

AGENDA IMPERIAL VALLEY CONTINUUM OF CARE COUNCIL

EXECUTIVE BOARD MEETING February 1, 2023

1:00 PM - 3:00 PMLocation: Meeting via Zoom

Reasonable accommodations: Requests can be made by contacting us 48 hours in advance of the meeting through one of the following options: Phone: (760) 337-6800, TTY TDD: (760) 336-4099, or Email: ivcccinquiries@co.imperial.ca.us Copies of documents may be made available through alternative formats, upon written request.

Zoom Meeting Link: Please see website for additional instructions.

https://us02web.zoom.us/j/86287240268?pwd=Q3ZZVkdRSENtODZaM0g2bFdPRnhRdz09

Meeting ID: 862 8724 0268

Passcode: 896064

Public comments: Should you wish to provide public comment on a 'specific agenda item and/or any general public comment prior to the meeting, please submit your comment via email at ivcccinquiries@co.imperial.ca.us. You may also provide a public comment at the meeting. In the subject line, provide your full name, e-mail address and the agenda item # above your written public comment(s). All e-mail comments will be read aloud for the record.

Name	Executive Board	Present
Les Smith: General Manager, Desert Trails RV & Golf Resort	Chair	
Dr. Kathleen Lang: Vice President, California Health & Wellness	Vice Chair	
Sarah Enz: Director Imperial County, Public Administrator/AAA	Secretary	
Adrianne Lawson: Johnson Chapel AME Church Lay Leader, BIPOC	Member Liaison	
Representative, School District Representative	Board Representative	
Javier Moreno: Community Member	Board Member	
Leticia Plancarte: Director, Imperial County Behavioral Health	Board Member	
Cierra Justine Gibbs: Lived Experience	Board Member	
Kirk Mann: Imperial Valley Housing Authority Executive Director	Board Member	
Sylvia Marroquin: City of El Centro Council Member, Advocate	Board Member	
Sabrina Barber: Manager of Energy Business & Regulatory	Board Member	
Compliance Programs, Imperial Irrigation District		
Ramona Campos: Commander, American Legion Post #25	Board Member	
Paula S. Llanas: Director, IC Department of Social Services	Administrative Entity Lead	

I. Call to Order

II. Roll Call

III. Approval of Agenda

IV. Approval of Minutes

1. Minutes of January 4, 2023 (Attachment 1)

V. **Public Comment**

Public Comment is limited to items listed on agenda. Any action taken as a result of public comment shall be limited to direction to staff. Please address the board as a whole, through the Executive Board Chair. Individuals will be given three (3) minutes to address the board. Topics will be given a maximum of fifteen (15) minutes. Public comments will be limited to a maximum of 30 minutes. If additional time is required for public comments, they will be heard at the end of the meeting. Please remember to follow the Public Comment Code of Conduct. No profanity or obscenity, yelling or screaming, no slander or defamatory statements, no personal threats or attacks, no hateful or demeaning language based on hate of a person's race, religion, sexual orientation, ethnicity, gender, or disability, respect all people that are present or watching, and obey the direction of the Executive Board Chair.

VI. Special Presentations

- 1. WomanHaven, Center for Family Solutions Wellness Program (Attachment 2)
- 2. Homeless Management Information System (Attachment 3)

VII. <u>Discussion/Action Calendar</u>

- 1. Approve resolution of the IVCCC authorizing the continuance of remote meetings in accordance with the provisions of State Assembly Bill 361 (Attachment 4)
- 2. Administrative Entity Updates (Attachment 5)
 - a. Emergency Housing Vouchers
 - b. Homeless Hotline
 - c. Coordinated Entry System
 - d. Point-in-Time
 - e. Homeless Housing, Assistance and Prevention Program

VIII. Board Member Announcements

IX. Meeting Adjournment: Next Meeting -Wednesday, March 1, 2023 from 1:00-3:00 PM.



Zoom Information IMPERIAL VALLEY CONTINUUM OF CARE COUNCIL EXECUTIVE BOARD MEETING

FEBRUARY 1, 2023 1:00 pm – 3:00 pm

Location: Meeting via Zoom

This meeting is being conducted utilizing teleconferencing and electronic means only. There will be no physical location for this meeting. This is consistent with California Assembly Bill 361 (AB 361) signed into law on September 16, 2021, regarding open meetings for state and local agencies.

Reasonable accommodations: Requests can be made by contacting us 48 hours in advance of the meeting through one of the following options: Phone: (760) 337-6800, TTY TDD: (760) 336-4099, or Email: ivcccinquiries@co.imperial.ca.us. Copies of documents may be made available through alternative formats, upon written request.

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Topic: IVCCC Executive Board Meeting

Time: February 1, 2023 1:00 PM -3:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

https://us02web.zoom.us/j/86287240268?pwd=Q3ZZVkdRSENtODZaM0g2bFdPRnhRdz09

Meeting ID: 862 8724 0268

Passcode: 896064 One tap mobile

+16694449171,,86287240268#,,,,*896064# US

+16699009128,,86287240268#,,,,*896064# US (San Jose)

Dial by your location

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

Meeting ID: 862 8724 0268 Passcode: 896064



IMPERIAL VALLEY CONTINUUM OF CARE COUNCIL

EXECUTIVE BOARD MEETING January 4, 2023

01:00 PM – 03:00 PM Location: Meeting via Zoom

Name	Executive	Present
	Board	
Les Smith, General Manager, Desert Trails RV & Golf Resort	Chair	X
Dr. Kathleen Lang, Vice President, California Health & Wellness	Vice Chair	X
Sarah Enz, Director, Imperial County Public Administrator/AAA	Secretary	X
Sylvia Marroquin, City of El Centro Council Member, Advocate Treasurer		X
Adrianne Lawson, Johnson Chapel AME Church Lay Leader, BIPOC	Board Member	X
Representative, School District Representative		
Leticia Plancarte, Director, Imperial County Behavioral Health	Board Member	X
Kirk, Mann, Imperial Valley Housing Authority Executive Director	Board Member	X
Javier Moreno, Community Member	Board Member	X
Cierra Justine Gibbs, Lived Experience	Board Member	X
Sabrina Barber, Manager of Energy Business & Regulatory Compliance	Board Member	X
Programs, Imperial Irrigation District		
Ramona Campos, Commander, American Legion Post #25		X
Paula Llanas, Assistant Director, IC Department of Social Services	Administrative	X
	Entity Lead	

- I. Call to Order At 1:01pm.
- II. <u>Roll Call</u> Sarah Enz conducted roll call; board members present indicated above. Additional guests present: Emmanuel Sanchez, Araceli Lopez, Diana Rosas, Eleanor Vega, Jacob Bermudez, Kitty Gay, Priscilla Lopez, Brenda Pebley, Joanna Partida, Jose Lepe, and Elizabeth Cox.
- III. <u>Approval of Agenda</u> Chairman Les Smith called for a motion to approve the agenda. Dr. Kathleen Lang motioned to approve and Ms. Adrianne Lawson seconded the motion, approved (12-0).
- IV. <u>Approval of Minutes</u> Chairman Smith called for a motion to approve the minutes of December 7, 2022 meeting. Dr. Lang motioned to approve and Ms. Leticia Plancarte seconded the motion, approved (12-0).
- V. **Public Comment** No public comments, none received via email, none presented at time of meeting.
- VI. Discussion/Action Calendar
- 1. Approve resolution of the IVCCC authorizing the continuance of remote meetings in accordance with the provisions of State Assembly Bill 361.

Discussion:

Ms. Diana Rosas informed the board that in order to continue meeting remotely, we must ratify the resolution authorizing remote meetings before each meeting.

Motion:

Ms. Sylvia Marroquin moved to ratify the resolution of the IVCCC authorizing the continuance of remote meetings in accordance with the provisions of State Assembly Bill 361. Ms. Plancarte seconded the motion. Motion approved (12-0).

2. Approve the Homeless Management Information System Policies & Procedures and Appendices

Ms. Eleanor Vega provided an overview and report. The Homeless Management Information System (HMIS) by Clarity is administered by the Regional Task Force on Homelessness (RTFH) and is the information system designated by the IVCCC to comply with the requirements prescribed by HUD. HMIS data is utilized to inform homeless policy and decision making at the federal, state, and local levels. The system collects data regarding the provisions of services to homeless individuals and persons at risk of homelessness.

In order to further comply with the HUD requirements, policies and procedures governing the use of the system, as well as HMIS appendices providing official forms to be used with the system need to be approved. The HMIS policies and procedures have been updated to include: revised licensing fee schedule and the addition of an agency; removal of the summary of privacy practices, however, the notice of privacy practices is still included.

Motion:

Dr. Lang moved to approve the Homeless Management Information Systems Policies & Procedures and Appendices. Motion seconded by Ms. Sarah Enz. Motion approved (12-0).

3. Administrative Entity Updates:

- **a. Emergency Housing Vouchers (EHV)**: Ms. Elizabeth Cox provided an update and Power Point was provided showing the comparison of the State of California and Imperial County. Emergency Housing Vouchers Awarded in CA 17,174, with 156 to Imperial County. Current EHV united leased in CA 9,182 with 127 in Imperial County. EHV leasing utilization in CA at 53.46% with 81.41% in Imperial County. Dr. Lang inquired if it was due to housing shortage why there isn't 100% utilization. Mr. Kirk Mann indicated yes, and that is across the state, our success has been due to reaching out to landlords and the incentives offered. Dr. Lang added San Diego County is also robust with utilization due to partnerships with landlords.
- **b. Homeless Hotline**: Ms. Cox provided an update. Received 135 calls during the month of December, average calls her per day range at 9, with a total of 2,029 calls received year to date. Types of calls received included request for emergency housing assistance, out of county request for housing assistance in our county, applying or requesting status update on EHV status, and information and referrals to community based organization. Ms. Kitty Gay inquired if the out of county calls were for housing, are they trying to relocate to our county. Ms. Cox indicated yes, they have received calls from Idaho and Texas and our screeners refer them to their local welfare departments.
- **c.** Coordinated Entry System: Update provided by Ms. Araceli Lopez Pilot program is in its 3rd month with the EHV program; 18 EHV slots have been assigned by the pilot. Modifications implemented during

the pilot program include adding a questions for identifying veteran status and Housing Disability Advocacy Program screening questions; formatting changes to survey which allow for ad hoc reports to identify special populations such as person with history of foster care, veteran status, chronic health conditions; navigators have provided feedback regarding best practices to engage callers and provided their recommendations to consultant, Change Well and HUD technical assistance team. Next steps include further customization of PVA tool based on CES committee report. The most recent recommendation is to include a point in barriers in instances when a household is in a family reunification plan and in need of housing as part of the reunification.

- **f. Point in Time Count**: Jacob Bermudez provided an update. Volunteers are still needed, a \$10 Starbucks gift card is being included as an incentive for the first 150 volunteers. The committee will be meeting next week to assemble the bags to be given out to the homeless that agree to do the survey.
- g. Homeless Housing, Assistance and Prevention Program: Report provided by Mr. Emmanuel Sanchez. Rounds 1&2 a new RFP for the remainder of the funds will be released in the next couple of weeks. Round 3 application was submitted and the CoC has received the award letter and contract for the remaining HHAP 3 funds. Contract is currently being reviewed by County Counsel. Round 4 application has been submitted to Cal ICH on November 28th. Cal ICH has 30 days to review and provide comments back to the CoC. We have received a few very minor comments thus far. Dr. Lang inquired on the status of the pause of Round 3 funding by the Governor. Mr. Sanchez indicated the pause was lifted and we received the contract.
- VII. <u>Board Member Announcements</u> Ms. Sabrina Barber indicated she reviewed the 2023 Committee Representation list and would like to volunteer for the Training, Outreach and Recruitment Committee.

Chairman Smith wanted to update the board with the meeting he had with Ms. Llanas, Ms. Rosas, and Ms. Lopez concerning funding received to assist with the opioid crisis here in Imperial County. With the funding, they are helping heroin addicts and have 16 individuals that are 90 days clean.

Ms. Ramona Campos shared a flyer for the blanket and sweater giveaway taking place at the American Legion on January 14th from 8am to 12pm, for anyone in need.

VII <u>Meeting Adjournment</u>: Meeting adjourned at 1:41pm. Next Executive Board meeting is scheduled for February 1, 2023, from 1:00pm-3:00pm.



Wellness Program

CENTER FOR FAMILY SOLUTIONS, WOMANHAVEN

About Us

We are a program that provide services to individuals that have suffered a traumatic experience, anxiety, depression, stress, anger, low self-esteem and or/anyone suffering from mental illness.

Our Team

Program Supervisor

Receptionist

Two full-time clinicians

One part-time clinician

Two Mental Health Rehabilitation Techs (MHRTs)

Clinical Supervisor Assessment

Individual Therapy

• We offer child therapy as well!

Crisis Intervention Targeted Case Management

Services We Offer

Individual Therapy Services

On a weekly basis and/or bi-weekly

45-60 min

Total of 12 sessions; services can be extended based on needs

May include additional support person(s) in their session, although needs to be discussed with clinician

Different therapy modalities utilized

Service Delivery







ZOOM



PHONE



HOME/SHELTER VISITS (MHRTS)

Access to Services

- ▶ Medi-cal insurance
- ▶ Willingness to make changes!

▶*cash pay

Contact Us

104 N. 5th Street El Centro CA 92243 Monday-Friday 8:00-5:00pm (760) 337-3915

> Program Supervisor Isabel Chavez

Homeless Management Information System

PRESENTED TO THE IMPERIAL VALLEY CONTINUUM OF CARE COUNCIL EXECUTIVE BOARD ON FEBRUARY 1, 2023





Background

Homeless Management Information System (HMIS) by Clarity:

- Administered by Regional Task Force on Homelessness (RTFH)
- Complies with U.S. Department of Housing and Urban Development (HUD) pursuant to interim rule 24 CFR 578 and 24 CFR 580
- Data collected assists with planning and decision-making process.





Project Descriptor Data Elements

Organization Information

Project Information

Continuum of Care Information

Funding Sources

Bed and Unit Inventory Information





Universal Data Elements

- Name
- Social Security Number
- Date of Birth
- Race
- Ethnicity
- Gender
- Veteran Status
- Disabling Condition

- Project Start Date
- Project Exit Date
- Destination
- Relationship to Head of Household
- Client Location
- Housing Move-In Date
- Prior Living Situation





Program Specific Data Elements

- Income and Sources
- Non-Cash Benefits
- Health Insurance
- Physical Disability
- Developmental Disability
- Chronic Health Condition
- HIV/AIDS

- HIV/AIDS
- Mental Health Disorder
- Substance Use Disorder
- Domestic Violence
- Current Living Situation
- Date of Engagement
- Bed-Night Date





Provider Benefits

Improved ability to serve and track client outcomes

Measure and evaluate program effectiveness

Compliance with HUD reporting requirements





Community Benefits

Accurate info regarding people experiencing homelessness

Better understanding of the causes, trends and future needs of homelessness

Allows for better informed system design and policy decisions





Thank you!





Attachment 4



IMPERIAL VALLEY CONTINUUM OF CARE COUNCIL



February 1, 2023

Dear Imperial Valley Continuum of Care Council (IVCCC) Executive Board Members:

Requested Action:

Approve resolution of the IVCCC authorizing the continuance of remote meetings in accordance with the provisions of State Assembly Bill 361.

Background

On September 16, 2021, California Governor Gavin Newsom signed California Assembly Bill 361 (AB 361) into law as an urgency bill effective immediately. AB 361 permits legislative bodies of state and local agencies to continue to conduct virtual meetings as long as there is a declared state of emergency or when state or local health officials have imposed or recommended measures to promote social distancing. AB 361 will continue to allow flexible approaches to conduct virtual meetings after Executive Order N-29-20 issued during the COVID-19 pandemic expires (September 30, 2021).

To address the requirement of AB 361, on September 29, 2021, Dr. Stephen Munday, Imperial County Health Officer, issued a recommendation to continue with remote public meetings of governmental entities in Imperial County. The recommendation was made due to the continued threat of COVID-19 to the community, the unique characteristics of public governmental meetings, and the continued increase safety protection that social distance provides as one means by which to reduce the risk of COVID-19 transmission.

As presented to you during the October 6, 2021, IVCCC Executive Board Meeting, in order to continue with virtual meetings, the Executive Board must approve the following findings every 30 days and approve by a majority vote:

- (A) The legislative body has reconsidered the circumstances of the state of emergency.
- (B) Any of the following circumstances exist:
 - I) The state of emergency continues to directly impact the ability of the members to meet safely in person.
 - II) State or local officials continue to impose or recommend measures to promote a social distancing.

AB 361 will sunset on January 1, 2024.



IMPERIAL VALLEY CONTINUUM OF CARE COUNCIL



The AE is respectfully requesting the Executive Board to authorize the Chairman of the Board to execute the resolution.

Respectfully,

Diana Rosas

Homeless Services Manager

Enclosed: Resolution of the Imperial Valley Continuum of Care Council Authorizing Remote

Meetings in Accordance with the Provision of State Assembly Bill 361.

Recommendation Regarding Continued Remote Public Meetings of Governmental

Entities in Imperial County – Dr. Stephen Munday



COUNTY OF IMPERIAL

PUBLIC HEALTH DEPARTMENT

JANETTE ANGULO, M.P.A.

Director

STEPHEN W. MUNDAY, M.D., M.P.H., M.S. *Health Officer*

Recommendation Regarding Continued Remote Public Meetings of Governmental Entities in Imperial County.

Issued: September 29, 2021

In light of the continued state of emergency related to COVID-19, the Imperial County Health Officer continues to recommend that public bodies meet remotely to the extent possible, specifically including use of newly enacted Assembly Bill 361 to maintain remote meetings under the Ralph M. Brown Act and similar laws.

Among other reasons, this recommendation is made due to the continued threat of COVID-19 to the community, the unique characteristics of public governmental meetings (such as the increased mixing associated with bringing together people from across the community, the need to enable those who are immunocompromised or unvaccinated to be able to safely continue to fully participate in public governmental meetings, and the challenges with fully ascertaining and ensuring compliance with vaccination and other safety recommendations at such meetings), and the continued increased safety protection that social distancing provides as one means by which to reduce the risk of COVID-19 transmission.

The Imperial County Health Officer will continue to evaluate this recommendation on an ongoing basis, and will communicate when there is no longer such a recommendation with respect to meetings for public bodies.

DocuSigned by:

4C586F2DAE5F458...

Stephen Munday, M.D., MPH

Health Officer

RESOLUTION OF THE IMPERIAL VALLEY CONTINUUM OF CARE COUNCIL AUTHORIZING REMOTE MEETINGS IN ACCORDANCE WITH THE PROVISIONS OF STATE ASSEMBLY BILL 361.

RESOLUTION NO. 02-2023

WHEREAS, the Imperial Valley Continuum of Care Council is committed to preserving and nurturing public access and participation in meetings of the Imperial Valley Continuum of Care Council and other public meetings subject to the Ralph M. Brown Act ("Brown Act"); and

WHEREAS, with the adoption of State Assembly Bill 361 ("AB 361"), section 54953(e) of the California Government Code was amended to make provisions for remote teleconferencing participation in meetings by members of a local legislative body, without compliance with the requirements of 54953(b)(3) of the California Government Code, subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to section 8625 of the California Government Code, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in section 8558 of the California Government Code; and

WHEREAS, on March 4, 2020, the Governor proclaimed pursuant to his authority under 8625 of the California Government Code, that a state of emergency exists with regard to the novel coronavirus (a disease now known as COVID-19); and

WHEREAS, on June 4, 2021, the Governor clarified that the "reopening" of California on June 15, 2021 did not include any change to the proclaimed state of emergency or the powers exercised thereunder; and

WHEREAS, as of the date of this Resolution, neither the Governor nor the Legislature have exercised their respective powers pursuant to section 8629 of the California Government Code to lift the state of emergency, either by proclamation or by concurrent resolution in the State Legislature; and

WHEREAS, the Local Health Officer for the County of Imperial has recommended that the local legislative bodies that are subject to the Brown Act continue to meet remotely when possible, and that social distancing continues to provide a means by which to reduce the transmission of COVID-19; and

WHEREAS, the Imperial Valley Continuum of Care Council believes that it is in the best interest of the public to continue holding remote meetings during the existing state of emergency in accordance with the requirements of AB 361.

/// /// /// **NOW, THEREFORE,** the Imperial Valley Continuum of Care Council resolves as follows:

- (1) The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.
- (2) A proclaimed state of emergency exists as a result of the COVID-19 pandemic.
- (3) The Local Health Officer recommends that all local legislative bodies local legislative bodies that are subject to the Brown Act continue to meet remotely when possible, and that social distancing continues to provide a means by which to reduce the transmission of COVID-19
- (4) The staff of the Imperial Valley Continuum of Care Council are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution, including implementing social distancing measures at meetings, and conducting meetings in accordance with section 54953(e) of the California Government Code, and other applicable provisions of the Brown Act.
- (5) This Resolution shall take effect immediately upon its adoption, and shall be effective until the earlier of thirty (30) days from adoption of the Resolution or such time the Imperial Valley Continuum of Care Council takes action to extend the time during which it may continue to meet remotely without compliance with section 54953(b)(3) of the California Government Code.

(6)

	by the Imperial Valley Continuum of Care Council, Count day of 2023, by the following roll cal
	Les Smith, Chairperson Imperial Valley Continuum of Care Council
ATTEST:	
Sarah Enz, Secretary	

Administrative Entity Updates

PRESENTED TO THE IMPERIAL VALLEY CONTINUUM OF CARE COUNCIL EXECUTIVE BOARD ON FEBRUARY 1, 2023





Emergency Housing Vouchers

• Data as of January 24, 2023

Comparison	California	Imperial County
Total Number of Emergency Housing Vouchers Awarded	17,018	156
	January 2023	January 2023
Current EHV Units Leased	10,035	138
EHV Leasing Utilization	58.97%	88.46%





Homeless Hotline

Homeless Hotline is an access point for information and referral source for households in need of housing assistance, utility assistance, food services, medical assistance, behavioral health referrals and other services in the community.

Call Volume – thru January 25, 2023	Total
Total number of calls received	120
Average daily calls for the month	7.5

Homeless Hotline Telephone Number:

(442) 265-0211

Operating Hours:

Monday through Friday 8am – 5pm

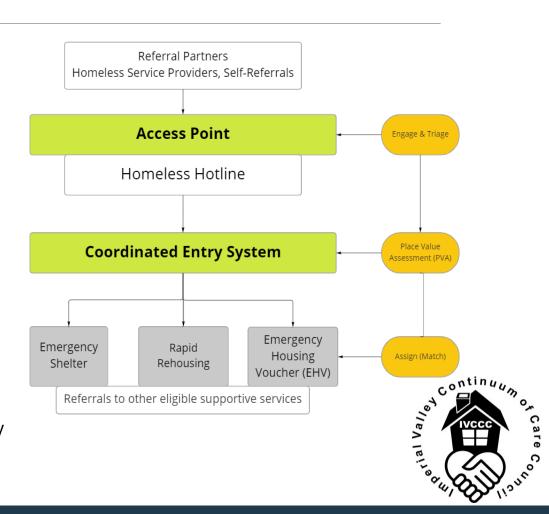




Coordinated Entry System

Pilot Program (4 months) – Emergency Housing Voucher (EHV) Program

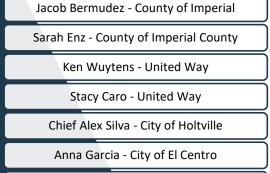
- 18 EHV slots designated for pilot program
 - All 18 slots have been referred to IVHA
 - Place Value Assessment (PVA) tool administered
- Changes implemented during Pilot Program:
 - Additional screening questions: Veteran Status, Housing Disability and Advocacy Program (HDAP)
 - Script changes/formatting to include consent script and language editing
 - o Formatting changes to allow for easier use of running ad hoc reports.
- Work groups: Included Homeless Hotline staff, Change Well and HUD Technical Assistance team.
- Training for Catholic Charities Homeless Day Center Staff
- CES Committee met 12/22/22. Recommendations made:
 - Reassess PVA point system to prioritize households in the process of a family reunification plan and in need of housing as part of the reunification.
- Next committee meeting will be held February 16, 2023 at 2:00p.m.



2023 Point-in-Time Count Timeline

Inner Cities 1/27/23

Slab City 1/28/23



Clara Obeso - City of El Centro

Lupe Ponce - Campesinos Unidos

Susan Chasang - Sister Evelyn Mourey Center

Jairel Veliz - Student/Volunteer

Kirk Mann - IVHA





Homeless Housing, Assistance and Prevention Program

•Rounds 1 & 2

- RFP released: January 17, 2023
- Workshop: January 23, 2023
- Q&A Period January 23, 2023 January 26, 2023
- Deadline February 3, 2023
- •Round 3 Application CoC has received the award letter and contract for the remaining HHAP Round 3 funds. Pending Board of Supervisors ratification.
- •Round 4 Application submitted to Cal ICH on November 28, 2022 and approved as submitted.

Thank you!



