted along with the application. This MOU must be signed by each participating applicant committing to participate in and comply with the Regionally Coordinated Homelessness Action Plan. The finalized Regionally Coordinated Homelessness Action Plan must be reflected in this Memorandum of Understanding (MOU). Regions are encouraged to update these MOUs to reflect any subsequent updates or revisions in their Action Plans.



Application Development, Submission, and Posting

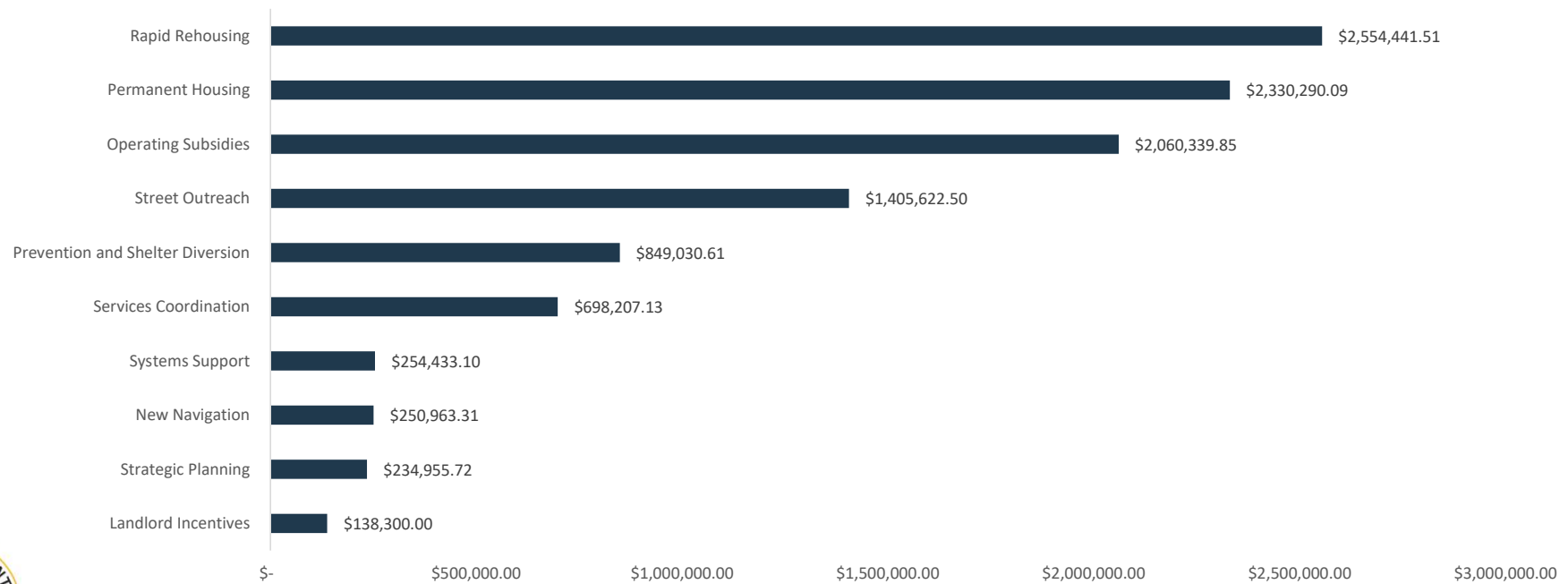
1. Per HSC sections 50233 (d) and (e), participating applicants are required to collaborate and engage in a public stakeholder process while developing the Regionally Coordinated Homelessness Action Plan.
2. Per HSC 50235 sections (g) and (h)(11), participating applicants or CoC entities involved in the Regionally Coordinated Homelessness Action Plan are required to publish the proposed, approved, and amended versions of their Action Plans on their respective internet websites.



Previous Investments and Proposed Budget

Previous Investments by Category (HHAP Rounds 1-4)

\$11,582,358.14



Previous Investments by Category (HHAP Rounds 1-4)

\$11,582,358.14

Category	HHAP 1	HHAP 2	HHAP 3	HHAP 4
Rapid Rehousing	19%	16%	20%	30%
Permanent Housing			57%	
Operating Subsidies	36%	38%		11%
Street Outreach	18%	21%	5%	11%
Prevention and Shelter Diversion	3%			30%
Administration	7%	7%	7%	7%
Services Coordination		13%	5%	11%
Systems Support				
New Navigation	8%		6%	
Strategic Planning	5%	5%		
Landlord Incentives	4%			
Total	100%	100%	100%	100%



HHAP 4 Local Homelessness Action Plan (November 2022)

GOALS

Outcome Goal #1a: Reducing the number of persons experiencing homelessness.

Outcome Goal #1b: Reducing the number of persons experiencing homelessness on a daily basis.

Outcome Goal #2: Reducing the number of persons who become newly homeless.

Outcome Goal #3: Increasing the number of people exiting homelessness into permanent housing.

Outcome Goal #4: Reducing the length of time persons remain homeless.

Outcome Goal #5: Reducing the number of persons who return to homelessness within six months after exiting homelessness to permanent housing.

Outcome Goal #6: Increasing successful placements from street outreach.

STRATEGIES

The CoC will continue to apply for Federal and State funding and work with other partnering to ensure the CoC is able to capture funding to support programs that provide essential assistance and support to our homeless population. Important programs such as street outreach, rapid rehousing, transitional housing, homeless prevention, emergency shelter and permanent housing will continue to be given a priority.

The CoC will continue pursuing the development of affordable permanent housing units with the assistance of federal and state funding programs. The CoC will coordinate efforts to support housing developers, consumers, service providers, local planning department and County staff to explore new ways to create and streamline affordable housing for target populations.

Fully implement and train agencies on utilization of the CES Place Value Assessment tool and HMIS.

The CoC will continue to increase education on access to mainstream resources for households at risk of homelessness.

The CoC will focus on efforts to ensure more of our homeless male populations and specifically the White Non-Hispanic males receive public outreach and equitable access to services as other races.

The CoC will continue to build on the relationship with the Imperial Valley Housing Authority and Service Providers to capture housing leads and stock.



IVCCC Funding Principles

The IVCCC Executive Board established funding principles to guide and prioritize grant allocations. The five (5) principles below were established during the IVCCC Executive Board meeting held on March 6, 2019.

1. Invest in programs that support Imperial County's service priorities: permanent housing, rapid re-housing, emergency shelters, transitional housing, and supportive services to end homelessness.
2. Invest in programs that support Imperial County's homeless population priorities and align with the U.S. Department of Housing and Urban Development (HUD) recommended subpopulations such as veterans, youth, families, and chronically homeless individuals.
3. Invest in programs that work towards eradicating homelessness in the region by addressing the underlying causes and lessening the negative impact on individuals, families, and community.
4. Invest in programs that address significant service gaps among the chronically homeless and establish accountable, long-term, and sustainable results.
5. Invest in programs that support the housing first policy and emphasize a comprehensive coordinated service delivery approach to wraparound services to ensure successful housing and self-sufficiency outcomes.



Funding Plan

	Rapid Rehousing	Prevention and Shelter Diversion	Delivery of Permanent Housing and Innovative Housing Solutions	Operating Subsidies - Permanent Housing	Operating Subsidies - Interim Housing	Improvements to Existing Interim Housing	Interim Housing	Street Outreach	Services Coordination	System Support	Administrative Cost	Additional 1% for HMIS	Total
Overall Budget	\$ 183,567.59	\$ 183,567.59	\$ 1,945,816.44	\$ 367,135.18				\$ 146,854.07	\$ 73,427.03	\$ 110,140.55	\$ 256,994.63	\$ 36,713.52	\$ 3,304,216.60
Youth Set Aside	\$ 36,713.52	\$ 73,427.04	\$ 256,994.63										\$ 367,135.19
Total	\$ 220,281.11	\$ 256,994.63	\$ 2,202,811.07	\$ 367,135.18				\$ 146,854.07	\$ 73,427.03	\$ 110,140.55	\$ 256,994.63	\$ 36,713.52	\$ 3,671,351.79

Funding plan is based on IVCCC Local Homelessness Action Plan and Funding Principles



Funding Plan (cont.)

	Rapid Rehousing	Prevention and Shelter Diversion	Delivery of Permanent Housing and Innovative Housing Solutions	Operating Subsidies - Permanent Housing	Operating Subsidies - Interim Housing	Improvements to Existing Interim Housing	Interim Housing	Street Outreach	Services Coordination	System Support	Administrative Cost	Additional 1% for HMIS	Total
Funding Plan without Youth Set Aside	5%	5%	53%	10%				4%	2%	3%	7%	1%	90%
Youth Set Aside	1%	2%	7%										10%
Total	6%	7%	60%	10%				4%	2%	3%	7%	1%	100%

Funding Plan is based on IVCCC Local Homelessness Action Plan and Funding Principles



Recommended Actions

Recommended Actions

1. Ratify the submission of the Homeless Housing, Assistance and Prevention Program Round 5 (HHAP-5) application in the amount of \$3,671,351.79.
2. Ratify the HHAP-5 funding plan.
3. Ratify the joint application between IVCCC and County of Imperial, for the HHAP-5 grant funds.
4. Ratify IVCCC Chair's signature in the Memorandum of Understanding between the IVCCC and County of Imperial.



Thank you



Regionally Coordinated
Homeless Housing, Assistance and Prevention Program
ROUND 5

Notice of Funding Availability (NOFA)



**California
Interagency Council
on Homelessness**

In Partnership with the Department of Housing and Community Development



Gavin Newsom, Governor

Lourdes M. Castro Ramírez, Secretary
Business, Consumer Services and Housing Agency

801 Capitol Mall, Suite 601 | Sacramento, CA 95814

Telephone: (916) 651-2820

Website: <https://www.bcsd.ca.gov/calich>

HHAP Round 5 Program Email: calichgrants@bcsd.ca.gov

September 29, 2023

Table of Contents

- I. OVERVIEW..... 2**
 - A. AUTHORIZING STATUTE2
 - B. PURPOSE AND PROGRAM OBJECTIVES3
 - C. AVAILABLE FUNDING4
- II. ELIGIBLE APPLICANTS 5**
 - A. DEFINITION OF “REGION”5
 - B. REGIONAL DISBURSEMENT OPTIONS5
 - C. INELIGIBLE ENTITIES6
- III. ELIGIBLE USES..... 6**
 - A. STATE PRIORITIES FOR HHAP-5 FUNDING.....7
 - B. ELIGIBLE USE CATEGORIES.....7
 - C. ELIGIBLE USE CHANGES UNDER HHAP-513
- IV. APPLICATION TIMELINE..... 16**
 - A. TIMEFRAME FOR RELEASING BASE ALLOCATIONS17
- V. APPLICATION REQUIREMENTS..... 17**
 - A. REQUIRED COMPONENTS – REGIONAL ADMINISTRATIVE AND CONTRACTING INFORMATION18
 - B. REQUIRED COMPONENTS – FUNDING PLAN(S)18
 - C. REQUIRED COMPONENTS – REGIONALLY COORDINATED HOMELESSNESS ACTION PLAN19
 - D. REQUIRED COMPONENTS – MEMORANDUM OF UNDERSTANDING24
 - E. REQUIRED STEPS – APPLICATION DEVELOPMENT, SUBMISSION, AND POSTING24
 - F. CAL ICH’S ROLE – CONSULTATION AND CONSIDERATION26
- VI. APPLICATION REVIEW AND AWARD PROCESS..... 26**
- VII. FUNDS DISBURSEMENT 27**
 - A. INITIAL DISBURSEMENT.....27
 - B. REMAINDER DISBURSEMENT.....27
 - C. FINAL EXPENDITURE DEADLINE.....28
- VIII. MONITORING, DOCUMENTATION, AND REPORTING 28**
 - D. REPORTING29
 - E. FISCAL MONITORING REQUIREMENTS.....30
 - F. OTHER REQUIREMENTS31
- IX. GRANT ADMINISTRATION TRANSITION 31**
- X. RESOURCES AND CONTACT INFORMATION 32**
- APPENDICES..... 33**
 - APPENDIX A: DEFINITIONS33
 - APPENDIX B: FUNDS BREAKDOWN FOR THIS NOFA – HHAP-5 ALLOCATION36

I. OVERVIEW

DATE:	September 29, 2023
MEMORANDUM FOR	ALL ELIGIBLE APPLICANTS
FROM:	Meghan Marshall, Executive Officer California Interagency Council on Homelessness
SUBJECT:	NOTICE OF FUNDING AVAILABILITY (NOFA) HOMELESS HOUSING, ASSISTANCE AND PREVENTION (HHAP) PROGRAM – ROUND 5

The California Interagency Council on Homelessness (Cal ICH) is pleased to announce the availability of the Regionally Coordinated Homeless Housing, Assistance and Prevention (HHAP) Program Round 5 (HHAP-5) grant funding.

The legislature appropriated \$1 billion to fund HHAP-5. This NOFA makes available \$760 million of the \$1 billion appropriated to eligible Cities, Counties, and Continuums of Care (CoCs) as the HHAP-5 base allocations and \$9.5 million for planning allocations. Of the \$1 billion appropriation, \$20 million is set aside for tribal applicants and \$161.5 million is set aside for eligible City and County applicants for Supplemental Homekey funding in Fiscal Year (FY) 24-25. Both of these set asides will be made available through separate NOFAs in 2024.

In addition to the \$1 billion appropriation, Assembly Bill [\(AB\) 129](#) reallocates \$360 million from prior HHAP funding appropriations (HHAP-3 and HHAP-4 bonus funding) towards supplemental funding under HHAP-5. Under this NOFA, \$100 million of this supplemental funding will be distributed along with the \$760 HHAP-5 base allocations for eligible Cities, Counties, and CoCs, using the same allocation methodology as the base funding. This NOFA makes a total of \$869.5 million available to eligible cities, counties, and CoCs: the \$760 million HHAP-5 base allocation, \$9.5 million planning allocation, and \$100 million in supplemental funding. The remaining \$260 million of supplemental funding will be made available through a separate application in FY 24-25.

To be considered eligible for HHAP-5 base allocations, eligible applicants **must** apply as part of a region and **must** be signatory to a Regionally Coordinated Homelessness Action Plan which must be approved by the Council. (See [definition of a region](#) for purposes of HHAP-5 under the Eligible Applicants section II.A below.)

A. Authorizing Statute

HHAP-5 is a \$1 billion grant program authorized by Section 17 of AB 129 (Chapter 40, Statutes of 2023; Health & Safety Code (HSC) § 50230, et seq.), which was signed into law by Governor Gavin Newsom on July 10, 2023.

HSC section 50232(h) states that “In administering this chapter, the Council shall not be subject to the rulemaking provisions of the Administrative Procedure Act (Chapter 3.5 (commencing with Section 11340) of Part 1 of Division 3 of Title 2 of the Government Code).” This NOFA establishes Cal ICH’s guidelines for HHAP-5, including the terms, conditions, forms, procedures, and other mechanisms that Cal ICH deems necessary to administer HHAP-5. The guidelines contained in this NOFA are adopted as if they have the “dignity of statutes.” (*Ramirez v. Yosemite Water Company, Inc.* (1999) 20. Cal. 4th 785, 799.)

Pursuant to HSC section 50231, it is the intent of the Legislature to transfer the HHAP grant administration work of Cal ICH to the Department of Housing and Community Development (HCD) during FY 23-24. (See [Section IX “Grant Administration Transition”](#) below for more information.)

B. Purpose And Program Objectives

HHAP-5 is established for the purpose of organizing and deploying the full array of homelessness programs and resources comprehensively and effectively, and to sustain existing federal, state, and local investments towards long-term sustainability of housing and supportive services. (HSC §§ 50232(a) and 50236(a).) To accomplish these goals, HHAP-5 requires applicants to create and implement Regionally Coordinated Homelessness Action Plans.

In order to successfully reduce homelessness through this funding, Cal ICH also expects applicants to:

- Foster robust regional collaboration and strategic partnerships aimed at fortifying the homeless services and housing delivery system. This should be achieved through the formulation of data-driven and cross-system plans designed to allocate resources in alignment with the state’s priorities for homeless housing solutions. This means implementing strategies that create and sustain regional partnerships and emphasize permanent housing solutions.
- Ensure the long-term sustainability of housing and supportive services, by strategically pairing these funds with other local, state, and federal resources to effectively reduce and ultimately end homelessness. Applicants are encouraged to follow the guidance provided in [“Putting the Funding Pieces Together: Guide to Strategic Uses of New and Recent State and Federal Funds to Prevent and End Homelessness”](#).
- Demonstrate sufficient resources dedicated to long-term permanent housing solutions, including capital and operating costs.
- Demonstrate a commitment to address racial disproportionality in

homeless populations and achieve equitable provision of services and outcomes for Black, Native and Indigenous, Latinx, Asian, Pacific Islanders and other People of Color who are disproportionately impacted by homelessness.

- Establish a mechanism for people with lived experience of homelessness to have meaningful and purposeful opportunities to inform and shape all levels of planning and implementation, including through opportunities to hire people with lived experience.
- Fund projects that provide housing and services that are Housing First compliant, per HSC section 50234(f), and delivered in a low barrier, trauma informed, and culturally responsive manner. Individuals and families assisted with these funds must not be required to receive treatment or perform any other prerequisite activities as a condition for receiving interim or permanent housing, or other services for which these funds are used. Housing First should be adopted within the entire local homelessness response system, including outreach and interim housing, short-term interventions like rapid re-housing, and longer-term interventions like supportive housing.
- Cal ICH strongly encourages applicants to prioritize the use of HHAP funds to assist people to remain in or move into safe, stable, permanent housing. HHAP funding should be housing-focused -- either funding permanent housing interventions directly or, if used for interim housing or street outreach, have clear pathways to connect people to permanent housing options.

C. Available Funding

HHAP Round 5 funding will be made available as non-competitive allocations to eligible applicants, including CoCs, large cities, and counties, as follows:

Eligible Applicant Type	Percentage	Estimated allocation: HHAP Round 5 Planning	Estimated allocation: HHAP Round 5 Base	Estimated allocation: Initial \$100M Supplemental Funding Allocations
Cities	42%	\$3.99 M	\$319.2 M	\$42 M
Counties	28%	\$2.66 M	\$212.8 M	\$28 M
CoC	30%	\$2.85 M	\$228 M	\$30 M

For the HHAP-5 planning allocation, individual allocations for each eligible applicant will be based on the proportionate share of the state’s homeless

population as reported by the United States Department of Housing and Urban Development (HUD) in the 2022 Point-In-Time (PIT) count. See [Section III C 3, “One Percent Planning Allocation”](#). For both the HHAP-5 base allocation and the initial \$100 million supplemental funding, individual allocations for each of the eligible applicants will be based on their proportionate share of the state’s homeless population as reported by HUD in the 2023 PIT count. Allocation amounts will be calculated and shared with applicants once HUD publishes their 2023 Annual Homeless Assessment Report (AHAR). Cal ICH currently anticipates providing eligible applicants with these allocation amounts by the end of January 2024.

II. ELIGIBLE APPLICANTS

Eligible applicants for HHAP program funds are the same as in round 4 of HHAP funding which include:

- California's 44 CoCs identified by HUD.
- California’s 14 Large cities with a population of 300,000 or more as of January 1, 2022.
- California’s 58 Counties.

Per HSC sections 50233(a) and 50235(c)(1), eligible applicants **must** apply as part of a region and be a signatory to a Regionally Coordinated Homelessness Action Plan to be approved by the Council.

A. Definition of “Region”

For purposes of HHAP-5, the term “region” refers to the geographic area served by a county, including all cities and the CoC or CoCs within it. (HSC § 50230(v)(1).) When multiple counties are served by the same CoC, those counties may choose to apply together or as separate county regions. CoCs that serve multiple counties must participate in the Regionally Coordinated Homelessness Action Plan of each regional applicant that is part of the CoC; however, multi-county regions that are served by the same CoC are encouraged to apply as one region.

Additionally, all CoCs within the County of Los Angeles shall be considered part of a single region, along with the county and big cities within the county, and therefore must apply together. (HSC § 50230(v)(2).)

B. Regional Disbursement Options

While geographic regions are required to apply together and to jointly complete a Regionally Coordinated Homelessness Action Plan, each applicant (large city, county and CoC) shall have the discretion to receive their base allocation directly **or** they may designate an eligible applicant in their region to serve as their Administrative Entity. This selection will indicate to Cal ICH which eligible applicant will enter into contract with the state to receive and

administer each eligible applicant's HHAP-5 allocation. The Administrative Entity is responsible for administering the funds, contracting (when necessary) with sub-recipients, reporting on HHAP-5 dollars and activities to Cal ICH, and meeting the terms and conditions of the contract.

C. Ineligible Entities

Individual persons, cities (not identified as one of the 14 large cities), and nonprofit organizations (that are not CoCs) are not eligible to apply directly to Cal ICH for HHAP funds. While small cities are not eligible to apply directly for HHAP funds, they may choose to participate in the Regionally Coordinated Homeless Action Plan. Those interested in receiving HHAP funds who are not eligible applicants should apply directly to their local CoCs, large cities, and counties through any applicable local selection processes.

Cal ICH encourages interested parties to collaborate with their local eligible applicants to determine the best use of funds and to understand how funds will be awarded and disbursed. Cal ICH encourages applicants to consider how these funds are accessible to smaller and non-traditional organizations that have historically served communities of color but may not have previously participated formally in the CoC and may not be a part of the homeless provider community, and how these funds would address the capacity of organizations that are led by Black, Latinx, Asian, Pacific Islander, and Native and Indigenous people that support the goal of making homelessness rare, brief, and non-recurring.

Additionally, interested parties are encouraged to participate in the required public stakeholder process for each regional application. (See [Section V.E: "Required Steps – Application Development, Submission, and Posting"](#) for more information.)

III. ELIGIBLE USES

While the eligible uses for HHAP-5 remain largely unchanged from previous rounds, the HHAP-5 statute reorganizes eligible uses into three main buckets: (1) costs that support permanent housing; (2) costs that support interim housing; and (3) costs that support service provision and systems support. This change represents a strategic alignment aimed at amplifying the focus on regional coordination, permanent housing, sustainability, and person-centered services. The overarching objective of HHAP funds remains unwavering – to effectively address and end people's experiences of homelessness.

The HHAP-5 Eligible Use Categories will have two changes:

- 1) Splitting the "Operating subsidies" category into two separate categories

(“Operating Subsidies-Permanent Housing” and “Operating Subsidies-Interim Housing”) and

- 2) Authorizing up to an additional one percent of the HHAP-5 allocation to cover expenses associated with the Homeless Management Information System (HMIS) to be transferred directly to the HMIS lead entity to support the functioning, maintenance, and operation of the local HMIS.

A. State Priorities for HHAP-5 Funding

Pursuant to HSC section 50236, HHAP-5 is intended to sustain existing federal, state, and local investments towards long-term sustainability of housing and supportive services. To achieve this, applicants shall develop data-driven plans which fund the state's priorities to:

- Sustain existing investments towards long-term sustainability of housing and supportive services; and
- Prioritize permanent housing solutions.

Additionally, pursuant to HSC section 50236(c) grantees may not use any HHAP-5 dollars on any new interim housing solutions unless they are given written permission from Cal ICH. Before proposing to use HHAP-5 resources to fund new interim housing solutions, the applicant must demonstrate that the region has dedicated sufficient resources from other sources to long-term permanent housing solutions, including capital and operating costs. (See Section III.C.4 “[Limitations on New Interim Housing Solutions](#)” below for additional information about the limitation of HHAP dollars on interim housing solutions.)

B. Eligible Use Categories

Below is a crosswalk of HHAP-5 statute and the HHAP Eligible Use Categories:

HHAP-5 Statute	HHAP Eligible Use Categories	Explanation and Examples of Eligible Uses of HHAP funds
Costs that support Permanent Housing include the following	Delivery of Permanent housing and Innovative Housing Solutions	<p>Eligible Uses should be categorized here when costs support the provision of permanent housing.</p> <p>Examples:</p> <ul style="list-style-type: none"> • Acquisition of land, building, etc. • Improvement or renovation of land or building being used as permanent housing. • Maintenance of land or building being used as permanent housing. • Services for people in permanent housing programs,

HHAP-5 Statute	HHAP Eligible Use Categories	Explanation and Examples of Eligible Uses of HHAP funds
<p>Costs that support Permanent Housing include the following</p>	<p>Delivery of Permanent housing and Innovative Housing Solutions (cont.)</p>	<p>so long as the services are trauma-informed and practice harm reduction, to include intensive case management services, assertive community treatment services, critical time intervention services, other tenancy support services, evidence-based employment services, coordinating mental health, substance use, and primary care treatment, or other evidence-based supportive services to increase housing retention.</p>
	<p>Rapid Rehousing</p>	<p>Eligible Uses should be categorized here when the costs support operating a rapid rehousing type housing service. This means a tenant-based, time limited, permanent housing program, inclusive of wrap-around services.</p> <p>Examples:</p> <ul style="list-style-type: none"> • Rental subsidies, including to support placement of individuals in CARE Court. • Landlord incentives, such as security deposits, holding fees, funding for needed repairs, and recruitment and relationship management costs. • Move-in expenses. <p>Services for people in rapid rehousing programs, so long as the services are trauma-informed and practice harm reduction, to include intensive case management services, assertive community treatment services, critical time intervention services, other tenancy support services, evidence-based employment services, coordinating mental health, substance use, and primary care treatment, or other evidence-based supportive services to increase housing retention.</p>
	<p>Prevention and Shelter Diversion</p>	<p>Eligible Uses should be categorized here when costs support eligible populations access safe alternatives to shelter and/or remain safely housed at their current residence.</p> <p>Examples:</p> <ul style="list-style-type: none"> • Homelessness prevention through rental assistance, rapid rehousing, and other programs. • Problem-solving and diversion support programs that prevent people at risk of or recently experiencing homelessness from entering unsheltered or sheltered homelessness. <p>HHAP-5 changes:</p>

HHAP-5 Statute	HHAP Eligible Use Categories	Explanation and Examples of Eligible Uses of HHAP funds
<p>Costs that support Permanent Housing include the following</p>	<p>Prevention and Shelter Diversion (cont.)</p>	<ul style="list-style-type: none"> • Change of eligible population to include “at risk of homelessness.” • Requires prioritization of households with incomes at or below 30 percent of the area median income, who pay more than 50 percent of their income in housing costs, and who meet criteria for being at highest risk of homelessness through data-informed criteria. See “Eligible Use Changes under HHAP-5.”
	<p>Operating Subsidies-Permanent Housing</p>	<p>Eligible Uses should be categorized here when costs support operations in new and existing affordable or supportive housing units serving people experiencing homelessness. Operating subsidies may include operating reserves (<i>funds held in reserve to cover large, unexpected operating expenses</i>).</p> <p>Examples:</p> <ul style="list-style-type: none"> • Operating costs for programs such as Homekey. • Operating costs for new or existing residential care facilities, funded by the Behavioral Health Continuum Infrastructure Program or the Community Care Expansion Program. • Property tax abatements for both affordable ownership and rental properties that have a similar effect, helping to defray the costs of operating the development so residents can pay lower rents. • Subsidies support ongoing operation and availability of permanent housing and/or assisting in management of a building's facilities that can help stabilize or reduce structural decline and serve an important role in broader market stabilization efforts.

HHAP-5 Statute	HHAP Eligible Use Categories	Explanation and Examples of Eligible Uses of HHAP funds
<p>Costs that support interim housing include the following</p>	<p>Operating Subsidies-Interim Housing</p>	<p>Eligible Uses should be categorized here when costs support operations in interim housing serving people experiencing homelessness. Operating subsidies may include operating reserves (<i>funds held in reserve to cover large, unexpected operating expenses</i>).</p> <p>Examples:</p> <ul style="list-style-type: none"> • Subsidies that support ongoing operation and availability of existing interim housing (both congregate and non-congregate).

HHAP-5 Statute	HHAP Eligible Use Categories	Explanation and Examples of Eligible Uses of HHAP funds
<p>Costs that support interim housing include the following</p>	<p>Interim Housing</p>	<p>Eligible Uses should be categorized here when costs support the provision of interim housing.</p> <p>Examples:</p> <ul style="list-style-type: none"> • Acquisition of land, building, etc. • Improvement or renovation of land or building being used as interim housing. • Maintenance of land or building being used as interim housing. • Navigation centers that are low barrier, as defined in Sections 65660 and 65662 of the Government Code. • Motel or hotel vouchers. • Services provided to people in interim housing, to include trauma-informed and evidence-based intensive case management services, housing navigation, connecting people to substance use or mental health treatment, public benefits advocacy, and other supportive services to promote stability and referral into permanent housing. • Youth-focused services in interim housing. • Capital funding to build new non-congregate interim housing sites, including for construction, rehabilitation, and capital improvements to convert existing buildings to interim housing. <p>HHAP-5 Changes:</p> <ul style="list-style-type: none"> • No HHAP-5 resources may be used to fund new interim housing solutions, until both of the following occurs: (1) the applicant has demonstrated that the region has dedicated sufficient resources from other sources to long-term permanent housing solutions and (2) the applicant has received written permission from Cal ICH. (HSC §50236(c).) • This limitation does not apply to new interim housing solutions for youth under the ten percent youth set aside. <p>For more, see "Eligible Use Changes under HHAP-5" below.</p>
	<p>Improvements to Existing Interim Housing</p>	<p>Eligible Uses should be categorized here when costs support renovation of existing interim housing to improve the quality of the life for people experiencing homelessness who are residing in the interim housing.</p> <p>Examples:</p> <ul style="list-style-type: none"> • Maintenance of an interim housing facility.

HHAP-5 Statute	HHAP Eligible Use Categories	Explanation and Examples of Eligible Uses of HHAP funds
Costs that support interim housing include the following	Improvements to Existing Interim Housing (cont.)	<ul style="list-style-type: none"> • Minor/major rehabilitation or renovation of an interim housing facility. • Minor/major conversion, additions, updates, and/or enhancements that lower barriers and/or increase privacy.

HHAP-5 Statute	HHAP Eligible Use Categories	Explanation and Examples of Eligible Uses of HHAP funds
Costs that support service provision and systems support.	Street Outreach	<p>Eligible Uses should be categorized here when costs support Outreach programs.</p> <p>Examples:</p> <ul style="list-style-type: none"> • Services for people experiencing unsheltered homelessness, including, but not limited to, persons experiencing homelessness living in encampment sites and being engaged through the Encampment Resolution Grant program to help them transition to permanent housing with services attached. • Evidence-based street engagement services. • Intensive case management services. • Assertive community treatment. • Housing navigation. • Harm reduction services. • Coordination with street-based health care services. • Hygiene services for unsheltered individuals and people living in encampments.
	Services Coordination	<p>Eligible Uses should be categorized here when costs support wrap-around services not directly provided through another project.</p> <p>Examples:</p> <ul style="list-style-type: none"> • Access to workforce, education, and training programs. • To access legal/advocacy services. • Individual counseling and service planning. • Helping to coordinate medical and mental health appointments, obtaining benefits and medical insurance. • Making referrals to community-based services. • Other services needed to promote housing stability in supportive housing.

HHAP-5 Statute	HHAP Eligible Use Categories	Explanation and Examples of Eligible Uses of HHAP funds
Costs that support service provision and systems support.	Systems Support	<p>Eligible Uses should be categorized here when the cost supports homelessness services system infrastructure, regional coordination, and/or improves accessibility and outcomes generally, as opposed to specific client(s).</p> <p>Examples:</p> <ul style="list-style-type: none"> • Incorporate regional data into housing needs. • Assessments or developing a regional needs assessment. • Collaborate on regional housing strategies. • Pooling resources to support regional housing initiatives. • Funding HMIS. • HHAP-5 regional planning and application process.

HHAP-5 Statute	HHAP Eligible Use Categories	Explanation and Examples of Eligible Uses of HHAP funds
Youth Set-Aside	Youth Set-Aside	<p>Consistent with Rounds 3 and 4, HHAP-5 grantees must use at least 10 percent of their allocation for services for homeless youth. (HSC § 50234(e).) Homeless youth is defined as unaccompanied youth between ages 12- and 24-years old experiencing homelessness, including pregnant and parenting youth. (HSC § 50216(l).)</p> <p>Dollars spent under the Youth Set Aside have the same eligible uses as those described in this table above. Therefore, eligible uses follow the same logic described above and should be categorized as part of the youth set aside when costs support services and housing interventions for homeless youth populations.</p> <p>Given the continued focus and priority in allocating resources in support of Homeless Youth, the restriction on new interim housing solutions does not apply to the ten percent youth set aside. Funding utilized <u>in excess</u> of the ten percent set aside <u>will be</u> subject to the restriction on new interim housing solutions provided in HSC section 50236(c) and further described in paragraph C4 below: HHAP-5 Eligible Use Changes – Limitations on New Interim Housing Solutions.</p>

HHAP-5 Statute	HHAP Eligible Use Categories	Explanation and Examples of Eligible Uses of HHAP funds
Administrative Costs	Administrative Costs	<p>Eligible Uses should be categorized here when costs are incurred by the city, county, or CoC to administer its HHAP program allocation.</p> <p>Administrative costs do not include staff or other costs directly related to implementing activities funded by the program allocation.</p> <p>Consistent with all prior rounds of HHAP, Round 5 Administrative costs are capped at 7 percent of each allocation.</p> <p>HHAP-5 Changes:</p> <ul style="list-style-type: none"> The Council may authorize applicants to allocate an additional one percent of funds to cover expenses associated with the HMIS. See below for more information.
	Additional 1% for HMIS	<p>Eligible Uses should be categorized here when the eligible applicant elects to allocate (up to) 1% of the HHAP-5 allocation to cover expenses associated with the administration of HMIS. This funding shall be transferred directly to the HMIS lead entity and is intended to support the functioning, maintenance, and operation of the local HMIS.</p> <p>Examples:</p> <ul style="list-style-type: none"> System licenses Training System operating costs Costs associated with carrying out related activities. <p>For more, see "Eligible Use Changes under HHAP-5" below</p>

C. Eligible Use Changes under HHAP-5

1. Eligible Population Change for Prevention and Shelter Diversion Services– At Risk of Homelessness

Prior rounds of HHAP restricted the eligible population for HHAP prevention and shelter diversion services to people experiencing homelessness or at imminent risk of experiencing homelessness. HHAP-5 statute modifies the eligible population to also include people at risk of experiencing homelessness so long as households with incomes at or below 30 percent of the area median income, who pay more than 50 percent of their income in housing costs, and who meet

criteria for being at highest risk of homelessness through data-informed criteria are prioritized. Consistent with HHAP-3 and HHAP-4, those who are at imminent risk of homelessness, as defined in Section 578.3 of Title 24 of the Code of Federal Regulations, are still eligible for prevention and shelter diversion services.

2. Additional HMIS funding

Per HSC section 50236(f), the Council may authorize applicants to allocate an additional one percent of funds to cover expenses associated with HMIS. Related costs include HMIS licenses, training, system operating costs, and costs associated with carrying out related activities. The funds should be transferred to the HMIS lead entity by the grantee for related costs as per the agreement.

3. One Percent Planning Allocation

Per HSC section 50234(a)(1), not more than one percent of HHAP-5 funding shall be available to applicants for the purpose of planning for and preparing the Regionally Coordinated Homelessness Action Plans. This funding shall be provided on a reimbursement basis and will be disbursed along with applicant's approved HHAP-5 base allocation. As a reminder, applicants may also use previous rounds of HHAP dollars to support this regional collaboration, under the eligible use of "Systems Support." Applicants that do not have any available funds to cover this planning period may request an advance of this one percent in a form and manner determined by Cal ICH.

Because the most recently available PIT is currently 2022 data, the calculation for the planning allocation funding will be based on the 2022 PIT data.

4. Limitations on New Interim Housing Solutions

Per HSC section 50236(a) and outlined above under *State Priorities for HHAP-5 Funding*, HHAP Round 5 is intended to sustain existing federal, state, and local investments towards long-term sustainability of housing and supportive services. To achieve this, applicants shall develop data-driven plans which fund the state's priorities to:

- Sustain existing investments towards long-term sustainability of housing and supportive services; and
- Prioritize permanent housing solutions.

Before proposing to use HHAP-5 resources to fund new interim housing solutions, the region must demonstrate that they have dedicated sufficient resources (both financial resources and policy actions) from other sources to long-term permanent housing solutions, including capital and operating costs. (HSC § 50236(c).)

In reviewing whether a region has dedicated sufficient resources from other sources to long term permanent housing solutions, Cal ICH will evaluate resources and actions related to reducing and ending homelessness. Specific scoring criteria will be provided in subsequent guidance.

Status on Financial Resources for each eligible applicant in the region:

- Document the total amount of funds that the region has received in federal, state, and local dollars to prevent and end homelessness, as described in the Action Plan Section: Utilization of Local, State, and Federal Funds to End Homelessness.
- Of the housing and homelessness funding available to the region, what percentage is dedicated to permanent housing solutions and what percentage is dedicated to interim housing solutions?
- Describe the impact your proposed use of HHAP-5 dollars would have on the above percentages.

Status on Policy Actions:

In addition to financial resources, provide a status update for each eligible applicant in the region on the following policy actions related to reducing and ending homelessness.

- Housing Element Compliance; if any eligible applicant in the region is not compliant, please include a timeline of plans to submit revisions to HCD and request technical assistance to address remaining issues.
- Prohousing Designation; indicate if each eligible applicant in the region has been designated Prohousing, has applied, or if they have plans to apply in the future. For jurisdictions that have not yet applied to be designated Prohousing, they may identify Prohousing policies that they have adopted or plan to adopt in the future.
- Indicate whether each eligible applicant in the region has a current practice or has made an active commitment to follow the United States Interagency Council on Homelessness (USICH) [Seven Principles for Addressing Encampments](#)..
- Identify if any eligible applicant in the region outstanding housing law violations with HCD's housing accountability unit or the Attorney General's Office; if any jurisdictions have outstanding housing law violations include

plans to resolve issues or plans to request technical assistance to address remaining issues.

- Indicate if each eligible applicant in the region has a current practice or commitment to identify local surplus land that could be encouraged for use as housing, or to request technical assistance from HCD's Surplus Land Unit to analyze local surplus land for potential use as housing.

Additionally, consistent with previous rounds of HHAP, interim housing is limited to clinically enhanced congregate shelters, new or existing non-congregate shelters, and operation costs of existing navigation centers and interim housing based on demonstrated need. Demonstrated need for purposes of this paragraph shall be based on the following:

- The number of available shelter beds in the region;
- The number of people experiencing unsheltered homelessness in the homeless point-in-time count;
- Percentage of exits from emergency shelters to permanent housing solutions; and
- A plan to connect residents to permanent housing.

Youth Set-Aside Exemption: Given the continued focus and priority in allocating resources in support of Homeless Youth, this restriction on new interim housing solutions does not apply to the ten percent youth set aside. Funding utilized in excess of the ten percent set aside will be subject to this restriction on new interim housing solutions.

IV. APPLICATION TIMELINE

The HHAP-5 application will be available online upon the release of this NOFA. Cal ICH will notify eligible applicants when this NOFA is posted and becomes available. Applications will be due on March 27, 2024. (HSC § 50235(b).)

Cal ICH staff will be hosting a zoom webinar to walk through this NOFA and the application requirements on **October 18, 2023, at 10:00am**. All eligible applicants are invited to register in advance [here](https://us06web.zoom.us/webinar/register/WN_B00l-qagSlGaEjwrie5NuQ).
(https://us06web.zoom.us/webinar/register/WN_B00l-qagSlGaEjwrie5NuQ)

See the below table for a summary of relevant timeframes.

HHAP-5 Application and Award Process	
Action	Timeframe
Application Available	September 29, 2023
Stakeholder webinar (NOFA walkthrough)	October 18, 2023
Final Allocation Amounts Available	January 31, 2024
Final Applications Due	March 27, 2024
Cal ICH approves application or requests and reviews amendments*	April - June 2024 *Per HSC section 50235(e)(2), if an amended application does not address Cal ICH's concerns, Cal ICH will provide additional guidance and a deadline for further amending to fully address the Council's concerns.

A. Timeframe for Releasing Base Allocations

Cal ICH currently anticipates providing eligible applicants with their calculated allocations by the end of January 2024. This will give applicants at least two months to finalize their HHAP-5 budgets before applications are due at the end of March. Until HHAP-5 final allocations are released, applicants should use their HHAP-4 base allocation as an approximation of their HHAP-5 allocation amount, for planning purposes.

V. APPLICATION REQUIREMENTS

Pursuant to HSC section 50233, applicants for HHAP-5 funding must:

- Apply as part of a region **and**
- Be signatory to a Regionally Coordinated Homelessness Action Plan that has been approved by the Council **and**
- Submit a complete application package to the Council. The application must adhere to the prescribed formats and include the following essential components per HSC section 50235(f):
 - Regional administrative and contracting information in the prescribed format, as required for Cal ICH to complete contracts and disbursement of funds.
 - A detailed funding plan for how the applicant intends to use the funds in the prescribed format outlined below.
 - A Regionally Coordinated Homelessness Action Plan pursuant to

HSC section 50233(c), as outlined below.

- A Memorandum of Understanding (MOU) signed by each eligible applicant that is participating in the Regionally Coordinated Homelessness Action Plan.

The minimum statutory requirements and guidance for each of these application components are described below. In addition, Cal ICH will publish on their website a template for regional applicants to use when drafting the Action Plan components.

A. Required Components – Regional Administrative and Contracting Information

Regional information must be submitted following the prescribed format, which must include the name and contact information of each eligible applicant that is applying as part of the regional application. Additionally, comprehensive contracting details must be furnished for all entities that will administer HHAP-5 funding (i.e., Administrative Entities).

While HHAP-5 requires that regions submit one coordinated application, each eligible applicant may choose to either:

- Receive and administer their allocation separately **or**
- Designate one of the eligible applicants within their region to receive and administer their HHAP-5 allocation.

These Administrative Entity designations will determine how many funding plans are required to be submitted as part of the HHAP-5 regional application. Cal ICH is requiring **one funding plan per Administrative Entity**. Funding Plan guidance is provided below under [Section V.B: “Required Components – Funding Plan\(s\)”](#).

Please note, that while small cities may be included in the Regionally Coordinated Homelessness Action Plan, only eligible applicants for HHAP (large cities, counties, and CoCs) are eligible to receive direct funding from Cal ICH.

B. Required Components – Funding Plan(s)

Each Administrative Entity must submit one funding plan that outlines the intended uses of all HHAP-5 funds that they will be administering. Therefore, these plans must include 100 percent of the HHAP-5 base allocation as well as their share of the initial \$100 million supplemental allocation for all eligible

applicants. The funding plan must adhere to the requirements and eligible uses as specified in HSC section 50236 and elaborated in the [Eligible Uses section](#).

Applicants must develop data-driven plans which fund the state's priorities and commit to spending funds to sustain existing investments towards long-term sustainability of housing and supportive services, with a focus on permanent housing solutions. Furthermore, in line with HSC section 50236(c), grantees may not spend any HHAP-5 dollars on new interim housing solutions, unless they first demonstrate that the region has dedicated sufficient resources from other sources to long-term permanent housing solutions. Additionally, grantees may not use HHAP-5 dollars on new interim housing unless they are given written permission from Cal ICH. Given the continued focus and priority in allocating resources in support of Homeless Youth, this restriction on new interim housing solutions does not apply to the ten percent youth set aside. Funding utilized in excess of the ten percent set aside will be subject to this restriction on new interim housing solutions.

Regardless of whether regional applicants receive their allocation jointly or individually, all funding plans must be coordinated regionally to ensure activities described in the Regionally Coordinated Homelessness Action Plan are adequately funded and carried out collaboratively and effectively across regional partners, without duplication of efforts.

C. Required Components – Regionally Coordinated Homelessness Action Plan

Applicants must present a Regionally Coordinated Homelessness Action Plan that fully complies with HSC section 50233(c). This plan shall lay out a strategic approach to address homelessness within the region, emphasizing collaborative efforts among participating applicants. The plan must include the following key elements and follow the specified process.

HSC section 50233(c) outlines the following key elements of the Regionally Coordinated Homelessness Action Plan.

5. Identifying Roles and Responsibilities

The plan must identify and describe the specific roles and responsibilities of each participating applicant within the region as they pertain to:

- Outreach and site coordination.

- Siting and use of available land.
- The development of interim and permanent housing options.
- Coordinating, connecting, and delivering services to individuals experiencing homelessness or at risk of experiencing homelessness, within the region.
- OPTIONAL: The roles and responsibilities of smaller jurisdictions that have elected to collaborate on the plan may also be included.

6. System Performance Measures

The plan must use the following system performance measure (SPM) data for the region, which shall include:

- SPM 1a: Number of people accessing services who are experiencing homelessness.
 - SPM 7.1a: Racial and ethnic disparities among those accessing services who are experiencing homelessness.
- SPM 1b: Number of people experiencing unsheltered homelessness on a single night (unsheltered PIT count).
 - SPM 7.1b: Racial and ethnic disparities among those experiencing unsheltered homelessness on a single night.
- SPM 2: Number of people accessing services who are experiencing homelessness for the first time.
 - SPM 7.2: Racial and ethnic disparities in the number of people accessing services who are experiencing homelessness for the first time.
- SPM 3: Number of people exiting homelessness into permanent housing.
 - SPM 7.3: Racial and ethnic disparities in the number of people exiting homelessness into permanent housing.
- SPM 4: Average length of time that people experienced homelessness while accessing services.

- SPM 7.4: Racial and ethnic disparities in the average length of time that people experienced homelessness while accessing services.
- SPM 5: Percent of people who return to homelessness within six months of exiting homelessness response system to permanent housing.
 - SPM 7.5: Racial and ethnic disparities in the percent of people who return to homelessness within six months of exiting homelessness response system to permanent housing.
- SPM 6: Number of people with successful placements from street outreach projects.
 - SPM 7.6: Racial and ethnic disparities in the number of people with successful placements from street outreach projects.

NOTE: Cal ICH will provide all applicants with SPM data based on the latest calendar year (2022) at the CoC level to be used to fill in these measures for the application. Cal ICH will release this data to all eligible applicants by the end of October 2023.

7. Key Actions to Improve Performance

The plan must describe key actions the region intends to take to improve each of the above performance measures. For each Key Action, applicants must identify:

- The sources of federal, state, and local funding the region intends to use to achieve the action steps and objectives.
- The lead entity and collaborating entities responsible for achieving each key action.
- Timeframes for implementing the key actions.
- Methods to measure the success of the key actions and related performance measures.
- OPTIONAL: key actions of smaller jurisdictions in the region that elect to collaborate in the plan.

8. Key Actions to Ensure Racial and Gender Equity

The plan must describe key actions the region will take to ensure racial and gender equity in:

- Service delivery
- Housing placements
- Housing retention
- Any changes to procurement or other means to affirm equitable access to housing and services for racial and ethnic groups overrepresented among residents experiencing homelessness.
- Given the PIT data on race equity for people experiencing unsheltered homelessness, the plan also must describe how the CoC collaborates with cities and counties to address how people served through place-based encampment resolution projects have or will be included in prioritization for permanent housing within coordinated entry systems.

9. Key Actions to Reduce Exits to Homelessness from Institutional Settings

The plan must describe actions **each participating applicant** will take to reduce homelessness among individuals exiting institutional settings, including but not limited to:

- Jails
- Prisons
- Hospitals
- Any other institutions such as foster care, behavioral health facilities, etc. as applicable in the region.

10. Utilization of Funding Programs to End Homelessness

The plan must include the total amount of available funding, the amount prioritized for permanent housing solutions, and an explanation of how **each participating applicant** is utilizing local, state, and federal funding programs to end homelessness. These programs must include, but are not limited to:

- The Homekey Program, as described in Section 50675.1.1.
- The No Place Like Home Program, as described in Section 50675.1.1.

- The Multifamily Housing Program (Chapter 6.7 (commencing with Section 50675) of Part 2).
- The Housing for a Healthy California Program (Part 14.2 (commencing with Section 53590)).
- The Homeless Housing, Assistance, and Prevention Program (Chapter 6 (commencing with Section 50216)).
- Funding distributed to local jurisdictions pursuant to subparagraph (B) of paragraph (2) of subdivision (b) of Section 50470, known as the Building Homes and Jobs Act.
- The California Emergency Solutions Grants Program (Chapter 19 (commencing with Section 50899.1) of Part 2).
- The National Housing Trust Fund established pursuant to the Housing and Economic Recovery Act of 2008 (Public Law 110-289) and implementing federal regulations.
- The HOME Investment Partnerships Act (Chapter 16 (commencing with Section 50896)) and
- Parolee or probation programs that are intended to prevent homelessness upon release.

11. Connecting Individuals to Support Services

The plan must explain how the region is connecting, or will connect, individuals to wrap-around services from all eligible federal, state, and local benefit programs. This includes but is not limited to:

- CalWORKs
- CalFresh
- Medi-Cal and benefits through Managed Care Plans
- Supplemental Security Income/State Supplemental Program and disability benefits advocacy
- In-home supportive services

- Adult protective services
- Child welfare,
- Behavioral health services, and
- Child care.

These components are designed to create an effective and comprehensive strategy to address homelessness in the region, ensuring that all applicants collaborate to achieve their shared goals.

D. Required Components – Memorandum of Understanding

A Memorandum of Understanding (MOU) must be submitted along with the application. This MOU must be signed by each participating applicant committing to participate in and comply with the Regionally Coordinated Homelessness Action Plan. The finalized Regionally Coordinated Homelessness Action Plan must be reflected in this Memorandum of Understanding (MOU). Regions are encouraged to update these MOUs to reflect any subsequent updates or revisions in their Action Plans.

E. Required Steps – Application Development, Submission, and Posting

Applicants are required to complete the following processes to develop, submit, and publicly post their HHAP-5 applications.

1. Engage Key Stakeholders

Per HSC sections 50233 (d) and (e), participating applicants are required to collaborate and engage in a public stakeholder process while developing the Regionally Coordinated Homelessness Action Plan. This inclusive process ensures that all key stakeholders have the opportunity to contribute their valuable insights and experiences to the plan, before it is completed. The public stakeholder process must include at least three public meetings, allowing for extensive input from various groups and individuals. During the public stakeholder process, participating applicants shall invite and encourage the active participation of the following groups:

- People with lived experience of homelessness
- Youth with lived experience of homelessness

- Persons of populations overrepresented in homelessness
- Local department leaders and staff from qualifying smaller jurisdictions, including child welfare, health care, behavioral health, justice, and education system leaders
- Homeless service and housing providers operating within the region
- Medi-Cal Managed Care Plans contracted with the State Department of Health Care Services in the region
- Street medicine providers and other service providers directly assisting people experiencing homelessness or at risk of homelessness.

Applicants will be required to 1) certify they engaged in the above-described process as part of developing their application, 2) provide the date of the three public meetings, and 3) describe how specific groups were invited and encouraged to engage in the public stakeholder process.

2. Become Part of a Regional Memorandum of Understanding (MOU)
Per HSC section 50233(f), the Regionally Coordinated Homelessness Action Plan must be reflected in a Memorandum of Understanding (MOU) signed by each participating applicant. The MOU shall commit all signatories to participate in and comply with the Regionally Coordinated Homelessness Action Plan.

Optional: Smaller jurisdictions within the region may choose to sign the MOU and commit to participating in and adhering to the Regionally Coordinated Homelessness Action Plan. To support this, counties are encouraged to allocate resources from program funding to smaller jurisdictions that actively engage in and comply with the plan.

3. Submit a Complete Application
The HHAP-5 application will be available and must be completed online. Applicants will have six months to complete and submit the HHAP-5 application. All required application components must be submitted through the online application portal by March 27, 2024. Upon submission of the online application, the applicant will receive a confirmation email that includes a copy of the application and details about the next steps in the application process. More information is available below in [Section VI. "Application Review and Award Process"](#).

4. Post the Regionally Coordinated Homelessness Action Plan

Per HSC 50235 sections (g) and (h)(11), participating applicants or CoC entities involved in the Regionally Coordinated Homelessness Action Plan are required to publish the proposed, approved, and amended versions of their Action Plans on their respective internet websites.

F. Cal ICH's Role – Consultation and Consideration

Per HSC section 50233(j), throughout the process, the Council is open to consulting with local governments, public agencies, groups, or individuals, and will carefully consider any written comments received. Cal ICH will take into consideration the comments and consultations to ensure that a Region's Regionally Coordinated Homelessness Action Plan substantially complies with the HHAP-5 statute and the guidelines in this NOFA.

VI. APPLICATION REVIEW AND AWARD PROCESS

HHAP-5 applications will be reviewed upon receipt of the online application submission, including all required components and documentation. Upon receiving the proposed Regionally Coordinated Homelessness Action Plan, Cal ICH will review the plans in coordination with the Department of Housing and Community Development, the State Department of Health Care Services, and the State Department of Social Services.

During the 90-day review period, Cal ICH will either notify the applicant that their application was approved or will notify the applicant that an amended application is required. If necessary, Cal ICH will request additional amendments prior to approving the application.

The Council shall approve or deny an application, and the determination of the amount of funding to be provided shall be final. (HSC § 50232(e).)

Upon application approval, Cal ICH will issue award letters and will send contract packages to each Administrative Entity. Administrative Entities will have 30 days to complete and return the contract packages. Once contracts are executed, grantees will receive their initial disbursement in one check. See below for more information on the disbursement of HHAP-5 funds.

VII. FUNDS DISBURSEMENT

A. Initial Disbursement

Once contracts are executed, the Council will take the necessary steps to disburse the initial HHAP-5 allocations to each Administrative Entity, including:

- *HHAP-5 Planning Allocations:* 100 percent of the eligible city, county, or CoCs HHAP round 5 planning allocation.
- *Initial HHAP-5 program allocations:* 50 percent of the eligible city, county, or CoCs HHAP round 5 base allocation.
- *Supplemental Funding allocations:* 100 percent of the eligible city, county, or CoCs share of the \$100 million Supplemental Funding.

The Council and recipients of HHAP-5 shall post final round 5 program applications to their respective internet websites within 30 days of disbursement to the applicant. (HSC § 50235(g).)

B. Remainder Disbursement

In order to be eligible to receive the remainder 50 percent of the HHAP-5 base allocation, eligible applicants must (1) demonstrate sufficient spenddown of the initial HHAP-5 program allocation **and** (2) submit an updated Regionally Coordinated Action Plan pursuant to HSC section 50235(h).

12. Sufficient Spenddown

To demonstrate sufficient spenddown, grantees must obligate at least 75 percent of the initial HHAP-5 allocation and expend at least 50 percent of the initial HHAP-5 allocation **by June 30, 2026**. If a grantee fails to obligate or expend the minimum amount, the Council shall not disburse the remaining 50 percent of its HHAP-5 base allocation unless both of the following occur:

- On or before June 30, 2026, the recipient submits an alternative disbursement plan that includes an explanation for the delay and a plan to fully expend these funds by December 31, 2027.
- The Council approves the submitted alternative disbursement plan.

2. Updated Regionally Coordinated Homelessness Action Plan

Each region must submit an updated Regionally Coordinated Homelessness Action Plan to the Council no later than January 31, 2026. (HSC § 50235(h).) This plan shall include updates on the system performance measures and demonstrate advancements of associated key actions carried out to improve

these measures, as outlined in the original approved Action Plan. (HSC § 50233.) Additional guidance on the requirements for these updated Action Plans will be released under separate cover.

Please note, per HSC section 50235(h)(11), all proposed, approved, and amended Regionally Coordinated Homelessness Action Plans should be posted on the internet website of all participating jurisdictions and CoCs.

The Council may reject a revised Regionally Coordinated Homelessness Action Plan based on the region's failure to timely submit the plan and/or inability to implement Council's required changes within the specified time frame.

Additionally, in cases where a participating jurisdiction consistently fails to implement actions aligned with its Regionally Coordinated Homelessness Action Plan or undertakes actions contrary to the objectives of HSC section 50233, the Council retains the right to withhold or decline the disbursement of the remaining 50 percent of funds until such time as the jurisdiction demonstrates to the Council that they are in substantial compliance with the requirements of this section.

Therefore, the remaining 50 percent of HHAP-5 base allocation funds shall be disbursed upon the approval of the updated Regionally Coordinated Homelessness Action Plan **and** demonstration that at least 75 percent of the initial round 5 program allocation are obligated and at least 50 percent of the initial round 5 program allocation are expended **by June 30, 2026**.

C. Final Expenditure Deadline

Grantees must fully expend ALL HHAP-5 funds, including supplemental allocations, by June 30, 2028.

VIII. MONITORING, DOCUMENTATION, AND REPORTING

Administrative Entities must be able to demonstrate that HHAP-5 funds were expended for eligible uses to benefit members of the eligible population. Cal ICH will include additional information on monitoring and reporting requirements in the standard agreement executed prior to distribution of HHAP-5 funds to each CoC, large city, and county. In addition to Cal ICH monitoring and reporting requirements, it is expected that CoCs, large cities, and counties will provide direct oversight of subrecipients of HHAP-5 funds and ensure that subrecipients comply with HHAP-5 program funding requirements. Cal ICH may request the repayment of funds or pursue any other remedies available, at law or in equity, for failure to comply with reporting requirements.

D. Reporting

Grantees are required to report on program funding quarterly and annually and must submit a final report at the end of the grant period. After contracts have been executed and award checks have been mailed, Cal ICH will reach out to grantees about how to submit quarterly and annual reports.

In addition to the quarterly and annual reports, described below, the Grantee shall submit to Cal ICH all other reports, updates, and information that Cal ICH deems necessary to monitor compliance and/or perform program evaluation. Any requested data or information shall be submitted in a form and manner provided by Cal ICH.

13. Quarterly Reports

HHAP recipients must report quarterly on program funds obligated and expended in each eligible use category approved in the application.

14. Annual Reports

HHAP recipients must report on the following annually:

- Specific uses, obligations, and expenditures of any program funds broken out by eligible uses;
- Number of individuals and families served, including demographic information;
- The types of housing assistance provided, broken out by the number of individuals;
- Outcome data for individuals served through program funds;
- The number of individual exits to permanent housing from unsheltered environments and interim housing resulting from this funding;
- Partnerships among entities or lack thereof;
- Participant and regional system performance measure outcomes;
- Racial equity;
- Any other metrics deemed appropriate by Cal ICH.

15. Budget Modifications

Grantees may revise their approved budgets on file with Cal ICH through a Budget Modification when there is any increase or decrease to the total budgeted or expended amount for any eligible use category based on regional

needs. Grantees may submit a Budget Modification with the regular quarterly and annual reports. If a modification is needed in between reports, a grantee should reach out the Cal ICH at calichgrants@bcsh.ca.gov.

16. Final Report

All grantees must submit a final report in a format provided by Cal ICH, including detailed uses of all program funds, no later than October 1, 2028.

E. Fiscal Monitoring Requirements

1. June 2026 Obligation and Expenditure Requirement

All grantees must submit confirmation that no less than 75 percent of their initial round 5 program allocations have been contractually obligated and that no less than 50 percent of initial round 5 program allocations have been expended by June 30, 2026.

If less than 75 percent is obligated or less than 50 percent is expended on or before June 30, 2026, the grantee must submit an alternative disbursement plan that includes an explanation for the delay and a plan to fully expend these funds by December 31, 2027.

Cal ICH must approve this alternative disbursement plan. If the funds identified in the approved alternative disbursement plan are not fully expended by December 31, 2027, the funds shall be returned to Cal ICH to be allocated as supplemental awards.

2. Final Expenditure Requirement

All grantees must submit confirmation that 100 percent of round 5 program funds have been expended by June 30, 2028. Any remaining amounts not expended by that date will be returned to the state's General Fund.

3. Records Retention Requirement

The grantee must retain all documentation pertaining to performance of the grant for a minimum period of five years after the final expenditure deadline. If any litigation, claim, negotiation, audit, monitoring, inspection, or other action has been commenced before the expiration of the required record retention period, all records must be retained until completion of the action and resolution of all issues which arise from it.

Cal ICH or its designee has the right to review, obtain, and copy all records and supporting documentation pertaining to performance under the Standard Agreement. The Grantee agrees to provide Cal ICH, or its designee, with any relevant information requested, to give Cal ICH or its designee access to its premises, upon reasonable notice and during normal business hours, for the purpose of interviewing employees who might reasonably have information

related to such records, and of inspecting and copying such books, records, accounts, and other materials that may be relevant to an investigation of compliance with HHAP Program laws, guidance, and the standard agreement.

If upon inspection of records Cal ICH identifies noncompliance with grant requirements, Cal ICH retains the right to impose a corrective action plan on the grantee.

F. Other Requirements

1. Participation in Homeless Management Information System (HMIS)

Pursuant to Assembly Bill (AB) 977 (Statutes of 2021-22), grantees who have been awarded HHAP funding must enter Universal and Common Data Elements as defined by HUD on the individuals and families served into the local HMIS.

All applicants agree to participate and enter data on individuals and families served by this funding into the local HMIS. HSC section 50220.6 details specifications related to the data elements that needs to be reported.

Cal ICH has technical assistance available to grantees that need support in meeting these requirements.

2. Housing First Requirement

All recipients of HHAP-5 program allocation must comply with Housing First as provided in Chapter 6.5 (commencing with Section 8255) of Division 8 of the Welfare and Institutions Code. Housing First is an evidence-based, client-centered approach that recognizes housing as necessary to make other voluntary life changes, such as seeking treatment or medical care. This approach is in contrast with the traditional model of rewarding “housing readiness.” The goal of Housing First is to provide housing to individuals and families quickly with as few obstacles as possible, along with voluntary support services according to their needs.

3. Legal Documents

Upon the award of HHAP funds, Cal ICH shall enter into Standard Agreements with Grantees that govern how HHAP funds must be spent. These agreements shall ensure adherence to the objectives and requirements of the HHAP-5 program. No award shall be disbursed until both Cal ICH and a grantee fully executes an agreement regarding HHAP funds.

IX. GRANT ADMINISTRATION TRANSITION

Pursuant to HSC section 50231, it is the intent of the Legislature for the Council to administer HHAP in partnership with HCD. It is further the intent of the Legislature to enact legislation in the Budget Act of 2024 to transfer the grant administration

work of the Council to HCD, which is a Council member department. As entities both under BCSH, the Council and HCD will continue to coordinate closely to achieve a seamless transition for HHAP grantees. Ultimately, transferring the administration of the grant programs to HCD will allow for greater support and technical assistance to grantees, ensuring greater homelessness reduction outcomes.

X. RESOURCES AND CONTACT INFORMATION

Additional information including the HHAP Program Guidance can be found on the HHAP website: https://www.bcsch.ca.gov/CalICH/hhap_program.html.

If you have questions, please direct them to the Cal Ich grants inbox at Calichgrants@bcsch.ca.gov.

Appendices

Appendix A: Definitions

The following HHAP- 5 program terms are defined in accordance with HSC section 50230:

- a. "Agency" means the Business, Consumer Services, and Housing Agency or BCSH.
- b. "Applicant" means a continuum of care, city, county, or a region for purposes of the Regionally Coordinated Homelessness Action Plan requirements pursuant to this chapter.
- c. "City" means a city or city and county that is legally incorporated to provide local government services to its population. A city can be organized either under the general laws of this state or under a charter adopted by the local voters.
- d. "Continuum of care" means the same as defined by the United States Department of Housing and Urban Development in Section 578.3 of Title 24 of the Code of Federal Regulations.
- e. "Coordinated Entry System" means a centralized or coordinated process developed pursuant to Section 578.7 of Title 24 of the Code of Federal Regulations, as that section read on January 10, 2019, designed to coordinate homelessness program participant intake, assessment, and provision of referrals. In order to satisfy this subdivision, a centralized or coordinated assessment system shall cover the geographic area, be easily accessed by individuals and families seeking housing or services, be well advertised, and include a comprehensive and standardized assessment tool.
- f. "Regionally Coordinated Homelessness Action Plan" means the regionally coordinated homelessness action plan described in HSC Section 50233.
- g. "Council" means the associated staff within the Interagency Council on Homelessness, formerly known as the Homeless Coordinating and Financing Council created pursuant to Section 8257 of the Welfare and Institutions Code.
- h. "Department" means the Department of Housing and Community Development.
- i. "Emergency shelter" has the same meaning as defined in HSC section 50801(e).

- j. "Grantee" means an eligible applicant that has received its initial round 5 base allocation or total round 5 base allocation, as applicable.
- k. "Homeless" has the same meaning as defined in Section 578.3 of Title 24 of the Code of Federal Regulations, as that section read on January 10, 2019.
- l. "Homeless Management Information System" means the information system designated by a continuum of care to comply with federal reporting requirements as defined in Section 578.3 of Title 24 of the Code of Federal Regulations. The term "Homeless Management Information System" also includes the use of a comparable database by a victim services provider or legal services provider that is permitted by the federal government under Part 576 of Title 24 of the Code of Federal Regulations.
- m. "Homeless point-in-time count" means the most recently available point-in-time count data as reflected in the Annual Homeless Assessment Report released by the United States Department of Housing and Urban Development.
- n. "Homeless youth" means an unaccompanied youth between 12 and 24 years of age who is experiencing homelessness, as defined in Section 725(2) of the federal McKinney-Vento Homeless Assistance Act (42 U.S.C. Sec. 11434a(2)). "Homeless youth" includes unaccompanied youth who are pregnant or parenting.
- o. "Housing First" has the same meaning as in Section 8255 of the Welfare and Institutions Code, including all of the core components listed therein.
- p. "Memorandum of understanding" has the same meaning as defined in subdivision (f) of Section 50233.
- q. "Navigation center" means a Housing First, low-barrier, service-enriched shelter focused on moving homeless individuals and families into permanent housing that provides temporary living facilities while case managers connect individuals experiencing homelessness to income, public benefits, health services, shelter, and housing.
- r. "Program" means round 5 of the Homeless Housing, Assistance, and Prevention program, or round 5, established pursuant to this chapter.
- s. "Recipient" means a jurisdiction that receives funds from the council for the purposes of the program.
- t. Region: (1) Except as set forth in paragraph (2), "region" means the geographic area served by a county, including all cities and continuum of care within it. A region that has a continuum of care that serves multiple counties may submit a plan that covers multiple counties and the

cities within them or the continuum of care may participate in the regionally coordinated homelessness action plan of each individual county that is part of the continuum of care along with the cities within the county.

(2) All continuums of care within the County of Los Angeles shall be considered part of a single region, along with the county and big cities within the county.

- u. "Small jurisdiction" means a city that is under 300,000 in population as of January 1, 2022, according to data published on the internet website of the Department of Finance.

Additional definitions for the purposes of the HHAP-5 program:

- v. "Administrative Entity" means the entity that will enter into contract with Cal ICH to receive HHAP funds directly for its own allocation (and the allocation(s) of other eligible applicants in the region when designated). The Administrative Entity is responsible for HHAP-5 funds and meeting the terms and conditions of the contract. Broadly speaking, this means administering funds, contracting (when necessary) with sub-recipients, and reporting on HHAP-5 dollars and activities to Cal ICH.
- w. "Cal ICH" means "California Interagency Council on Homelessness" or "Council"
- x. "Expended" means all HHAP-5 funds obligated under contract or subcontract have been fully paid and receipted, and no invoices remain outstanding.
- y. "Interim Housing" means the full range of shorter-term, crisis options for temporary accommodations which may currently be referred to by a variety of terms: congregate or non-congregate emergency shelter; navigation centers; bridge housing; transitional housing; or other models or terms which do not require occupants to sign leases or occupancy agreements.
- z. "Obligate" means that the Grantee has placed orders, awarded contracts, received services, or entered into similar transactions that require payment using HHAP-5 funding. Grantees, and the subrecipients who receive awards from those Grantees, must obligate the funds by the statutory deadlines set forth in this NOFA.

Appendix B: Funds Breakdown for this NOFA – HHAP-5 Allocation

Allocation	Disbursement	Eligibility	Interim Deadlines	Final Deadlines
HHAP-5 allocation	Initial HHAP-5 program Allocations: 50% of the eligible city, county, or CoC's HHAP- 5 base allocation.	Available to Eligible Applicants upon approval of the Regionally Coordinated Homelessness Action Plan and HHAP-5 application.	Grantees must obligate at least 75% of the initial HHAP-5 allocation and expend at least 50% of the initial HHAP-5 allocation by June 30, 2026.	Grantees must fully expend <u>ALL</u> HHAP-5 funds, including supplemental and planning allocations, by June 30, 2028.
	HHAP-5 Planning Allocations: 100% of the eligible city, county, or CoCs HHAP round 5 planning allocation.	Available to Eligible Applicants upon approval of the Regionally Coordinated Homelessness Action Plan and HHAP-5 application. Allowable costs are reimbursable back to the date of NOFA publish (9/29/2023) OR as an advance for eligible applicants that do not have any available funds to cover the planning period.	None.	Grantees must fully expend <u>ALL</u> HHAP-5 funds, including supplemental and planning allocations, by June 30, 2028.
	Initial Supplemental Funding Allocations: 100% of the eligible city, county, or CoC's share of the \$100 M Supplemental Allocation.	Available to Eligible Applicants upon approval of the Regionally Coordinated Homelessness Action Plan and HHAP-5 application.	None.	Grantees must fully expend <u>ALL</u> HHAP-5 funds, including supplemental and planning allocations, by June 30, 2028.
	Remainder Disbursement: the remainder 50% of the eligible city, county, or CoC's HHAP- 5 base allocation.	Grantees must demonstrate: (1) sufficient spenddown of the initial HHAP-5 program allocation and (2) submit an updated Regionally Coordinated Homelessness Action Plan that includes updates on SPMs and illustrates the advancement of key actions outlined in their original Action Plan to improve those measures.	None.	Grantees must fully expend <u>ALL</u> HHAP-5 funds, including supplemental and planning allocations, by June 30, 2028.



California Interagency Council on Homelessness

HHAP Round 5 Application

Part 1: Regional Identification and Contracting Information

Steps to complete this section:

1. Select the CoC Region.
2. Indicate which of the Eligible Applicants are participating in this HHAP-5 application.
3. For each participating Eligible Applicant, you will also be prompted to indicate whether and how the Eligible Applicant intends to contract with the state (i.e., indicate the Administrative Entity for that eligible applicant's HHAP-5 Allocation).

Please select the Continuum of Care region
Imperial County CoC

Application Participation Guidance:

Cal ICH encourages eligible applicants to apply in collaboration with all eligible applicants in their CoC Region and submit a single Regionally Coordinated Homelessness Action Plan. Applicants may apply together and still receive funds separately.

- *Large Cities **must** apply as part of the regional application with the County and CoC.*
- *Counties **must** apply as part of a regional application with the CoC and any overlapping Large Cities.*
 - *In a multi-county CoC: Counties **are strongly encouraged to** apply in collaboration with other counties that are served by the same CoC.*
- *A CoC that serves a single county **must** apply as part of the regional application with the County and any overlapping Large Cities.*
- *A CoC that serves multiple counties **must either:***

- *Apply as part of a regional application with multiple Counties and any overlapping Large Cities; and/or*
- *Participate in the regional application of **each** overlapping County and the Large Cities therein.*

Contracting Guidance:

Each Eligible Applicant (Large City, County, and CoC) has the discretion to receive their base allocation directly or may designate an Eligible Applicant in their region to serve as their Administrative Entity. This selection will indicate to Cal ICH which Eligible Applicant will enter into contract with the state to receive and administer each Eligible Applicant's HHAP-5 allocation.

The Administrative Entity is responsible for HHAP funds and meeting the terms and conditions of the contract. Broadly speaking, this means administering funds, contracting (when necessary) with sub-recipients, and reporting on HHAP-5 dollars and activities to Cal ICH.

- *If you plan to contract with the state to receive and administer **only** your (single) HHAP-5 allocation, select: "Will enter into contract with the state to receive and administer their HHAP-5 allocation individually" under the contracting selection.*
- *If you **do not plan to contract with the state** and instead plan to identify another participating Eligible Applicant in the region to enter into contract with the state to receive and administer your HHAP-5 allocation, select: "Identify another participating Eligible Applicant in their region to enter into contract with the state to receive and administer their HHAP-5 allocation" under the contracting selection. You will then be prompted to designate the Administrative Entity from a list of eligible applicants in the region.*
- *If you plan to contract with the state to **receive and administer multiple HHAP-5 allocations** within your region, select "Will enter into contract with the state to receive and administer their HHAP-5 allocation and allocation(s) from other Eligible Applicants in the region" under the contracting selection.*

Imperial County CoC Region

Imperial County CoC

CA-613 Participation

Is participating in this single collaborative application with the regional partner(s) listed.

CA-613 Contracting

Will enter into contract with the state to receive and administer their HHAP-5 allocation and allocation(s) from other eligible applicants in the region

Contact Title

Deputy Director of Imperial County Department of Social Services - Housing Services and Continuum of Care

Name

Stephanie Martinez

Email

Stephaniemartinez@co.imperial.ca.us

Phone

(760) 337-7450

Imperial County

Imperial County Participation

Is participating in this single collaborative application with the regional partner(s) listed.

Imperial County Contracting

Identify another participating eligible applicant in their region to enter into contract with the state to receive and administer their HHAP-5 allocation

Imperial County Designated Administrative Entity

Imperial County CoC

Contact Title

Director of the Imperial County Department of Social Services

Name

Paula Llanas

Email

Paulallanas@co.imperial.ca.us

Phone

(760) 337-6884

Number of Contracts

1

Part 2. Regionally Coordinated Homelessness Action Plan

Participating Jurisdictions' Roles and Responsibilities

Steps to complete this section:

1. Identify and describe the specific roles and responsibilities of **each participating Eligible Applicant** in the region regarding:
 - o Outreach and site coordination;
 - o Siting and use of available land;
 - o Development of interim and permanent housing options; and
 - o Coordination and connection to the delivery of services for individuals experiencing or at risk of experiencing homelessness within the region.
2. Describe and explain how all Participating Jurisdictions are coordinating in each area.

Optional: You may also include roles and responsibilities of small jurisdictions in the region that elect to

engage and collaborate on the plan.

Guidance:

*Each Eligible Applicant must identify and describe their role in the region for **each** table.*

To add additional jurisdictions, click "Add a Participating Jurisdiction" near the bottom of each table.

Outreach & Site Coordination

Participating Jurisdictions	Roles & Responsibilities
CoC	The CoC develops and promotes opportunities for regional coordination and inter-agency collaboration at the CoC executive board meetings and general membership meetings. The CoC develops plans for outreach standards to align with the CoC's Homeless Strategic Plan and also provides training and assistance to communities in the region to assist with coordination efforts and effective engagement strategies for outreach. The CoC also collects and analyzes HMIS data to evaluate street outreach performance outcomes.
County of Imperial	The County partners with street outreach homeless services providers, cities in the region, county agencies, and non-governmental agencies. Outreach efforts include linking persons to the coordinated entry system through the Homeless Resources Assistance Line, administered by the County Department of Social Services. Street outreach teams connect participants to the coordinated entry system to be assessed, prioritized, and matched to interim and permanent housing programs, mainstream programs and supportive services to include referrals to behavioral health, public health, domestic violence services providers, community services providers, and managed care providers. Also provided during street outreach efforts are hygiene kits and transportation.

Given the individual roles and responsibilities identified above, describe and explain how all participating jurisdictions are or will begin to coordinate these efforts to ensure comprehensive outreach and site coordination to individuals experiencing and at-risk of experiencing homelessness in the region.

Regional Coordination Narrative - Outreach & Site Coordination

The CoC, through its general membership and partnerships with organizations, conducts street outreach to identify various local encampments and areas where people experiencing homelessness congregate. The County, through its various departments, many of whom are general members of the CoC, actively work to share information, and refer clients to appropriate services through active case management meant to ensure that individuals experiencing homelessness or at risk of homelessness, are connected to the mainstream benefits such as Medi-Cal, CalWORKs, medical, behavioral health, and substance use disorder programs, in order to provide the necessary wraparound services in order to help bring an end to or prevent homelessness.

Further, the administrative entity for the CoC is the Department of Social Services. This partnership has led to active and increased cooperation between the CoC and County of Imperial.

Also, through the joint funding received under HHAP Rounds 1 and 2, the CoC and County have been able to allocate funding to Street Outreach projects, with the intent and purpose to identify and engage with

those experiencing homelessness.

Through the active coordination and outreach noted above, the CoC and County are actively seeking to ensure that the region provides comprehensive outreach and coordination to individuals experiencing and at risk of experiencing homelessness.

Land Use & Development

Participating Jurisdictions	Roles & Responsibilities
CoC	Land use and development decision making is at City and County level planning departments. The CoC will reach out to form a collaboration with the Imperial County Department of Planning and Development to strategize on potential sites for funding investments in unincorporated areas.
County of Imperial	Imperial County Department of Planning and Development provides all services and decision making related to land use and development in the County's unincorporated area.

Given the individual roles and responsibilities identified above, describe and explain how all participating jurisdictions are or will begin to coordinate these efforts to use and develop available land to address and end homelessness in the region.

Regional Coordination Narrative - Land Use & Development

The CoC, administered by the Imperial County Department of Social Services, with input from general members, is well situated to facilitate and seek input from the community to identify potential sites and to recommended uses of land in the region at large. Such members include the Imperial Valley Housing Authority, Imperial County Housing Coalition, organizations that are actively involved in identifying sites and available land to address and end homelessness in the region. The CoC, through its administrative entity, the Department of Social Services, will work on building partnerships to relay this information directly to agencies with a direct role in land use and development such as the Imperial County Department of Planning and Development and City level planning departments.

Development of Interim and Permanent Housing Options

Participating Jurisdictions	Roles & Responsibilities
CoC	The CoC provides guidance and solicits feedback of potential interim and permanent housing options from the executive board, general membership, and stakeholders.
County of Imperial	The County, as the Administrative Entity, is responsible for applying for funding, releasing Request for Proposals, and working with property development companies and services providers for development of interim and permanent housing options.

Given the individual roles and responsibilities identified above, describe and explain how all participating jurisdictions are or will begin to coordinate these efforts to develop adequate interim and permanent housing options to address and end homelessness in the region.

Regional Coordination Narrative - Shelter, Interim, and PH Options

The CoC, administered by the Imperial County Department of Social Services, with input from general members, is well situated to solicit input from the community on the development of interim and permanent housing options. Such members include the housing authorities, education departments K-12, community college, domestic violence service providers, faith-based organizations, medical service providers, veteran service providers, as well as local County Departments such as Behavioral Health, Imperial County Public Administrator, Imperial County Public Health, Imperial County Sheriff's Office and Probation Department. Through active cooperation between the CoC and County, the applicants intend to identify potential projects that address the need for interim housing and permanent housing options in the region. This includes working with CoC members to identify innovative housing solutions such as Tiny Homes, and to ensure that such innovative housing solutions are given the County support necessary to come to fruition, such as through cooperation between the CoC and Department of Planning and Development to ensure that such plans are feasible per current policies and procedures.

Coordination of & Connection to Service Delivery

Participating Jurisdictions	Roles & Responsibilities
CoC	Ensure that partner organizations are made aware of the access to mainstream benefits, as well as those services provided by partner organizations such as housing programs and supportive services. CoC members and community service providers present at Executive Board meetings and General Membership meetings to share with members services provided by their organizations.
County of Imperial	The County's coordinated entry system, through the Homeless Resources Assistance Line, assess, prioritize, and match persons to appropriate housing programs and supportive services to provide a comprehensive whole person care approach.

Given the individual roles and responsibilities identified above, describe how all participating jurisdictions are or will begin to coordinate to provide the full array of services, shelter, and permanent housing solutions to people experiencing and at-risk of experiencing homelessness in the region.

Regional Coordination Narrative - Coordination & Connection to Service Delivery

The Imperial Valley Continuum of Care Council and the County of Imperial plans to continue to work collectively with partnering agencies such as various public agencies, homeless service providers, county agencies, domestic violence service providers, public housing authorities, educational systems, law enforcement, behavioral health, medical professionals, and local government agencies to make homelessness a rare and brief non-reoccurrence for individuals and families in our community. The CoC and County continue to work on developing new partnerships in the community to expand services through our homeless response network not only for local interim and permanent housing solutions but also to offer an array of wraparound services to stabilize housing. Through the coordinated entry system, administered by the Imperial County Department of Social Services, the CoC and County ensure individuals identified as experiencing homelessness or at-risk of homelessness are screened and matched to appropriate housing programs and supportive services utilizing a standardized evidence-based assessment tool to ensure a fair and equitable process. Further, the CoC and County work collectively with community street outreach teams and medicine street outreach teams to provide effective outreach and engagement strategies with the unsheltered population to link them to housing and supportive services.

In addition, the CoC has monthly presentations by local organizations on their services provided, at both its Executive and General Membership Meetings. This is done to ensure that members are made aware of what services are provided not just by the County, but also local non-governmental organizations. For

example, such presentations include: The local community college and their Lotus Living Project, a tiny homes housing program; the local rebates offered by the local power company Reduced Energy Assistance Program; the services offered by the local domestic service provider; as well as myriad of services provided by the Department of Social Services. The CoC and County intend to continue to strengthen partnerships in efforts to expand services provided as part of our homeless response network.

System Performance Measures & Improvement Plan

Steps to complete this section:

1. Identify the most recent system performance measures for the region.
2. Describe the key action(s) the region intends to take to improve each system performance measure.

Guidance:

Cal ICH shall provide each region with system performance measures by CoC, with the exception of the LA region, which will receive data from all four CoCs within LA County. Applicants must enter that data in the corresponding measures fields in the application. Applicants should not adjust the data provided even if the geographic region of the data does not perfectly align with the participating applicant geography of this application.

*The application must include **at least one** key action for **each** system performance measure. All columns must be filled out for each action.*

For "Funding Type" select one of the options. If you select the blank field, you may type in a unique funding source type.

To add additional actions or racial equity measures, click the appropriate "Add" buttons near the bottom of each table.

Note: While Cal ICH expects most of the disparities listed to be based on race or ethnicity, applicants may identify other populations that are also overrepresented among people experiencing homelessness in the region.

Definitions:

- **Key Actions** may include a brief description of a strategic initiative or step identified to address or improve the specific system performance measure. This can be a policy, program, partnership, target measure, or any other approach which reflects an improvement and delivers positive impact. Provide a clear description of the action and its intended outcome.
- **Lead Entity** should include the name of the regional Eligible Applicant responsible for managing the key action.
- **Collaborating Entity/ies** may include a group, organization, or jurisdiction within your region working to address or improve the system performance measure. This can be another participating jurisdiction, a system partner, or any organization actively participating in the

key action.

- **Timeframe** should include a target date for completion of the key action.
- **Success Measurement Methods** may include a systematic approach or tool used to assess the effectiveness and impact of the key action on the system performance measure. This can be quantitative measures, qualitative feedback, or any combination that provides insight into the progress and outcomes pertaining to the key action. Provide a clear description of how you plan to track and report on the success of your key action.

SPM 1a: Number of people accessing services who are experiencing homelessness.

SPM 1a
1,961

Key Actions PM 1

Key Action	Funding Source(s) the region intends to use to achieve the action	Funding Type	Lead Entity	Collaborating Entity/ies	Target Date for Completion	Success Measurement Method
While permanent housing includes Rapid Rehousing and Permanent Housing solutions, the Coc is placing greater emphasis on increasing overall affordable housing stock, by funding permanent housing solutions at a higher percentage.	HHAP 3-5,	State	CoC	County of Imperial / Contracted Subrecipients	6/30/2028	The CoC will review HMIS records and PIT records to evaluate if there is a decrease in individuals and households experiencing homelessness resulting in a decrease to accessing services..
An already existing permanent housing development						

has been allocated funding to add additional units. These additional units are projected to be completed in 2025. The existing permanent housing development will be added as an HMIS trust network provider within the year and once the units are completed, HMIS will be updated with the updated unit inventory. Additional funded Rapid Rehousing projects will be added to HMIS. Although greater emphasis has been placed on permanent solutions that increase regional affordable housing stock, there are several funding sources with increased funding allocated to Rapid Rehousing programs. By prioritizing funding in both activities, the amount of people

experiencing homelessness is expected to decrease over time.

SPM 7.1a: Racial and ethnic disparities among those accessing services who are experiencing homelessness.

Racial/Ethnic Group	Measure
Non-Hispanic/Non-Latino	270
Multiple Races	21
Native Hawaiian or Other Pacific Islander	0

Key Actions PM 1

Key Action	Funding Source(s) the region intends to use to achieve the action	Funding Type	Lead Entity	Collaborating Entity/ies	Target Date for Completion	Success Measurement Method
<p>Based on the data, the region has a goal to increase the number of Non-Hispanic and Non-Latino individuals accessing services by increasing outreach to ensure any barriers to access services are communicated and heard.</p> <p>To accomplish this goal, the CoC will continue analyzing quarterly data and conduct regular</p>	HHAP 1-5	State	CoC	County of Imperial	6/30/2028	Every year, the CoC will review HMIS records to determine race and ethnic background of those accessing homelessness response services to determine disparities within access, service delivery and exits to permanent housing.

meetings with service providers to further evaluate their specific programs and ascertain that equitable services are being rendered to target populations.

In addition, the CoC and County will work together to enhance outreach to these populations. The region also intends to implement a survey in line with its CA REAL goals designed to better capture data meant to understand the barriers experienced by these populations in order to better serve and address their needs.

SPM 1b: Number of people experiencing unsheltered homelessness on a single night (unsheltered PIT count)

SPM 1b
1,057

Key Actions PM 1

Key Action	Funding Source(s) the region intends to use to achieve the	Funding Type	Lead Entity	Collaborating Entity/ies	Target Date for Completion	Success Measurement Method
-------------------	---	---------------------	--------------------	---------------------------------	-----------------------------------	-----------------------------------

action

The region's efforts to decrease the number of people experiencing unsheltered homelessness are two pronged.

First, the region will take action to reduce the number of persons experiencing homelessness. As part of this approach, the CoC/County of Imperial will continue to advertise already existing homelessness prevention programs and mainstream services such as CalWORKs and CalFresh in order to ensure that individuals struggling to keep up with rising rents and day to day costs are aware of the existence of these programs. Additionally, the CoC intends to work with and coordinate with local law enforcement agencies such as the Sheriff's Department and the County Probation

HHAP 1-5

State

CoC

County of Imperial / Contracted Subrecipients

6/30/2028

The CoC will monitor, through HMIS, the amount of people accessing services each calendar year with special emphasis placed on those entering from a prior living situation of a jail, prison or juvenile detention facility. As the years progress, the CoC will review to determine if the number of persons accessing services decreases.

Department to create housing alternatives for those exiting institutions, so they are able to be stabilized as they exit from the institution. Additionally, services will be offered to clients at the encampment site to meet clients' needs.

Second, through increased coordination and targeted street outreach at those areas where unsheltered homelessness is noted, the region will continue conducting coordinated outreach efforts.

The collaborating agencies will be based on individual person's needs in the encampment. This will reduce encampments size and number of encampments by helping those experiencing homelessness stabilize in permanent housing.

Through coordination and collaboration with multiple county agencies and non-profits, the CoC/County of Imperial intends to both prevent homelessness before it occurs and targeting effects of homelessness.

SPM 7.1b: Racial and ethnic disparities among those experiencing unsheltered homelessness on a single night

Racial/Ethnic Group	Measure
Non-Hispanic / Non-Latino	611
Native Hawaiian	14

Key Actions PM 1

Key Action	Funding Source(s) the region intends to use to achieve the action	Funding Type	Lead Entity	Collaborating Entity/ies	Target Date for Completion	Success Measurement Method
The CoC intends to improve access to services for affected populations through increased coordination and targeted street outreach at those areas where unsheltered homelessness is noted.	HHAP 1-5	State	CoC	County of Imperial / Contracted Subrecipients	6/30/2028	Every calendar year, the CoC will review HMIS records to determine race and ethnic background of those accessing homelessness response services in comparison with the race and ethnic characteristics of all people with the CoC

Within the Coordinated Entry System (CES), the CoC will continue to account for housing barriers due to housing discrimination, in order to respond to homelessness in a more equitable manner.

Additionally, the CoC will continue analyzing the data, and implement a study based on CA REAL principles to better understand the barriers faced by the affected populations which prevent people from accessing services and leading them to remain or return to unsheltered homelessness.

After the survey, a review will be completed to identify the barriers reported. The CoC will bring the results of the survey to the CoC's vulnerable populations committee so

region to determine if there are disparities within access, and service delivery and exits to permanent housing.

they may provide recommendations to the CoC Executive Board to address barriers causing disparities in homelessness response so that change may be discussed and enacted within written standards.

SPM 2: Number of people accessing services who are experiencing homelessness for the first time.

SPM 2
1,132

Key Actions PM 1

Key Action	Funding Source(s) the region intends to use to achieve the action	Funding Type	Lead Entity	Collaborating Entity/ies	Target Date for Completion	Success Measurement Method
The CoC and County are taking action to reduce people accessing services who are experiencing homelessness for the first time through the implementation of a robust system centered around prevention and diversion.	HHAP 1-5	State	County	CoC / Contracted Subrecipients	6/30/2028	The CoC will monitor HMIS to determine if those persons experiencing literal homelessness decrease and those enrolled in Homelessness Prevention increase.

This system

includes increased outreach and preventive programs meant to limit the number of individuals who experience homelessness for the first time, through increased outreach about access to CalWORKs, CalFresh, Medi-Cal, etc.

Further, the Homeless Resources Assistance Line which is operated by the Imperial County Department of Social Services (DSS) and staffed with experienced social workers will continue to provide referrals to local organizations with Homelessness Prevention and other basic needs assistance funding, as well as supportive services to address person needs in a whole person care centered approach.

Both actions will assist in

reducing the numbers of those experiencing homelessness for the first time, by ensuring individuals and families are connected with the resources necessary to avoid experiencing homelessness.

SPM 7.2: Racial and ethnic disparities in the number of people accessing services who are experiencing homelessness for the first time

Racial/Ethnic Group	Measure
White	989
Hispanic / Latino	952
White and Hispanic / Latino	890

Key Actions PM 1

Key Action	Funding Source(s) the region intends to use to achieve the action	Funding Type	Lead Entity	Collaborating Entity/ies	Target Date for Completion	Success Measurement Method
To improve the metrics involving racial disparities, the region intends to increase outreach to ensure that these populations are advised of the various services offered by both County and CoC partner agencies.	HHAP 1-5	State	County	CoC / Contracted Subrecipients	6/30/2027	Every year, the CoC will review HMIS records to determine race and ethnic background of those accessing homelessness response services in comparison with the race and ethnic background of all people with the CoC region

Included in the outreach will be an introduction to mainstream benefits offered by the Imperial County Department of Social Services, as well as the various organizations providing prevention, emergency shelter, and rapid rehousing services.

to determine disparities within access, and service delivery and exits to permanent housing and history of experiencing homelessness.

SPM 3: Number of people exiting homelessness into permanent housing.

SPM 3
865

Key Actions PM 1

Key Action	Funding Source(s) the region intends to use to achieve the action	Funding Type	Lead Entity	Collaborating Entity/ies	Target Date for Completion	Success Measurement Method
To ensure that the CoC and County continue to improve on this metric, an increased emphasis will be placed on the usage of the coordinated entry system (CES) by all partnering agencies. This is meant to ensure that those most in need as	HHAP 1-5	State	County	CoC and Contracted Subrecipients	6/30/2028	As part of the Coordinated Entry Process Evaluation, an Effectiveness Evaluation focuses on how effective the CE process is in connecting people experiencing homelessness to appropriate referrals (permanent housing). The information

determined by the CES's Place Value

Assessment are served in an equitable manner.

Currently, not all organizations which provide homelessness services are obligated by contract or otherwise to utilize the local CES. However, as

homelessness response funding continues to expand in the region, and more

organizations accept referrals from the

system, the region will be able to further streamline the process to ensure that

individuals experiencing homelessness, with the highest needs and barriers are able to obtain targeted referrals to those

organizations and mainstream benefits which best suit their needs. The region also intends to expand on housing first

ascertained from this internal evaluation will assist with developing future policies to increase the number of people exiting homelessness into permanent housing. Additionally, the rate of permanent housing exits will be tracked by the CoC in HMIS.

policies throughout Imperial County, working with both local organizations and landlords to ensure that barriers to placement are eliminated.

SPM 7.3: Racial and ethnic disparities in the number of people exiting homelessness into permanent housing.

Racial/Ethnic Group	Measure
Non-Hispanic / Non-Latino	90
Unknown Ethnicity	18
Asian	0
Native Hawaiian or Other Pacific Islander	0
Unknown Race	43
White and Non-Hispanic / Non-Latino	55

Key Actions PM 1

Key Action	Funding Source(s) the region intends to use to achieve the action	Funding Type	Lead Entity	Collaborating Entity/ies	Target Date for Completion	Success Measurement Method
In addition to increased placement based on coordinated entry system usage, the region intends to work with local organizations to better understand the barriers to exiting into	HHAP 1-5	State	CoC	County of Imperial / Contracted Subrecipients	6/30/2028	Every year, the CoC will review HMIS records to determine race and ethnic background of those accessing homelessness response services in comparison with the race and ethnic background of all people with

permanent housing. This includes understanding the case management needs of clients, and the current issues faced by these specific populations which are leading to decreased exits.

the CoC region to determine disparities within access, and service delivery and exits to permanent housing.

Further, with the assistance of the survey plan developed as a part of CA REAL trainings, the survey will identify barriers at all stages of the homeless services system. Identifying barriers will help guide future CoC policy.

SPM 4: Average length of time that people experienced homelessness while accessing services

SPM 4
193

Key Actions PM 1

Key Action	Funding Source(s) the region intends to use to achieve the action	Funding Type	Lead Entity	Collaborating Entity/ies	Target Date for Completion	Success Measurement Method
The CoC will continue to prioritize permanent	HHAP 1-5	State	CoC	County of Imperial / Contracted Subrecipient	6/30/2028	Every calendar year, the CoC will review HMIS records to

housing solutions, including Rapid Rehousing and Permanent Housing projects, as funding allows. The CoC will continue to emphasize the local Coordinated Entry System (CES) by contractually obligating the usage of the CES by subrecipients. Additionally, the CoC will require emphasis on expanded case management to include flexible assistance with gathering documentation, providing supportive services to personal barriers and landlord engagement. These requirements will expedite the placement process.

ts

determine if there is a decrease or increase in the length of time a person is experiencing homelessness.

SPM 7.4: Racial and ethnic disparities in the average length of time that people experienced homelessness while accessing services.

Racial/Ethnic Group	Measure
Asian	386
Black	234

Key Actions PM 1

Key Action	Funding Source(s) the region intends to use to achieve the action	Funding Type	Lead Entity	Collaborating Entity/ies	Target Date for Completion	Success Measurement Method
Work with stakeholders to assess barriers to program access encountered which may be preventing successful placement to include utilizing a client-based survey to provide insights.	HHAP, HHIP	State	CoC	County of Imperial / Non-profits, Service Provider	6/30/2028	Analyze HMIS data to track outcomes.
Engage and solicit feedback from individuals with lived experience to share their expertise to reduce barriers while accessing services.	HHAP, HHIP	State	CoC	County of Imperial / Non-Profit Service Providers, Persons with Lived Experience	6/30/2028	Analyze HMIS data to track outcomes.

SPM 5: Percent of people who return to homelessness within 6 months of exiting homelessness response system to permanent housing.

SPM 5
12.00%

Key Actions PM 1

Key Action	Funding Source(s) the region intends to use to achieve the action	Funding Type	Lead Entity	Collaborating Entity/ies	Target Date for Completion	Success Measurement Method
------------	---	--------------	-------------	--------------------------	----------------------------	----------------------------

Create and implement a client-based survey to provide further insights to assess factors which led to a return to homelessness.	HHAP, HHIP	State	CoC	County of Imperial / Non-Profit Service Providers	6/30/2028	Analyze HMIS data to track outcomes.
Develop prevention and diversion-based interventions to target persons most likely to return to homelessness.	HHAP, HHIP	State	CoC	County of Imperial / Nonprofits Service Providers	6/30/2028	Analyze HMIS data to track outcomes.

SPM 7.5: Racial and ethnic disparities in the percent of people who return to homelessness within 6 months of exiting homelessness response system to permanent housing.

Racial/Ethnic Group	Measure
Non-Hispanics	18.00%
Black or African (Hispanic)	25.00%
Black or African (Non-Hispanic)	36.00%

Key Actions PM 1

Key Action	Funding Source(s) the region intends to use to achieve the action	Funding Type	Lead Entity	Collaborating Entity/ies	Target Date for Completion	Success Measurement Method
Create and implement a client-based survey to collect feedback to better understand the barriers experienced to adjust processes to	HHAP, HHIP	State	County	CoC	6/30/2028	Analyze HMIS data to track outcomes.

reduce disparities.

SPM 6: Number of people with successful placements from street outreach projects.

SPM 6
4

Key Actions PM 1

Key Action	Funding Source(s) the region intends to use to achieve the action	Funding Type	Lead Entity	Collaborating Entity/ies	Target Date for Completion	Success Measurement Method
The County intends to continue to engage with street outreach providers to ensure street outreach is targeted in those areas identified as most in need of street outreach services.	HHAP	State	County	CoC / Nonprofit Service Providers	6/30/2028	Analyze HMIS data to track outcomes.

SPM 7.6: Racial and ethnic disparities in the number of people with successful placements from street outreach projects.

Racial/Ethnic Group Measure

N/A

Key Actions PM 1

Key Action	Funding Source(s) the region intends to use to achieve the action	Funding Type	Lead Entity	Collaborating Entity/ies	Target Date for Completion	Success Measurement Method
The County, as the Administrative Entity, will	HHAP, HHIP	State	County of Imperial	CoC / Nonprofit Service Providers	6/30/2028	Analyze HMIS data to track outcomes.

monitor this data to track if any disparities begin to emerge. To ensure street outreach is conducted in an equitable manner, the region intends to work with local service providers to ensure services are provided based on Housing First principles and will conduct Housing First evaluations to ensure standards are being adhered to.

Equity Improvement Plan

Steps to Complete this Section:

1. Identify and describe the key actions the region will take to ensure racial and gender equity in:

- Service delivery;
- Housing placements;
- Housing retention; and
- Identify any changes to procurement or other means to affirm equitable access to housing and services for groups overrepresented among residents experiencing homelessness.

2. Identify if place-based encampment resolution is occurring in the region and if so, the CoC must describe and provide evidence of collaboration with the cities or counties providing encampment resolution services that addresses how people served through encampment resolution have or will be prioritized for permanent housing within the Coordinated Entry System.

Optional: upload any evidence the region would like to provide regarding collaboration and/or prioritization

as it relates to question 2.

Guidance:

Of the four tables below, the first three must include at a minimum one key action to address racial equity and one key action to address gender equity. The fourth and final table must include at least one key action.

To add additional actions, click "Add an Action" at the bottom of the table.

Definitions:

- **Key Actions** may include a brief description of a strategic initiative or step identified to address or improve the inequity. This can be a policy, program, partnership, target metric, or any other approach which reflects an improvement and delivers positive impact. Provide a clear description of the action and its intended outcome.
- **Lead Entity** should include the name of the regional Eligible Applicant responsible for managing the key action.
- **Collaborating Entity/ies** may include a group, organization, or jurisdiction within your region working to address or improve the inequity. This can be another participating jurisdiction, a system partner, or any organization actively participating in the key action.

Key Actions the Region Will Take to Ensure Racial and Gender Equity in Service Delivery

Key Action	Lead Entity	Collaborating Entity/ies
Enhance outreach and coordination in underserved communities to address disparities by creating community awareness and through the promotion of services	County of Imperial	CoC
Provide direct training to contracted subrecipients to ensure equal access to services for all	County of Imperial	CoC
Create and enhance training opportunities to address racial and gender disparities within our community	County of Imperial	CoC

Key Actions the Region Will Take to Ensure Racial and Gender Equity in Housing Placements

Key Action	Lead Entity	Collaborating Entity/ies
Strengthen Coordinated Entry System training to ensure proper prioritization of those who are most vulnerable.	County of Imperial	CoC, Nonprofit Service Providers

Identify and reduce barriers based on risk factors and disparities within our community.

County of Imperial

CoC

Strengthen collaboration with local shelters and housing navigators to identify and address any disparities

County of Imperial

CoC, Nonprofit Service Providers

Key Actions the Region Will Take to Ensure Racial and Gender Equity in Housing Retention

<u>Key Action</u>	<u>Lead Entity</u>	<u>Collaborating Entity/ies</u>
Enhance monitoring and assessing HMIS data to understand the trend within our homeless community to better serve those demographics that are underserved	County of Imperial	CoC
Encourage community feedback to help identify and address any barriers within services to better address disparities	County of Imperial	CoC, Nonprofit Service Providers
Periodically review the CES tool on an annual basis to ensure equity across all services and prioritization	County of Imperial	CoC

Key Actions the Region Will Take to Change Procurement or Other Means to Affirm Equitable Access to Housing and Services for Overrepresented Groups Among People Experiencing Homelessness in the Region

<u>Key Action</u>	<u>Lead Entity</u>	<u>Collaborating Entity/ies</u>
Diversify our governance board to ensure proper representation of those who are a part of the BIPOC community, lived experience and other local representatives.	CoC	County of Imperial
Educate the community on disparities and underserved populations to discuss innovative solutions to address disparities	CoC	County of Imperial
Strengthen coordination with local nonprofits who advocate and/or represent the under serve communities	CoC	County of Imperial, Nonprofit Service Providers

Is place-based encampment resolution occurring within the region?

No

Optional Upload: Evidence of Collaboration and/or Prioritization

Plan to Reduce the Number of People Experiencing Homelessness Upon Exiting an Institutional Setting

Steps to Complete this Section:

1. Identify and describe the key actions **each participating Eligible Applicant** will take to reduce the number of people falling into homelessness as they exit institutional settings including:
 - o Jails
 - o Prisons
 - o Hospitals:
 - o Other Institutional Settings (such as foster care, behavioral health facilities, etc. as applicable in the region)

Guidance:

At a minimum, if an institutional setting is present in an Eligible Applicant's jurisdiction, the Eligible Applicant must identify their role.

To add additional actions, click "Add an Action" at the bottom of the table.

If an institution is not present in a jurisdiction, type N/A.

Definitions:

- **Key Actions** may include a brief description of a strategic initiative or step identified to address or improve the specific performance measure. This can be a policy, program, partnership, target measure, or any other approach which reflects an improvement and delivers positive impact. Provide a clear description of the action and its intended outcome.
- **Lead Entity** should include the name of the regional Eligible Applicant responsible for managing the key action.
- **Collaborating Entity** may include a group, organization, or jurisdiction within your region working to address or improve the performance measure. This can be another participating jurisdiction, a system partner, or any organization actively participating in the key action.

Key Actions to Reduce the Number of People Experiencing Homelessness Upon Exiting a Jail

<u>Key Action</u>	<u>Lead Entity</u>	<u>Collaborating Entity/ies</u>
Connect and coordinate with the Imperial County Sheriff's Office, Corrections Division to ensure	County of Imperial	CoC, Sheriff's Office

appropriate referrals to coordinated entry for individuals to be connected to services upon release to include housing, health care, mainstream resources, and mental health services.

Continue established partnerships with the Imperial County Sheriff's Office, probation department and other justice systems as key stakeholders in the CoC general membership.	CoC	County of Imperial
--	-----	--------------------

Encourage participation of persons with lived experience in the justice system to participate in the CoC	CoC	County of Imperial
--	-----	--------------------

Key Actions to Reduce the Number of People Experiencing Homelessness Upon Exiting a Prison

Key Action	Lead Entity	Collaborating Entity/ies
Connect and coordinate with the Department of Corrections to ensure appropriate referrals to coordinated entry for individuals to be connected to services upon release to include housing, health care, mainstream resources, and mental health services	County of Imperial	CoC, State Prisons
Establish partnerships with Department of Corrections as stakeholders in the CoC general membership.	CoC	County of Imperial

Key Actions to Reduce the Number of People Experiencing Homelessness Upon Exiting a Hospital

Key Action	Lead Entity	Collaborating Entity/ies
Connect and coordinate with hospital staff to ensure appropriate referrals to coordinated entry for individuals to be connected to services upon release to include housing, health care, mainstream resources, and mental health services	County of Imperial	CoC, Hospitals
The CoC will leverage CalAIM HHIP funds to ensure Medi-Cal managed care providers develop the necessary capacity and partnerships to connect their members to needed housing	CoC	County of Imperial, Managed Care Providers, Hospitals

services. This includes expanding our coordinated entry system to identify managed care provider contracted Enhanced Care Management and Community Support providers. In addition, leveraging CalAIM HHIP investment funds to support HMIS infrastructure to create systems to share managed care members housing status.

Key Actions to Reduce the Number of People Experiencing Homelessness Upon Exiting Other Institutional Settings (such as foster care, behavioral health facilities, etc. as applicable in the region)

Institutional Setting	Key Action	Lead Entity	Collaborating Entity/ies
Foster Care	Connect exiting foster youth to Transitional Age Youth (TAY) programs which encompasses the following programs such as Housing Navigation and Maintenance program (HNMP) and the Transitional Housing Program (THP)	County of Imperial	CoC, Department of Social Services

Plan to Utilize Local, State, and Federal Funds to End Homelessness

Steps to Complete this Section:

1. The plan must include the total amount of available funding, the amount prioritized for permanent housing solutions, and an explanation of how **each participating applicant** is utilizing local, state, and federal funding programs to end homelessness. These programs must include, but are not limited to:
 - The Homekey Program,
 - The No Place Like Home Program
 - The Multifamily Housing Program
 - The Housing for a Healthy California Program

- The Homeless Housing, Assistance, and Prevention Program
- Building Homes and Jobs Act
- The California Emergency Solutions Grants Program
- The National Housing Trust Fund established pursuant to the Housing and Economic Recovery Act of 2008
- HOME Investment Partnerships Act
- Parolee or probation programs that are intended to prevent homelessness upon release.

Guidance:

All of the above programs must be included and fully explained in the table. Where the region has multiple awards for the same program that are administered by different entities, those may be listed on separate lines. For example, in a region with one county and one CoC who receive their HHAP awards separately, each Eligible Applicant may enter their HHAP awards in separate lines. Simply click "Add Funding Program, then select the program from the drop down list.

If one of the ten required programs is not present in a region, type N/A under Local Fund Administrator.

In addition to the listed programs, participating Eligible Applicants should add any other funds and programs that are being utilized to address and end homelessness in the region. Simply click "Add Funding Program" then select the blank field and you may type in the name of the funding program.

To add additional funding programs, click "Add Funding Program" at the bottom of the table.

Definitions:

1. **Local Fund Administrator:** The entity responsible for administering the given funding source.
2. **Description of How Funds are/will be Utilized to End Homelessness in the Region:** Comprehensive summary of how the funding program will be utilized in the region. Applicants should highlight whether, how, and to what extent the funds are being used for permanent housing.
3. **Funding Amount:** Amount of known dollars secured or available to spend within the HHAP-5 grant timeframe (FY 23-24 through FY 27-28)
4. **Timeframe of Use:** The date range the local fund administrator anticipates expending the identified program funds.

Funding Landscape

Funding Program	Funding Type	Local Fund Administrator	Description of How Funds are/will be Utilized to End Homelessness in the Region	Funding Amount	Amount Prioritized for permanent Housing Solutions	Timeframe of Use
The Homekey	N/A	N/A				

Program

The No Place Like Home Program

N/A N/A

The Multifamily Housing Program

N/A N/A

The Housing for a Healthy California Program

N/A N/A

The Homeless Housing, Assistance, and Prevention Program

State

County of Imperial Administrative Entity

Funding utilized for delivery of permanent housing, rental assistance and rapid rehousing, landlord incentives, new navigation centers and emergency shelter, prevention & shelter diversion, operating subsidies, and outreach and coordination, systems support to create and regional partnerships and maintain a homeless services and housing delivery system, strategic planning, and infrastructure development to support CES and HMIS.

\$8,787,776.30 \$4,238,084.93

Round 1:
FY 2020/2021
-
FY 2024/2025

Round 2:
FY 2021/2022
-
FY 2025/2026

Round 3:
FY 2022/2023
-
FY 2025-2026

Building Homes and Jobs Act

N/A N/A

The California Emergency Solutions Grants Program

Federal

County of Imperial Administrative Entity

Funding utilized for supporting rapid rehousing, emergency shelter, homelessness prevention, street outreach activities and HMIS activities and administration.

\$3,028,100.00 \$779,797.46

FY 2020/2021
-
FY 2023-2024

The National Housing Trust Fund established pursuant to the Housing and Economic Recovery Act of 2008

N/A N/A

HOME Investment Partnerships Act	N/A	N/A			
Parolee or probation programs that are intended to prevent homelessness upon release	N/A	N/A			
California Emergency Solutions and Housing grant – 2018 and 2019	State	County of Imperial Administrative Entity	Funding utilized for street outreach, rapid re-housing, and homelessness prevention services.	\$1,680,539.96	\$337,561.00 FY 2019/2020 - FY 2024/25
Housing Disability and Advocacy Program	State	County	Funding utilized for interim shelter, rental assistance, housing case management, security deposits, utility deposits, moving costs, landlord mediation, and homelessness prevention.	\$5,574,688.00	2023-2025
Home Safe Program	State	County	Funding utilized for interim shelter, rental assistance, housing case management, security deposits, utility deposits, moving costs, landlord mediation, and homelessness prevention.	\$1,048,726.00	2023-2025
Bringing Families Home	State	County	Funding utilized for interim shelter, rental assistance, housing case management, security deposits, utility deposits, moving costs, landlord mediation, and homelessness prevention.	\$994,968.00	2023-2025
CalWORKs Housing Support Program	State	County	Funds utilized for housing navigation, housing-related case management, housing financial assistance for interim housing,	\$5,574,688.00	2023-2025

permanent housing, landlord incentives, security deposits and other housing related financial assistance.

HHIP – Molina Healthcare	State	County of Imperial as Administrative Entity	Funding utilized for case management support and landlord engagement, supporting HMIS and CES infrastructure, point in time county activities.	\$275,000.00	01/01/2023 - 12/31/2025
--------------------------	-------	---	--	--------------	-------------------------------

Total \$ Available to prevent and end homelessness:	Total Prioritized for Permanent Housing Solutions:
\$26,964,486.26	\$5,355,443.39

Plan to Connect People Experiencing Homelessness to All Eligible Benefit Programs

Steps to Complete this Section:

1. Explain how the region is connecting, or will connect, individuals to wrap-around services from all eligible federal, state, and local benefit programs, including, but not limited to, housing and homelessness services and supports that are integrated with the broader social services systems and supports. Benefit Programs include, but are not limited to:
 - o CalWORKs
 - o CalFresh
 - o Supplemental Security Income/State Supplemental Program (SSI/SSP) and disability benefits advocacy;
 - o In-home supportive services;
 - o Adult protective services;
 - o Child welfare;
 - o Child care; and
 - o Medi-Cal benefits through Managed Care Plans

Guidance:

All of the above benefit programs **must** be included and fully explained in the table. In addition to these benefit programs, participating eligible applicants should add other benefit programs that provide wrap-around services in the region.

To add additional benefit programs, click "Add Benefit Program" at the bottom of the table. If you select the blank field and you may type in the name of the benefit program.

Definitions:

- **Connection Strategy/ies means methods and actions that support client access and/or enrollment in eligible benefit programs.** This may be a method or action that supports connection between a benefit program and clients, between benefits programs, and/or between benefits programs and the homeless services system, so long as the method or action **supports client access and/or enrollment in the eligible benefit program.**
- **Lead Entity** should include the name of the regional Eligible Applicant responsible for managing the benefit program.
- **Collaborating Entity** may include a group, organization, or jurisdiction within your region working to provide the benefit. This can be another participating jurisdiction, a system partner, or any organization actively participating in providing the benefit.

Benefit Programs

Benefit Program	Connection Strategy/ies	Lead Entity	Collaborating Entity/ies
CalWORKs	The CoC requires service providers to connect individuals and families to mainstream benefits such as CalWORKs as part of supportive services and outreach efforts. Efforts to connect individuals and families to CalWORKs include convenient access to the County DSS mobile unit which serves the region throughout the month to eliminate barriers for clients attempting to access services. In addition, County staff are co-located in satellite offices to ensure access to benefit programs in all regions of our	County of Imperial (Department of Social Services)	CoC Nonprofit service providers

jurisdiction. The Department of Social Services administers the Coordinated Entry System through the Homeless Resources Assistance Line. Persons reaching out to the assistance line are assessed, prioritized, and matched to all appropriate programs to include access to mainstream benefits such as CalWORKs. With the County as the main access point for the Coordinated Entry System, this allows for greater access and coordination of services for those with higher barriers and needs.

CalFresh

The CoC requires service providers to connect individuals and families to mainstream benefits such as CalFresh as part of supportive services and outreach efforts. Efforts to connect individuals and families to CalFresh include convenient access to the County DSS mobile unit which serves the region throughout the month to eliminate barriers for clients attempting to access services. In addition, County staff are co-located in satellite offices to ensure access to benefit programs in all regions of our jurisdiction. The Department of Social Services administers the Coordinated Entry System through the Homeless Resources

County of Imperial
(Department of Social
Services)

CoC, Nonprofit service
providers

Assistance Line. Persons reaching out to the assistance line are assessed, prioritized, and matched to all appropriate programs to include access to mainstream benefits such as CalFresh. With the County as the main access point for the Coordinated Entry System, this allows for greater access and coordination of services for those with higher barriers and needs.

Supplemental Security Income/State Supplemental Program (SSI/SSP) and disability benefits advocacy

The County administers the Housing Disability and Advocacy Program (HDAP). Through this program, people experiencing homelessness or at risk of homelessness who are likely eligible for disability benefits are enrolled in the program. Services provided include disability benefits advocacy and housing related financial assistance and wraparound supportive services. The disability benefits advocacy component is provided by the County. The County contracted with a non-profit homeless service provider to provide medical care coordination, case management and financial assistance for housing supports. The Homeless Resources Assistance Line, administered by County Staff and the main access point for coordinated entry,

County of Imperial (Department of Social Services)

CoC, Non-profit service providers, County Agencies, Medical providers, Street Medicine providers

accepts referrals for HDAP. To ensure program access, referrals are received by county agencies, non-governmental agencies, direct referrals from people calling the Assistance Line, from medical providers and street medicine providers.

In-home supportive services

Persons may connect to and access the In-Home Supportive Services (IHSS) program by applying with the County Department Social Services. Increased efforts have been made to connect individuals who are in need of In-Home Supportive Services to remain safely in their own homes. Persons in need of such services who reach out to the Homeless Resources Assistance Line, who is the main access point for coordinated entry, are matched and referred to the IHSS program. In addition, housed within the Homeless Resources Assistance Line are navigators who provide disability benefits advocacy for persons experiencing homelessness or at risk of homelessness. The navigators will assess and refer persons to IHSS, as appropriate.

County of Imperial (Department of Social Services)

Adult protective services

The County administers the Home Safe Program. Through this program, individuals involved in Adult Protective Services

County of Imperial (Department of Social Services)

CoC, Non-profit homeless service providers, County agencies

or in the intake process for APS, who are experiencing homelessness or at risk of homelessness as a result of elder or dependent abuse, neglect, self-neglect, or financial exploitation are enrolled. Services include housing related case management, housing-related financial assistance, landlord mediation and other housing financial supports and wraparound supportive services. Individuals are connected to Home Safe when Adult Protective Services refers an individual to the Homeless Resources Assistance Line. The Homeless Resources Assistance Line, administered by County Staff and the main access point for coordinated entry, accepts the referral for Home Safe. The County contracted with a non-profit homeless service provider to provide financial assistance for housing supports. County staff are designated mandated reporters and are required to refer individuals who meet criteria for Adult Protective Services .

Child welfare

The County administers the Bringing Families Home program. Through this program, families involved with the child welfare system who are experiencing

County of Imperial (Department of Social Services)

CoC, Nonprofit homeless service providers

homelessness or at risk of homelessness are connected to housing financial supports, case management and wraparound supportive services. Individuals are connected to Bringing Families Home when Children and Family Services refers an individual to the Homeless Resources Assistance Line. The Homeless Resources Assistance Line, administered by County Staff and the main access point for coordinated entry, accepts the referral for Home Safe. The County contracted with a non-profit homeless service provider to provide financial assistance for housing supports. County staff are designated mandated reporters and are required to refer families who meet criteria for Children and Family Services

Child care

Child care is available to current or former CalWORKs recipients who have received cash aid within the last two years.

County of Imperial (Department of Social Services)

Imperial County Office of Education

Medi-Cal benefits through Managed Care Plans

Persons may apply in person, via telephone, and online. In addition to the main office, the County has a satellite office and mobile unit to allow for greater access. The Department of Social Services administers the Coordinated Entry

County of Imperial (Department of Social Services)

CoC

System through the Homeless Resources Assistance Line. Persons reaching out to the assistance line are assessed, prioritized, and matched to all appropriate programs to include referral to mainstream benefits such as Medi-Cal and the appropriate managed care providers.

Memorandum of Understanding (MOU)

Upload the Memorandum of Understanding (MOU) that reflects the Regionally Coordinated Homelessness Action Plan submitted under this application.

Optional: Upload any additional supporting documentation the region would like to provide.

Memorandum of Understanding (MOU)
Supporting Documentation (Optional)

Application Process Certification:

By checking the box below, I certify that that all participating eligible applicants met the statutory public meeting process requirements in developing the Regionally Coordinated Homelessness Action Plan in compliance with HSC section 50233(d)-(e) and all of the following is true:

- All Eligible Applicants electing to collaborate to complete the Regionally Coordinated Homelessness Action Plan have engaged in a public stakeholder process that included at least three public meetings before the plan was completed.

Meeting Dates

Meeting Dates

1/3/2024

1/11/2024

2/7/2024

- All of the following groups were invited and encouraged to engage in the public stakeholder process:

Stakeholder engagement

Stakeholders

Description of how Stakeholders were invited and encouraged to engage in the public stakeholder process

People with lived experience of homelessness

People with lived experience of homelessness were invited through outreach efforts via CoC email listing and through local service providers and are encouraged to share their expertise. The CoC governance board includes a board member of the community with lived experience. The General membership and various committees include a person with lived experience to participate and share their expertise.

Youth with lived experience of homelessness

The CoC reached out to youth with lived experience of homelessness through youth-oriented organizations, the local office of education, and transitional housing programs, to provide a tailored invitation for their engagement during the stakeholder process.

Persons of populations overrepresented in homelessness

The CoC encouraged representatives from overrepresented populations in homelessness by reaching out to culturally specific social groups, partnering with local leaders and department heads, inviting those representing faith-based organizations, and other advocacy groups to ensure a diverse and equitable engagement.

Local department leaders and staff from qualifying smaller jurisdictions, including child welfare, health care, behavioral health, justice, and education system leaders

The CoC invited department heads and staff, local municipalities, social services representatives, office of education, and relevant government agencies to engage, collaborate, and represent their demographics and target population.

Homeless service and housing providers operating within the region

The CoC encouraged the participation of homeless service providers during the stakeholder process through working relationships, frequent outreach efforts, and frequent communication. Service providers were highly encouraged to participate to compose productive solutions.

Medi-Cal Managed Care Plans contracted with the State Department of Health Care Services in the

The CoC governance board's vice chair is a representative of the local Medi-Cal managed care provider in our community. The representation and

region

collaboration provided through her expertise and knowledge are always encouraged during all our stakeholder agendas to ensure a diverse perspective.

Street medicine providers and other service providers directly assisting people experiencing homelessness or at risk of homelessness

The CoC extended the invitation to medical providers providing street medicine to participate and engage with the CoC through partnerships and community health clinics to share their insight and frontline expertise in addressing healthcare related needs within the homeless population.

I certify under penalty of perjury that all of the information in the above section is true and accurate to the best of my knowledge.

Open

Part 3: Funding Plan

Steps to complete this section:

1. Identify all Eligible Use Categories the Administrative Entity anticipates using.
2. Provide the **dollar amount** budgeted per eligible use category. Again, this must account for 100 percent of the HHAP-5 Allocation(s) the Administrative Entity will be responsible for administering.
3. Where applicable, provide the **dollar amount** that will be designated under the Youth Set-Aside from the selected eligible use categories. **Reminder: the youth set-aside must total at least 10% of all monies received.**
4. Provide a brief description of activities HHAP-5 funds will support in each selected eligible use category.
5. Provide an explanation of how the activities therein align with the state's HHAP-5 priorities to:
 - sustain existing investments towards long-term housing stability and supportive services and
 - prioritize permanent housing solutions.
6. Indicate whether the budget proposes to support **ANY** new interim housing solutions outside of the youth set-aside.
7. Indicate whether the budget proposes to support new interim housing solutions for youth in excess of 10% of the total HHAP-5 Dollars budgeted
 - If the Administrative Entity answers "yes" to either 6 or 7, they will be asked to demonstrate dedicated, sufficient resources from other funding sources for long-term housing stability and permanent housing solutions. This entails summarizing total available dollars for preventing and ending homelessness in the region, including the percentage of these resources dedicated to permanent and interim housing solutions, providing the status of five policy actions for each eligible applicant in the region, and demonstrating the need for additional shelter.

Guidance:

*Each Administrative Entity must submit a **single** Funding Plan that accounts for the entire HHAP-5*

Allocation(s) which the Administrative Entity will be responsible for administering. This includes:

- 100 percent of the HHAP-5 Base allocation(s);
- 100 percent of the HHAP-5 Planning allocation(s); and
- 100 percent of the Initial Supplemental Funding allocation(s).

The youth set-aside must total at least 10% of all monies received.

Administrative costs **may not exceed 7%** of all monies received.

Up to 1% of all monies received may be budgeted for costs related to the Homeless Management Information System (HMIS). Related costs include HMIS licenses, training, system operating costs, and costs associated with carrying out related activities. Upon agreement between the grantee and the Homeless Management Information System lead entity, the grantee shall transfer the authorized amount of funds directly to the HMIS lead entity.

To add another funding plan for an additional Administrative Entity, click "Add Funding Plan" near the bottom of the page. You will be prompted to provide a specific number of funding plans (1 per Administrative Entity) based on the participation and contracting selections from Part 1: Regional Identification and Contracting Information.

Funding Plans from Administrative Entity/ies in Imperial County CoC Participating in this Application

Administrative Entity 1

Which Administrative Entity is submitting the below budget?
County of Imperial

Funding Plan - County of Imperial

Eligible Use Category	HHAP-5 Dollars Budgeted	If applicable, Dollars budgeted for the Youth Set-Aside	Activities These Funds will Support	How are these Activities Aligned with the State's Priorities?
Rapid Rehousing	\$220,281.11	\$36,713.52	Funds will support rapid re-housing projects, including extended rental assistance programs to support housing retention.	The activities align with the State's priorities to support the delivery of permanent housing.
Prevention and Shelter Diversion	\$256,994.63	\$73,427.04	Funds will support homelessness prevention projects and interventions to prevent households from entering into	The activities align with the State's priorities to support existing investments for

			homelessness.	housing retention and to support pathways to permanent housing.
Delivery of Permanent Housing and Innovative Housing Solutions	\$2,202,811.07	\$256,994.63	Funds will support local investments to develop permanent housing and delivery of innovative housing solutions.	The activities align with the State's priorities to support the delivery of permanent housing and innovative housing solutions.
Operating Subsidies-Permanent Housing	\$367,135.18		Funds will support affordable and supportive housing units.	The activities align with the State's priorities to sustain existing investments of long-term sustainability of permanent housing solutions.
Operating Subsidies-Interim Sheltering				
Interim Sheltering				
Improvements to Existing Emergency Shelter				
Street Outreach	\$146,854.07		Funds will support projects that provide Diversion focused street outreach.	The activities align with the State's priorities to support Street Outreach practices which include Coordinated Entry System access and connecting persons permanent

Services Coordination	\$73,427.03	Funds will support education and training to the community and projects that support wrap around services.	housing solutions. The activities align with the State's priorities to sustain existing investments for services coordination to lead to pathways for permanent housing.
Systems Support	\$110,140.55	Support outreach and engagement of persons with lived experience to participate in CoC committees and executive board. Strengthen regional coordination and improving accessibility and outcomes. HMIS administration.	The activities align with the State's priorities to support homelessness services system infrastructure and HMIS administration.
HMIS	\$36,713.52	HMIS data reporting requirements and technical assistance to subrecipients.	The activities align with the State's priorities to provide support to ensure the effectiveness of services and HMIS administration.
Administrative Costs	\$256,994.63	Costs incurred by the CoC to administer the HHAP program allocation including financial accounting, grants and contracts, procurement, and HMIS administration.	The activities align with the State's priorities to sustain administrative cost management for long-term sustainability of housing and supportive services.

Total HHAP-5 Dollars Budgeted: \$3,671,351.79	Total HHAP-5 Youth Set-Aside Dollars Budgeted: \$367,135.19
--	--

Youth Set-Aside Minimum
\$367,135.18

HMIS Maximum
\$36,713.52

Administrative Maximum
\$256,994.63

Does this budget propose to support any new interim housing solutions outside of the youth set-aside?
No

Does this budget propose to support new interim housing solutions for youth in excess of 10% of the total HHAP-5 Dollars budgeted?
No

Certification

Participating Eligible Applicant 1

Participating Eligible Applicant
County of Imperial

Certification County of Imperial

On behalf of the above entered participating eligible applicant, I certify that all information included in this Application is true and accurate to the best of my knowledge.

Name
Paula Llanas

Phone
(760) 337-6884

Email
Paulallanas@co.imperial.ca.us

Participating Eligible Applicant 2

Participating Eligible Applicant
Imperial Valley Continuum of Care Council

Certification Imperial Valley Continuum of Care Council

On behalf of the above entered participating eligible applicant, I certify that all information included in this Application is true and accurate to the best of my knowledge.

Name
Stephanie Martinez

Phone

Email

(760) 337-7450

Stephaniemartinez@co.imperial.ca.us

Memorandum of Understanding

By and Between

Imperial Valley Continuum of Care Council and County of Imperial

This Memorandum of Understanding (“MOU”) is by and among the following parties: Imperial Valley Continuum of Care Council (IVCCC) and the County of Imperial, a political subdivision of the State of California and is effective as to any of the above on the date that party executes this MOU.

WHEREAS, Homelessness is an issue that transcends the borders of each city in the county; and,

WHEREAS, Reducing and eliminating the problems associated with homelessness in Imperial County will take the efforts of the IVCCC and the County of Imperial working cooperatively; and,

WHEREAS, It is the purpose and intent of this MOU to commit the efforts of the IVCCC and the County of Imperial to the common good of all to help address homelessness in this county.

NOW, THEREFORE, the parties to this MOU, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged and agreed, do hereby agree as follows:

IVCCC and the County of Imperial will:

1. Commit to the roles and responsibilities of each eligible applicant within the region as they pertain to outreach and site coordination, siting and use of available public land, the development of interim and permanent housing options, and coordinating, connecting, and delivering services to individuals experiencing homelessness or at risk of experiencing homelessness, within the region. See Section 2.1 in the HHAP-5 Regionally Coordinated Homelessness Action Plan.
2. Commit to Key Actions each eligible applicant will take to improve the system performance measures. See Section 2.2 in the HHAP-5 Regionally Coordinated Homelessness Action Plan.
3. Commit to Key Actions each eligible applicant will take to ensure racial and gender equity in service delivery, housing placements, housing retention, and any other means to affirm equitable access to housing and services for racial and ethnic groups overrepresented among persons experiencing homelessness. See Section 2.3 in the HHAP-5 Regionally Coordinated Homelessness Action Plan.
4. Commit to actions each eligible applicant will take to reduce homelessness among individuals exiting institutional settings, including but not limited to jails, prisons, hospitals,

and any other institutions such as foster care, behavioral health facilities, etc. as applicable in the region. See Section 2.4 in the HHAP-5 Regionally Coordinated Homelessness Action Plan.

5. Commit to roles of each eligible applicant in the utilization of federal, state, and local funding opportunities to end homelessness. See Section 2.5 in the HHAP-5 Regionally Coordinated Homelessness Action Plan.
6. Commit to the roles and responsibilities of each eligible applicant to connect individuals to wrap-around services from all eligible federal, state, and local benefit programs. See Section 2.6 in the HHAP-5 Regionally Coordinated Homelessness Action Plan.

1. Miscellaneous Provisions.

1.1 **Notice.** All notices required by this MOU will be deemed given when in writing and delivered personally or deposited in the United States mail, postage prepaid, return receipt requested, addressed to the other party at the address set forth below or at such other address as the party may designate in writing:

To IVCCC:

Imperial County Department of Social Services Administrative Entity for
Imperial Valley Continuum of Care Council
Attn: Paula S. Llanas, Director
2995 S 4th Street Suite 105
El Centro, CA 92243

To County of Imperial:

County of Imperial
Attn: Miguel Figueroa, CEO
940 Main Street Suite 208
El Centro, CA 92243

The address to which any notice, demand, or other writing may be given or made or sent to any party as above provided may be changed by written notice given by that party as above provided.

1.2 **Governing Law.** This MOU has been made in the State of California and shall be construed under California Law. Any legal action regarding the MOU shall be in the venue of Superior Court in the County of Imperial, California.

1.3 **Assignment.** The parties may not assign this MOU or the rights and obligations hereunder without the specific written consent of the others.

1.4 **Entire Agreement.** This document represents the MOU between the parties with respect to the subject matter hereof. All prior negotiations and written and/or oral agreements between the parties with respect to the subject matter of this MOU are merged into this MOU.

1.5 **Amendments.** This MOU may be modified in writing only, signed by the Parties in interest at the time of the modification.

1.6 **Counterparts.** This MOU may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

1.7 **Survival.** The obligations of this MOU, which by their nature would continue beyond the termination of the MOU shall survive termination of this MOU.

1.8 **Severability.** If any provision of this MOU is found by a court of competent jurisdiction to be void, invalid or unenforceable, the same will either be reformed to comply with applicable law or stricken if not so conformable, so as not to affect the validity or enforceability of this MOU.

1.9 **Waiver.** No delay or failure to require performance of any provision of this MOU shall constitute a waiver of that provision as to that or any other instance. Any waiver granted by a party must be in writing and shall apply to the specific instance expressly stated.

1.10 **Authority to Execute.** Each party hereto expressly warrants and represents that he/she/they has/have the authority to execute this Agreement on behalf of his/her/their corporation, partnership, business entity, or governmental entity and warrants and represents that he/she/they has/have the authority to bind his/her/their entity to the performance of its obligations hereunder.

IN WITNESS WHEREOF, the parties have caused this MOU to be executed by their respective governing officials duly authorized by their respective legislative bodies.

IMPERIAL VALLEY CONTINUUM OF CARE COUNCIL

COUNTY OF IMPERIAL

By: 

LES SMITH,
Chairman
Imperial Valley Continuum of Care Council

By: _____

MIGUEL FIGUEROA,
County Executive Officer
County of Imperial

APPROVED AS TO CONTENT:

By: 

Assistant County Counsel



IMPERIAL VALLEY CONTINUUM OF CARE COUNCIL



April 3, 2024

Dear Imperial Valley Continuum of Care Council (IVCCC) Executive Board Members:

Requested Action:

1. Approve the IVCCC's adoption of the United States Interagency Council on Homelessness Seven Principles for Addressing Encampments.

Background

The California Interagency Council on Homelessness (Cal ICH) has announced the availability of \$1 billion in Homeless Housing, Assistance and Prevention Program Round 5 (HHAP-5) grant funding. The fifth round of HHAP funding was authorized by Section 17 of AB 129 (Chapter 40, Statutes of 2023; Health & Safety Code (HSC) § 50230, et seq.), which was signed into law by Governor Gavin Newsom on July 10, 2023. Cal ICH is requesting all eligible applicants of HHAP-5 funding to indicate if their region currently practices or actively commits to adopt the United States Interagency Council on Homelessness Seven Principles for Addressing Encampments as part of the Regionally Coordinated Homelessness Action Plan.

On June 2022, United States Interagency Council on Homelessness (USICH) established a set of principles to help communities as they develop and implement their response to encampments. Recognizing homelessness is a complex social problem, communities continue to build political and public will and mobilize the resources necessary to providing housing and services to end homelessness. Addressing encampments and ending unsheltered homelessness will require a system-wide, coordinated effort to promote healthy and safe communities where all can live in dignity. Effective practices have emerged from communities that successfully address unsheltered homelessness and move people from encampments into housing and support. Based on these effort, the principles outlined in Seven Principles for Addressing Encampments, are intended to help communities as they develop and implement their responses to encampments. The Administrative Entity recommends IVCCC Executive Board adopt the Seven Principles for Addressing Encampments.

Respectfully,

Paula S. Llanas, MSW
Director – Social Services



U.S. Interagency Council on Homelessness

7 Principles for Addressing Encampments

Purpose

This document provides a set of principles to help communities as they develop and implement their response to encampments.

Background

Communities across the United States face a crisis of unsheltered homelessness and encampments. 2020 [marked](#) the first time that more individuals experiencing homelessness were unsheltered than sheltered. The COVID-19 public health crisis has only exacerbated this ongoing emergency, with unsheltered people confronted by a global pandemic on top of daily threats to health and safety. These daily threats [take the lives](#) of thousands of people experiencing homelessness each year.

Local decision-makers are caught between demands for swift action and the reality that permanent, sustainable solutions—housing with voluntary supportive services—take time and investment to bring to scale. With rising housing costs and limited resources, elected officials, nonprofit providers, businesses, the faith community, advocates, and people with lived experience often struggle to find common ground and effective solutions. Some communities turn to strategies that use aggressive law enforcement approaches that criminalize homelessness, or they close encampments without offering shelter or housing options. These approaches result in [adverse health outcomes](#), exacerbate racial disparities, and create traumatic stress, loss of identification and belongings, and disconnection from much-needed services. While these efforts may have the short-term effect of clearing an encampment from public view, without connection to adequate shelter, housing, and supportive services, they will not succeed. When people’s housing and service needs are left unaddressed, encampments may appear again in another neighborhood or even in the same place they had previously been.

Homelessness is a complex social problem with roots in racial inequities. As communities continue to build political and public will and mobilize the resources necessary to provide housing and services to end homelessness, we must acknowledge that homelessness is a failure of systems, not individuals and that we all have a constructive role to play in addressing it. Addressing encampments and ending unsheltered homelessness will require a system-wide, coordinated effort to promote healthy and safe communities where all can live in dignity.

We know that each community is different, and no one-size-fits-all solution exists. We are, however, beginning to see effective practices emerge from communities that successfully address unsheltered homelessness and move people from encampments into housing and support. Based on these efforts, the principles outlined here are intended to help communities as they develop and implement their responses to encampments. As we come together to create comprehensive, community-wide solutions to encampments, our communities will become safer and more welcoming for all.

Principle 1: Establish a Cross-Agency, Multi-Sector Response to Encampments

Engaging people in encampments requires cross-departmental and community-wide collaboration and coordination. Effective coordination includes all relevant partners and may vary depending on the size of the community:

- City and County officials, including the Mayor, City/County Manager, and other public officials
- The homelessness response system including:
 - Continuum of Care
 - Coordinated Entry
 - Homeless Management Information System (HMIS)
 - Homeless outreach providers, including peer specialists
 - Emergency shelter providers
 - Transitional housing providers
 - Permanent housing providers
- Encampment residents
- Public housing authorities
- Behavioral health departments and community providers
- Public health departments
- Hospital systems
- Health Care for the Homeless projects, federally qualified health centers, and rural health centers
- Parks departments
- Departments of public works
- Departments of transportation
- Emergency management agencies
- School districts and McKinney-Vento liaisons
- Advocacy groups, especially those led by people with lived experience of homelessness
- Neighborhood volunteers and mutual aid groups
- Faith community
- Business community
- Landlords and housing developers

Such collaboration facilitates communication to account for the needs of encampment residents as well as the neighborhood. To this end, some communities have found it helpful to utilize a “command center” approach by establishing daily coordination meetings among all providers, volunteers, and city/county agencies involved with encampment planning and response. This command center approach involves daily updates and “huddles” to ensure continued communication and coordination.

While law enforcement may need to play a role in decommissioning an encampment, law enforcement should not drive the process, but instead, serve as one of many collaborative partners in designing and implementing effective strategies.

Resources:

- [Ending Homelessness for People Living in Encampments: Advancing the Dialogue](#) (USICH)
- [Effective Police-Mental Health Collaboration Responses to People Experiencing Homelessness](#) (Department of Justice’s Bureau of Justice Assistance)

- [Sharing the Solutions: Police Partnerships, Homelessness, and Public Health](#) (Department of Justice's Office of Community Oriented Policing Services and The Center for Court Innovation)

Principle 2: Engage Encampment Residents to Develop Solutions

Successful strategies rely on connecting early and often with encampment residents and centering their identified needs. Like with all aspects of an effective homelessness response, engaging with encampments should prominently and meaningfully include elevating the lived expertise of people experiencing unsheltered homelessness. To the extent possible, encampment residents should take part in discussions and decisions related to their living environments.

Encampment residents may choose to identify an encampment spokesperson or liaison to speak on behalf of the group. When an encampment is going to be closed, ample, visible public notice must be given. Encampment closures should occur only after outreach teams have had time to engage with residents to find alternative shelter, housing, and service options.

Resources:

- [Engaging Individuals With Lived Expertise](#) (HUD)

Principle 3: Conduct Comprehensive and Coordinated Outreach

The most effective outreach responses connect people directly to shelter and housing, mental health and treatment services, and health care. They are part of an overall coordinated homeless response system, linked by sharing data and information, using a coordinated map to identify coverage and or gaps in outreach across the city/county.

Ideally, outreach is not solely focused on encampment removals but occurs regularly and consistently well before an encampment closure. Multidisciplinary outreach teams can help meet many of the immediate needs of encampment residents while providing connections and resources to support successful transitions into housing. These efforts should coordinate with a broader network of programs, services, or staff who are likely to encounter individuals experiencing unsheltered homelessness. These teams might include peer outreach workers, law enforcement, and other first responders, hospitals, health and behavioral healthcare providers, child welfare agencies, homeless education liaisons, workforce systems, faith-based organizations, and other community-based providers. Approaches that center public health, including deploying alternate response teams, such as mobile crisis teams, Assertive Community Treatment (ACT) teams, or Homeless Outreach Teams (HOT teams), are proven outreach models that help build trust and save lives.

Resources such as street medicine and harm reduction strategies can help meet the health needs of people experiencing unsheltered homelessness, especially those with mental illness and/or substance abuse disorders. Outreach and services should be person-centered, trauma-informed, low-barrier, and voluntary.

Additionally, a coordinated neighborhood-by-neighborhood outreach approach in which teams have ample time to build trusting relationships in specific geographic areas can result in higher acceptance rates for housing, shelter, and services and stronger communication and support from neighbors and businesses.

Resources:

- [Core Elements of Effective Street Outreach to People Experiencing Homelessness](#) (USICH)

Principle 4: Address Basic Needs and Provide Storage

Thoughtful, effective strategies to address encampments can take time to implement. While people are still living in encampments, we encourage public restrooms, parks, and other community spaces to remain open and for cities to continue public services such as garbage collection, provision of sharps containers, facility maintenance, and regular cleaning. The COVID-19 pandemic reinforced the urgency of promoting public health for both sheltered and unsheltered individuals and ensuring that all residents have safe and sanitary places to wash their hands and use the restroom.

Providing access to storage for people experiencing unsheltered homelessness is also important. Communities should take special care to avoid destroying personal belongings when an encampment closes and provide storage for an adequate period to allow a person the opportunity to collect their belongings. Fear of losing belongings can be a determining factor in whether a person chooses to move into a shelter or not. When an encampment is closing, or a person chooses to go into a shelter or treatment program that cannot accommodate all of their belongings, providing secure, accessible storage options can ensure that they do not lose personal items, including clothing and identification.

Resources:

- [Interim Guidance on People Experiencing Unsheltered Homelessness](#) (Centers for Disease Control and Prevention)
- [Protecting Health and Well-being of People in Encampments During an Infectious Disease Outbreak](#) (HUD)
- [Infectious Disease Toolkit for Continuums of Care: Preventing & Managing the Spread of Infectious Disease within Encampments](#) (HUD)

Principle 5: Ensure Access to Shelter or Housing Options

Encampments should not be closed unless there is access to low-barrier shelter or housing. Moving encampment residents around without a place to go to will only cause further instability and trauma. The urgency to end homelessness is often stymied by significant barriers to locate or construct permanent affordable housing. Emergency shelters are often full. Community responses to the COVID-19 pandemic tested new models of non-congregate shelter in hotels and motels with success when congregate shelters had to reduce capacity by half. However, in some cases, this was not enough. Communities had to turn to alternative sheltering options, such as “tiny houses,” safe parking lots, and sanctioned encampments or safe sleeping sites. When communities need to deploy these alternative shelter options, they should ensure that they account for personal choice, that they are voluntary, sanitary, safe, and connect people to services and housing. It is important to offer a range of shelter and housing options that meet the needs of an individual or family unit. Across each encampment engagement strategy, planning and budgeting should ultimately focus on the primary goal, which is how people can exit homelessness and move as quickly as possible into permanent housing.

Communities may need to deploy many of these interim solutions as they work to create more permanent affordable housing options. Interim shelter solutions should ensure voluntary, sanitary, and safe shelter with few programmatic requirements to serve all those in need. Interim solutions should include a range of person-centered options, with as

much individual choice as possible, including trauma-informed services and other models based on principles of harm reduction, which keep people alive and create pathways to mental health care, substance use treatment, and housing.

Providing interim solutions should not come at the expense of a community’s commitment to developing permanent housing and service solutions but should instead be viewed as a necessary emergency response to the crisis of encampments.

Resources:

- [Caution is Needed When Considering “Sanctioned Encampments” or “Safe Zones”](#) (USICH)
- [Model Transitions from Non-Congregate Shelter: Joint Recommendations for Assisting People Experiencing Homelessness](#) (FEMA and HUD)
- [Exploring Homelessness Among People Living in Encampments and Associated Cost: City Approaches to Encampments and What They Cost](#) (HUD and HHS)

Principle 6: Develop Pathways to Permanent Housing and Supports

To end homelessness for everyone, we must link people experiencing unsheltered homelessness with permanent housing opportunities with the right level of services to ensure that those housing opportunities are stable and successful. When adequate housing options and voluntary wraparound supports are readily available, Housing First strategies have been shown to be effective in ending homelessness for people with complex medical, mental health, and substance use issues. However, the challenge remains that many communities do not have access to enough units or supportive services to scale up this approach. Cities, counties, and states must coordinate their efforts to mobilize available resources—including significant funding from the American Rescue Plan—to move people as quickly as possible from homelessness into housing. Close coordination with their local CoC’s Coordinated Entry System (CES) is also important to determine how people in encampments will be prioritized for housing and services.

Whether directly from unsheltered homelessness into permanent housing with supports or through the interim step of dignified shelter, our efforts to address encampments must be focused on providing access to both housing and services to help people stabilize and reconnect with friends and family, and the community.

Resources:

- [Case Studies: Ending Homelessness for People Living in Encampments](#) (USICH)
- [Planning a Housing Surge to Accelerate Rehousing Efforts in Response to COVID-19](#) (HUD)
- [Housing Surges—Special Considerations for Targeting People Experiencing Unsheltered Homelessness](#) (HUD)

Principle 7: Create a Plan for What Will Happen to Encampment Sites After Closure

Some encampments are in places that are not safe. Encampments located in medians near highways and in spaces that have been identified as hazardous waste sites are not safe, and communities should take measures to secure those locations to keep encampments from returning.

For encampments in public spaces like parks, communities should engage neighborhoods, the faith, business communities, and formerly homeless individuals to reimagine and invest in these public spaces so that all residents can

benefit from their use. Plans for former encampment sites should emphasize safety, accessibility, and inclusivity. Communities can invest in infrastructure improvements in former encampment sites. Examples include curb cuts to increase mobility access and enhanced lighting to encourage safety.

Additionally, communities can facilitate local coordination among public works, service providers, and volunteer organizations to establish coordinated strategies to serve people experiencing homelessness who may continue to use the public space after the encampment is gone.

Resources:

- [Crime Prevention through Environmental Design: It's More than Just Lighting](#) (2016 Choice Neighborhoods Conference)
- [The Curb-Cut Effect](#) (Stanford Social Innovation Review)
- [Coexistence in Public Space: Engagement tools for creating shared spaces in places with homelessness](#) (SPUR and Gehl)

For more guidance:

- Read "[Responding to the Growing Crisis of Unsheltered Homelessness and Encampments](#)," a blog by USICH Regional Coordinator Katy Miller.
- Read "[What Other Cities Can Learn From Boston's Public Health Approach to Encampments](#)," a blog by HUD Senior Advisor of Housing and Services Richard Cho.
- Subscribe to the [USICH newsletter](#) to receive future guidance and resources.
- Contact the [USICH regional coordinator](#) for your state.

Seven Principles for Addressing Encampments

Presented to the IVCCC Executive Board on April 3, 2024



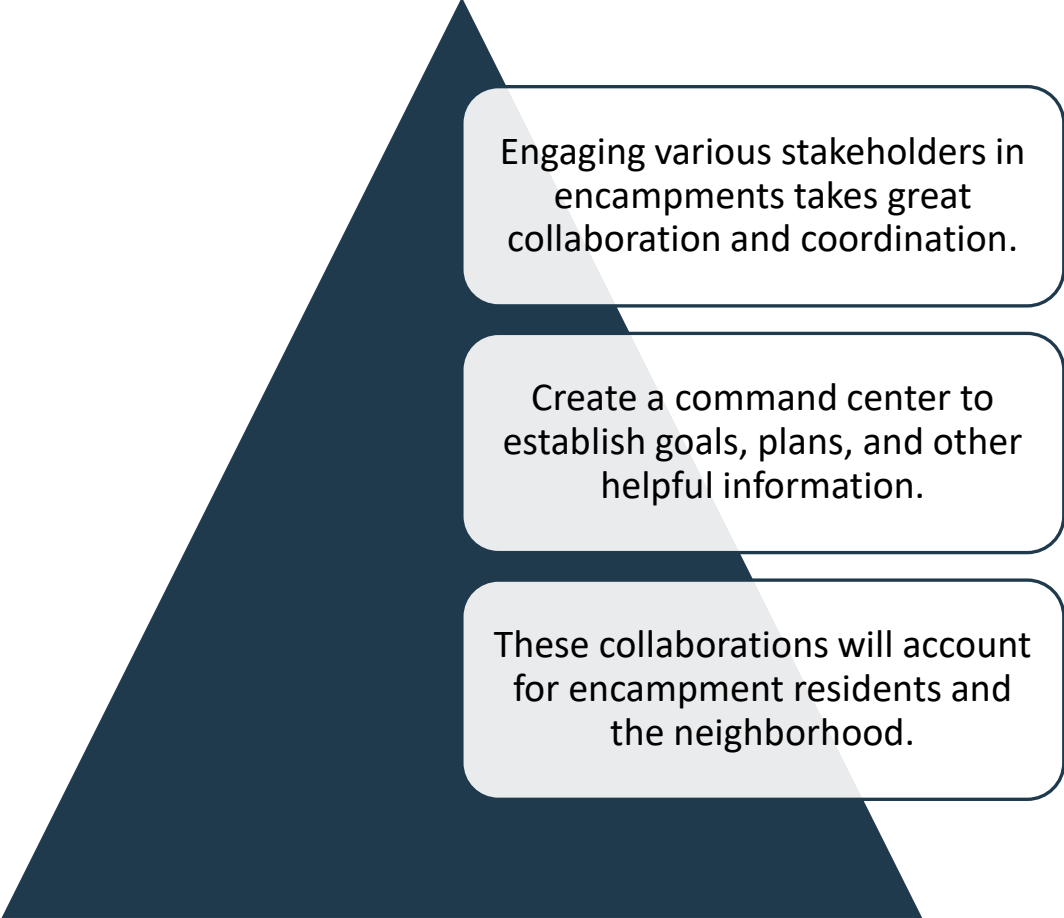
Overview of Seven Principles for Addressing Encampments

The United States Interagency Council on Homelessness (USICH) developed and implemented their response to help communities more effectively address encampments.

- 1 Establish a Cross-Agency, Multi-Sector Response to Encampments
- 2 Engage Encampment Residents to Develop Solutions
- 3 Conduct Comprehensive and Coordinated Outreach
- 4 Address Basic Needs and Provide Storage
- 5 Ensure Access to Shelter or Housing Options
- 6 Develop Pathways to Permanent Housing and Supports
- 7 Create a Plan for What Will Happen to Encampment Sites After Closure



1. Establish a Cross-Agency, Multi-Sector Response to Encampments



Engaging various stakeholders in encampments takes great collaboration and coordination.

Create a command center to establish goals, plans, and other helpful information.

These collaborations will account for encampment residents and the neighborhood.



2. Engaging Encampment Residents to Develop Solutions

Encourage the engagement of the encampment residents to ensure their needs are being identified and addressed.

Engaging those with lived experience results in better outcomes.

Encampment closures should only be conducted after the encampment outreach was conducted.



3. Conduct Comprehensive and Coordinated Outreach

Effective outreach connects persons to housing services, mental health, and health care.

Build trust within the encampment community.

Outreach services should be person-centered, trauma-informed, low barrier, and voluntary.



4. Address Basic Needs and Provide Storage

Continue providing the basic needs to a person in public settings.

It is equally important to provide storage to persons who are unhoused.



5. Ensure Access to Shelter or Housing Options

Encampments should not be closed unless there is access to low barrier shelter or housing.

Provide interim housing solutions for encampment residents.



6. Develop Pathways to Permanent Housing and Supports

Persons experiencing homelessness should have equal access to permanent housing with the right level of service. This will ensure housing opportunities are effective and successful. Those who are collaborating in addressing encampments should have close coordination with the Coordinated Entry System (CES) to properly prioritize the encampment residents.



7. Create a Plan for What Will Happen to Encampment Sites After Closure



Plan accordingly depending on the location of the site.

Encourage stakeholders to invest in public spaces.



Recommended Action

1. Approve the IVCCC's adoption of the United States Interagency Council on Homelessness (USICH) Seven Principles for Addressing Encampments.



Thank you



Administrative Entity Updates

PRESENTED TO THE IMPERIAL VALLEY CONTINUUM OF CARE
EXECUTIVE BOARD ON APRIL 3, 2024



2024 Point-in-Time Count

- ✓ Unsheltered Count
- ✓ Shelter Count
- ✓ Data Analysis
- ✓ HDX PIT Portal
- ✓ Release of PIT Tools
- Data Submittal



Homeless Resources Assistance Line

The **Homeless Resources Assistance Line** is a Coordinated Entry System (CES) access point for information and referral source for households seeking housing and homeless resources.

Telephone number:

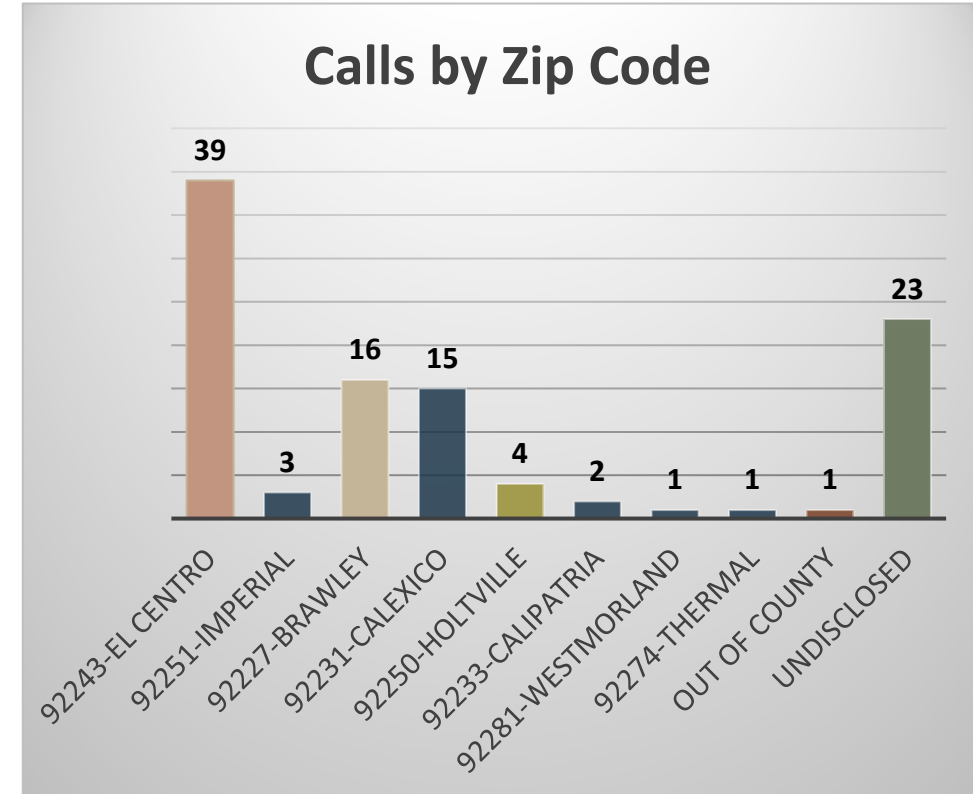
(442) 265-0211

Operating hours: Monday through Friday 8am – 5pm

Total calls received (2/27/2024 – 3/26/2024): **105**

Average calls per day: 5

Year-to-date: 356



System Performance Measures (SPM)

- CoCs are required to submit their system level performance. The SPM allows the community to measure their progress in meeting the needs of people experiencing homelessness within the community and report progress to Housing and Urban Development (HUD).

- SPM submitted on March 12, 2024.



Thank you!

