

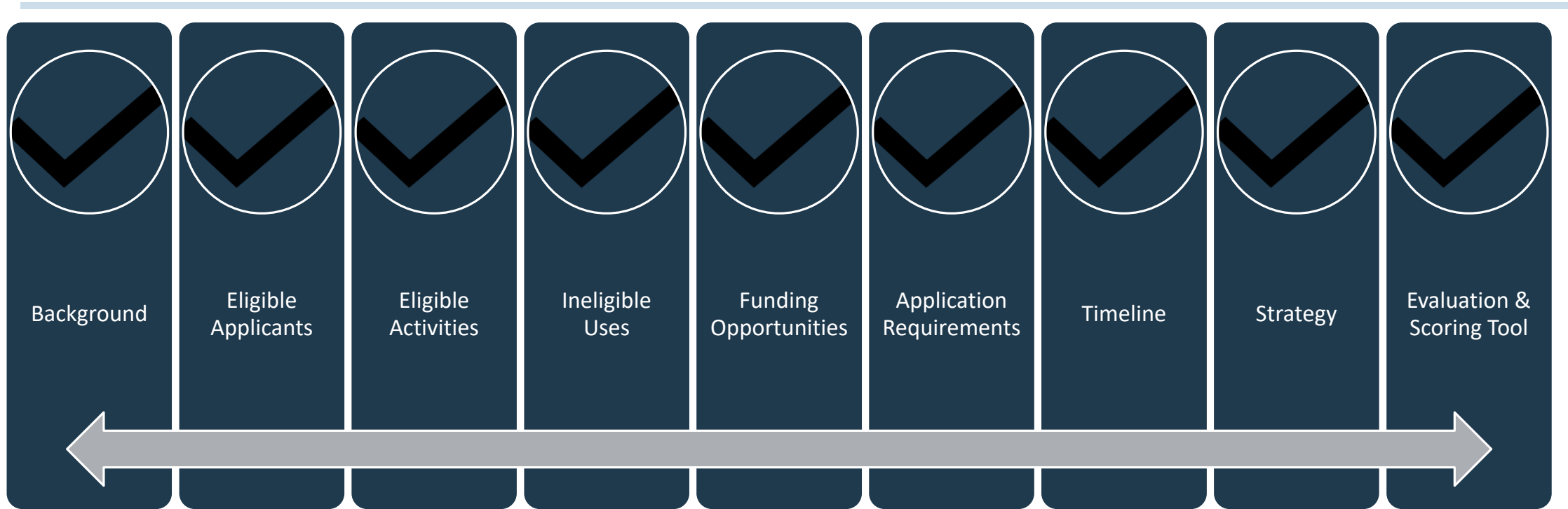
Homeless Housing, Assistance and Prevention Program Rounds 1 & 2

Technical Assistance Workshop

JANUARY 23, 2023



Agenda



Background

- The Homeless Housing, Assistance and Prevention (HHAP) Program, Rounds 1 & 2, are block grant programs that were approved as part of Assembly Bills 101 and 83 respectively. These programs are administered by the California Interagency Council on Homelessness (Cal ICH).
- Each grant focuses on moving homeless individuals and families into permanent housing and on supporting the efforts of those individuals and families to maintain permanent housing while building regional coordination and a unified response to reduce and end homelessness.
- A proportion of the HHAP Round 1 and Round 2 funds was awarded to the County of Imperial and the other to the Imperial Valley Continuum of Care (CoC). The County of Imperial's allocation has been redirected to the CoC to be administered on their behalf.
- This RFP will award available funding under both the County of Imperial and the CoC.



Eligible Applicants

- Local Government Agencies
- Private Non-Profit Organizations
- For-Profit Organizations

- Applicants will be able to include subrecipients in a collaborative application in order to maximize effectiveness in addressing homelessness challenges. Sub-recipients must meet the same requirements as applicant(s).



Eligible Activities

HHAP Round 1 & 2 programs requires subrecipients to expend funds on evidence-based solutions to address and prevent homelessness among eligible populations. **All project proposals must include a youth set aside component.** The proposed funding activities for HHAP Round 1 and 2 slightly differ from each other and therefore it is important to identify in the application which round of funds and eligible activity you wish to apply for.

HHAP 1 Activities

1. Delivery of permanent housing and innovative housing solutions (such as hotel and motel conversions).
2. Rental assistance and rapid rehousing.
3. Landlord incentives including but not limited to, security deposits and holding fees.
4. Prevention and shelter diversion to permanent housing.
5. Operating subsidies in new and existing affordable or supportive housing units, emergency shelters, and navigations centers. Operating subsidies may include operating reserves.
6. Outreach and coordination (which may include access to job programs) to assist vulnerable population in assessing permanent housing and to promote housing stability in supportive housing.



HHAP 2 Activities

1. Delivery of permanent housing and innovative solutions, such as hotel and motel conversions.
2. Rapid rehousing, including rental subsidies and incentives to landlords, such as security deposits and holding fees.
3. Prevention and shelter diversion to permanent housing, including rental subsidies.
4. Operating subsidies in new and existing affordable or supportive housing units, emergency shelters, non-congregant shelters, interim or bridge housing, and navigation centers. Operating subsidies may include operating reserves.
5. Services coordination, which may include access to workforce, education, and training programs, or other services needed to promote housing stability in supportive housing.
6. Street outreach to assist persons experiencing homelessness to access permanent housing and services.



Ineligible Uses

- HHAP funds cannot be used to supplant existing local funds for homeless housing, assistance and prevention unless a previously supporting service or project ends or are reduced for reasons beyond the control of the grantee and services or housing capacity will be lost as a result of these funds ending. These types of projects must first receive approval from Cal ICH.

Example of Ineligible Project: A project which has received approval/commitment of funds for a homeless assistance program cannot request HHAP funds to replace the approved/committed funds.

Example of Eligible Project: Projects that are limited one-time block grant, such as HEAP or other that will end or will be reduced for reasons beyond the control of the grantee can apply for funding.

- Reimbursements are not permitted for any activities incurred prior to the execution of an awarded HHAP Round 1 & 2 project.



Funding Opportunities

Eligible Uses	HHAP Round 1	HHAP Round 2 – CoC Funds	HHAP Round 2 – County Funds
Allocation - General	\$2,366,548.75	\$629,760.53	\$164,280.57
Allocation - Youth Set Aside	\$262,949.86	\$69,973.39	\$18,253.40
Total	\$2,629,498.61	\$699,733.92	\$182,533.97



*Availability of funds includes applicable earned interest as of 1/17/2023

*As per Health and Safety Code Sections 50218(b) and 50218.5(f), projects must use the allocated youth-set aside amounts provided in the table or at a minimum ten percent (10%) of these funds to serve homeless youth populations, which are defined as unaccompanied youth who are between 12 and 24 years old and experiencing homelessness.



Application Requirements

- Although it is not mandatory, it is recommended that applicants submit a Notice of Intent to Apply (Attachment D) to rhodahoffman@co.imperial.ca.us no later than January 25, 2023.
- All applicants are required to submit the fillable application (Attachment E) along with the supporting documentation requested in the application.
- All applicants must submit their worker's compensation and insurance documentation.
- All applicants must submit the Proposal Checklist (Attachment F).
- All applicants must submit the Certification Form (Attachment G).

Attachment D
IMPERIAL VALLEY CONTINUUM OF CARE COUNCIL


HOMELESS HOUSING, ASSISTANCE AND PREVENTION PROGRAM (HHAP) Round 1 & 2 - RFP 1011-23

Notice of Intent to Apply Form
Due: January 25, 2023

Our agency _____ would like to indicate its interest in the HHAP Round 1 & 2 funding opportunity.

HHAP Funds

We understand that the Imperial Valley Continuum of Care Council is responsible for recommending applicants for funds available under the Notice of Funding Availability.

Agency Name: _____

Name of Person Submitting Interest For: Agency Name

Title: _____



Email: _____

Phone Number: _____

Signature: _____ Date: _____

Please complete form and email to: rhodahoffman@co.imperial.ca.us

Address: 2985 South 4th Street, Suite 850E, El Centro, CA 92541 Phone: (760) 317-6800 Email: ivccc@coimperial.ca.us
Website: <http://www.imperialvalleycontinuumofcare.org/>

**Imperial County Department of Social Services**
Imperial Valley Continuum of Care


Homeless Housing, Assistance and Prevention Program (HHAP) Round 1 & 2
Application Applications due on February 3, 2023

The Imperial County Department of Social Services is pleased to announce the availability of funds for the Homeless Housing, Assistance and Prevention (HHAP) Round 1 & 2 programs. HHAP Round 1 & 2 block grant programs are administered by the California Interagency Council on Homelessness (CICH) and designed to support regional coordination and expand or develop local capacity to address immediate homelessness challenges throughout the state. Standing must be informed by best practices framework focused on moving homeless individuals and families into permanent housing and ensuring those individuals and families maintain their permanent housing. HHAP Round 1 is authorized by AB 101 and HHAP Round 2 is authorized by AB 85, which were signed into law by Governor Newsom on July 31, 2019 and November 26, 2020, respectively.

**Applications due on February 3, 2023 by 4:00 PM (PST).*

Eligible Use Categories & Funding Amounts

HHAP Round 1	HHAP Round 2 - Continuum of Care	HHAP Round 2 - County of Imperial
\$2,620,498.61	\$499,713.92	\$182,333.97
Eligible Activities:	Eligible Activities:	
1. Delivery of permanent housing and innovative housing solutions, such as hotel and motel conversions.	1. Delivery of permanent housing and innovative solutions, such as hotel and motel conversions.	
2. Rental assistance and rapid rehousing.	2. Rapid rehousing including rental subsidies, and incentives to landlords, such as security deposits and holding fees.	
3. Landlord incentives (including, but not limited to, security deposits and holding fees).	3. Prevention and shelter diversion to permanent housing, including rental subsidies.	
4. Prevention and shelter diversion to permanent housing.	4. Operating subsidies in new and existing affordable or supportive housing units, emergency shelters, non-congregate shelters, interim or bridge housing, and navigation centers. Operating subsidies may include operating reserves.	
5. Operating subsidies in new and existing affordable or supportive housing units, emergency shelters, and navigation centers. Operating subsidies may include operating reserves.	5. Services coordination, which may include access to workforce, education, and training programs, or other services needed to promote housing stability in supportive housing.	
6. Outreach and coordination (which may include access to job programs) to assist vulnerable populations in accessing permanent housing and to promote housing stability in supportive housing.	6. Street outreach to assist persons experiencing homelessness to access permanent housing and services.	

IMPERIAL VALLEY CONTINUUM OF CARE COUNCIL
HOMELESS HOUSING, ASSISTANCE AND PREVENTION
PROGRAMS – ROUND 1 & ROUND 2 REQUEST FOR PROPOSALS
PROPOSAL CHECKLIST
(Attachment F)

Instructions: This section must be completed and each item checked off to ensure all items requested by the County in this RFP have been submitted. Follow the instructions on each section of this RFP. Present all requested items/documentation as noted below. Label each item presented and include additional items in your Table of Contents if necessary. All proposals must include a detailed description of the proposed project. Applicants that do not follow the instructions in the RFP may be found to be "non-responsive" and disqualified from the bid process.

Name of organization: _____

Project Name: (Example: Village of Hope) _____

Proposal Submission Checklist

Please provide one copy of the following items in your proposal. Indicate the page number where the items is located.

SECTION	Page Number
Proposal Checklist (this page)	_____
Certification	_____
Worker Compensation / Insurance Documentation	_____
Proposal Application and Related Documents	_____
Other	_____

IMPERIAL VALLEY CONTINUUM OF CARE COUNCIL
HOMELESS HOUSING, ASSISTANCE AND PREVENTION
PROGRAMS – ROUND 1 & ROUND 2 REQUEST FOR PROPOSALS
CERTIFICATION
(Attachment G)

I, _____, a duly authorized agent of _____ hereby certify to the best of my knowledge that _____ by submission of this proposal in response to this RFP, that the data in this application is true and correct, and agree to comply with the specified obligations required of applicant if the application is approved and a contract is awarded.

Signature: _____ Date: _____

Title of Agent/Officer: _____



Timeline

January 17, 2023	Release Request for Proposal (RFP) on IVCCC’s website: IVCCC and County of Imperial Purchasing Department’s website: Purchasing
January 23, 2023	HHAP Round 1 & 2 application workshop will be held via Zoom at 10:00 a.m.(workshop not mandatory but recommended). Interested participants must register via the following link: Workshop Registration
January 25, 2023	Notice of Intent to Apply form due via email to rhodahoffman@co.imperial.ca.us by 5:00 p.m.
January 26, 2023	Deadline for submission of applicant(s) questions to Rhoda Hoffman at rhodahoffman@co.imperial.ca.us by 5:00 p.m.
January 30, 2023	Applicant(s) Question & Answers posted to the IVCCC and Imperial County Purchasing Department websites by 5:00 p.m.
February 3, 2023	Submit three (3) hard copies and another digital copy on a USB of the application and related documents to County of Imperial Purchasing Department, 1125 Main Street, El Centro, CA by 4:00 p.m.
February 6 - 10, 2023	Scoring and Ranking Committee review and ranks projects
February 15-17, 2023	IVCCC Executive Board approves recommendations of Scoring and Ranking Committee.
February 21, 2023	IVCCC posts ranking on IVCCC website and mails out award letters.
April 30, 2025	HHAP Round 1 funds must be fully expended.
April 30, 2026	HHAP Round 2 funds must be fully expended.



Strategy

Analyze the eligible categories under each funding round and evaluate what types of projects/services the agency can provide and/or deliver through coordination with other agencies

Ensure proposals are aligned with the IVCCC funding principles, California's Housing First Policy, and can meet the RFP's Minimum Requirements found on Section J.1, the Eligibility Requirements found on Section J.2 and the Reporting Requirements found on Section J.3

Ask: does the proposed project(s) deliver a long term permanent housing solution or services that promote housing stability? Can I accomplish my project goals while meeting the required timeline? Did my application cover all the questions in the scoring criteria?



Evaluation & Scoring Tool

15	Applicant Capacity
20	Project Design and Approach
18	Financial Capacity, Feasibility and Sustainability
15	Past Performance
22	Coordination and Collaboration
10	Implementation & Timeliness
?	Bonus Points



Questions & HHAP Resources

- Available resources such as Promising and Evidence Based Practices along with the HHAP Round 1 & 2 frequently asked questions can be found at https://bcsh.ca.gov/calich/hhap_program.html
- Program questions are due by Thursday, January 26 at 5:00 p.m. – please submit via email to Rhoda Hoffman at rhodahoffman@co.imperial.ca.us
- Responses will be posted on Monday, January 30, 2023 by 5:00 p.m. at the IVCCC and Imperial County Purchasing Department websites.



Thank You!

