



Imperial Valley Continuum of Care Council



Request for Proposals - RFP 0006-25 2024 Emergency Solutions Grants

Addendum No. 1

February 21, 2025

This Addendum is hereby made part of the contract documents and specifications to the same extent as if originally included therein and shall be signed by the Grant Analyst.

Revision No. 1: Request for Proposals, Section 1: Invitation for Proposals, originally stated:

The California Department of Housing and Community Development (HCD) is pleased to announce the availability of new federal funds for the 2024 Emergency Solutions Grants (ESG) Program through a Notice of Funding Availability (NOFA). The 2024 estimated allocation set aside for Imperial County is \$393,294.

The Imperial County Continuum of Care (CoC) would like to invite qualified applicants to apply for funds to address the needs of homeless individuals and individuals at imminent risk of homelessness in Imperial County. Proposals should be Housing First focused, ensuring that individuals experiencing homelessness or at risk of homelessness can access services that promote rapid and sustained housing stability.

The CoC, in collaboration with the Department of Social Services as the Administrative Entity (AE) would like to invite qualified applicants to apply for allocated funds via this Request for Proposal (RFP). CoCs are responsible for recommending applicants to HCD for funds available under their NOFA. Therefore, qualified applicants interested in applying must submit their 2024 ESG application for review to the CoC no later than:

February 21, 2025, at 4:00 PM

Request for Proposals, Section 1: Invitation for Proposals, has been modified to read:

The California Department of Housing and Community Development (HCD) is pleased to announce the availability of new federal funds for the 2024 Emergency Solutions Grants (ESG) Program through a Notice of Funding Availability (NOFA). ESG funding is awarded to eligible applicants, including nonprofits and local government entities, recommended by the local Continuum of Care (CoC). Approximately \$39 million is available through the NOFA, including approximately \$12 million in FY 2024 funds, \$12 million in FY 2025 funds, \$12 million in FY 2026 funds, and \$3 million in disencumbered funds. The Imperial County Continuum of Care (CoC) would like to invite qualified applicants to apply for funds to address the needs of homeless individuals and individuals at imminent risk of homelessness in Imperial County. Proposals should be Housing First focused, ensuring that individuals experiencing homelessness or at risk of homelessness can access services that promote rapid and sustained housing stability.

The CoC, in collaboration with the Department of Social Services as the Administrative Entity (AE) would like to invite qualified applicants to apply for allocated funds via this Request for Proposal (RFP). The maximum funding available for projects in Imperial County is \$393,294 for FY 2024. Estimated allocations for FY2025 and FY2026 are \$327,682 each. The estimated allocation over the full three years is \$1,048,658. CoCs are responsible for recommending applicants to HCD for funds available under their



Imperial Valley Continuum of Care Council



Request for Proposals - RFP 0006-25 2024 Emergency Solutions Grants

NOFA. Therefore, qualified applicants interested in applying must submit their 2024 ESG application for review to the CoC no later than:

February 28, 2025, at 4:00 PM

Revision No. 2: Request for Proposals, Section 2: Timeline table, lines 6-10 originally stated:

February 21, 2025	Deadline for proposal submission by 4:00 PM on Imperial County Purchasing PlanetBids vendor portal.
February 25, 2025	Scoring and Ranking Committee review and ranks projects.
March 5, 2025	IVCCC Executive Board takes action on recommendations.
March 7, 2025	Notification and forms submitted to recommended agencies.
March 28, 2025	Deadline to submit Application to HCD

Request for Proposals, Section 2: Timeline table, lines 6-10, have been modified to read as follows:

February 28, 2025	Deadline for <u>applicants to submit completed application proposal</u> by 4:00 PM on Imperial County Purchasing PlanetBids vendor portal <u>for local review/recommendation process.</u>
March 6, 2025	Scoring and Ranking Committee reviews and ranks projects.
March 13, 2025	IVCCC Executive Board meeting, takes action on recommendations.
March 14, 2025	Notification and forms submitted to recommended agencies.
March 28, 2025	Deadline for recommended applicant(s) to submit final ESG application to HCD in eCivis



Imperial Valley Continuum of Care Council



Request for Proposals - RFP 0006-25 2024 Emergency Solutions Grants

Revision No. 3: Request for Proposals, Section 2: Timeline table, lines 11-14, have been added to the Timeline table and read as follows:

Approximately July 2025	Award Announcements
Approximate October 2026	Standard Agreement Amendment #1 (2025-2027)
Approximately October 2027	Standard Agreement Amendment #2 (2026-2028)
Approximately October 2027	2027 ESG NOFA Release Date

Revision No. 4: Request for Proposals, Section 4: General Requirements, originally stated:

1. Three-Year Funding and Multi-Year Contracts

The State anticipates that HUD will continue to allocate ESG funding to HCD on an annual basis. Moving forward, HCD now plans on issuing one ESG NOFA every three years, capturing all three years of estimated HUD funding in one application and Standard Agreement.

Request for Proposals, Section 4: General Requirements, has been modified to read:

1. Three-Year Funding and Multi-Year Contracts

The State anticipates that HUD will continue to allocate ESG funding to HCD on an annual basis. Moving forward, HCD now plans on issuing one ESG NOFA every three years, capturing all three years of estimated HUD funding in one application and Standard Agreement. Applicants awarded under this 2024 ESG NOFA will enter into one Standard Agreement that identifies the following Annual Funding Cycles:

- 1st Annual Funding Cycle (initial contract) - 2024-2026

Please note that the initial Annual Funding Cycle has an expenditure period of 21 months instead of the regular 24 months.

- 2nd Annual Funding Cycle (subsequent amendment) - 2025-2027; and,
- 3rd Annual Funding Cycle (subsequent amendment) - 2026-2028.

There is \$393,294 available for the 2024 Annual Funding Cycle. Applicants may request funding for programs that meet the following funding requirements:



Imperial Valley Continuum of Care Council



Request for Proposals - RFP 0006-25 2024 Emergency Solutions Grants

- Rapid Rehousing (RRH): A minimum of 40% of the awarded contract/budget amount requested.
- Homelessness Prevention (HP): Limited to no more than 10% of any awarded contract/budget and will not be awarded as a standalone activity.

Revision No. 5: Request for Proposals, Section 4: General Requirements, Subsection 6: Match Policy, originally read:

HCD requires each ESG Subrecipient to provide match equal to 100 percent of the ESG funds that HCD awards. The only exception is outlined in Section III.C.2 of the HCD ESG Match Policy. Applicants interested in applying for the match exemption must submit the request and required documentation at the time of their application via eCivis.

Request for Proposals, Section 4: General Requirements, Subsection 6: Match Policy, has been modified to read:

HCD requires each ESG Applicants to provide match equal to 100 percent of the ESG funds that HCD awards. The only exception is outlined in Section III.C.2 of the HCD ESG Match Policy. Applicants interested in applying for the match exemption must submit the request and required documentation at the time of their application via eCivis.

Revision No. 6: Request for Proposals, Section 4: General Requirements, Subsection 8: Approved Policies and Procedures (P&Ps), originally read:

All Subrecipients are required to develop, implement, and submit written P&Ps at the time of application. These P&Ps must fully detail how the program will be administered. All P&Ps will be reviewed and approved by the Department prior to submission of the first Request for Funds for reimbursement. At minimum, P&Ps must include the following content pieces:

- Participant Triage
- Written Standards;
- Coverage Area;
- Coordinated Entry Integration;
- Participant Eligibility;
- Suite of Services;
- Staffing Patterns;
- Housing Problem-Solving;
- Diversion (Street Outreach and Emergency Shelter);
- Rapid Exit (Street Outreach and Emergency Shelter);
- Other Requirements;
- Termination and Appeals;
- General Operations



Imperial Valley Continuum of Care Council



Request for Proposals - RFP 0006-25 2024 Emergency Solutions Grants

- a. [Street Outreach Manual](#)
- b. [Emergency Shelter Manual](#)
- c. [Rapid Rehousing Manual](#)
- d. [Homelessness Prevention Manual](#)

Applicants that are awarded funding under this NOFA will be required to meet expenditure milestones found in the 2024 ESG NOFA.

Request for Proposals, Section 4: General Requirements, Subsection 8: Approved Policies and Procedures (P&Ps), has been modified to read:

All Applicants are required to develop, implement, and submit written P&Ps at the time of application. These P&Ps must fully detail how the program will be administered. All P&Ps will be reviewed and approved by HCD prior to submission of the first Request for Funds for reimbursement. At minimum, P&Ps must include the following content pieces:

- Participant Triage
 - Written Standards;
 - Coverage Area;
 - Coordinated Entry Integration;
 - Participant Eligibility;
 - Suite of Services;
 - Staffing Patterns;
 - Housing Problem-Solving;
 - Diversion (Street Outreach and Emergency Shelter);
 - Rapid Exit (Street Outreach and Emergency Shelter);
 - Other Requirements;
 - Termination and Appeals; and
 - General Operations
- a. [Street Outreach Manual](#)
 - b. [Emergency Shelter Manual](#)
 - c. [Rapid Rehousing Manual](#)
 - d. [Homelessness Prevention Manual](#)

Revision No. 7: Request for Proposals, Section 4: General Requirements, a Milestones section was added after Subsection 8: Approved Policies and Procedures (P&P), that states:

Applicants that are awarded funding under this NOFA will be required to meet the following expenditure milestones in the chart below. These performance milestones will be further outlined in the Standard Agreement. Section 200 of the ESG Program Final



Imperial Valley Continuum of Care Council



Request for Proposals - RFP 0006-25 2024 Emergency Solutions Grants

Guidelines details penalties for failure to meet deadlines, including expenditure deadlines.

Annual Funding Cycle 2024 - 2026	
Commitment of ESG Funds (Standard Agreement Execution)	Approximately August 2025
Expenditure Deadline (75%)	August 27, 2026 Maximum Recapture (as a percentage of total award) is the difference between 75% of the total award and the amount drawn in IDIS as of August 28, 2026.
Expenditure Deadline (100%)	September 26, 2026 Requests for reimbursement can occur until November 25, 2026. Maximum Recapture (as a percentage of total award) is the difference between 100% of the total award and the amount drawn in IDIS as of November 25, 2026.
Contract Deadline	5 years from Standard Agreement Execution

Annual Funding Cycle 2025 - 2027	
Commitment of ESG Funds (Standard Agreement Amendment #1 Execution)	Approximately 90 days from HUD-Department FY2025 Grant Agreement Execution
Expenditure Deadline (75%)	TBD (60 days before 100% expenditure deadline)
Expenditure Deadline (100%)	TBD (24 months from HUD-Department Grant Agreement Execution)
Contract Deadline	5 years from Standard Agreement Execution

Annual Funding Cycle 2026 - 2028	
Commitment of ESG Funds (Standard Agreement Amendment #2 Execution)	Approximately 90 days from HUD-Department FY2026 Grant Agreement Execution
Expenditure Deadline (75%)	TBD (60 days before 100% expenditure deadline)
Expenditure Deadline (100%)	TBD (24 months from HUD-Department Grant Agreement Execution)
Contract Deadline	5 years from Standard Agreement Execution

Revision No. 8: Request for Proposals, Section 5: Eligible Activities, originally stated:

Each CoC may recommend up to two (2) eligible Applicants to apply for each NOFA.

ESG funds may be used for five program components: Street Outreach, Emergency Shelter, Homelessness Prevention, Rapid Rehousing, and Homeless Management Information System (HMIS), in addition to Administrative Activities. Eligible Activities that may be funded under each component are set forth in 24 CFR § 576.101 through 24 CFR § 576.107.



Imperial Valley Continuum of Care Council



Request for Proposals - RFP 0006-25 2024 Emergency Solutions Grants

A minimum of 40 percent of all Contractor's awarded contract/budget must include the Rapid Rehousing component.

Homelessness Prevention will be limited to no more than 10 percent of any awarded contract/budget and will not be awarded as a standalone activity.

Note: Applicants are urged to consult the relevant state and federal regulations for full requirements associated with each activity.

Please see Section II.B of the 2024 ESG NOFA for further information.

Note: Applicant's budgets must identify a 'primary' activity.

Request for Proposals, Section 5: Eligible Activities, has been modified to read:

Each CoC may recommend up to two (2) eligible Applicants to apply for each NOFA.

ESG funds may be used for five program components: Street Outreach, Emergency Shelter, Homelessness Prevention, Rapid Rehousing, and Homeless Management Information System (HMIS), in addition to Administrative Activities. Eligible Activities that may be funded under each component are set forth in 24 CFR § 576.101 through 24 CFR § 576.107.

A minimum of 40 percent of all Contractor's awarded contract/budget must include the Rapid Rehousing component.

Homelessness Prevention will be limited to no more than 10 percent of any awarded contract/budget and will not be awarded as a standalone activity.

ESG Shelter Operations funds may be used for maintenance activities that do not materially add to the value of the building/property; do not appreciably prolong the useful life of the building/property; and do not adapt the building/property to new uses. Minor repairs may fall under the Build America, Buy America Act.

Rental assistance payments provided as part of an RRH or HP activity under 24 C.F.R. 576.10 cannot exceed HUD's Fair Market Rent (FMR) as provided under 24 C.F.R. Part 888 unless HUD grants a waiver. HCD has filed a waiver request for the FMR with HUD. HCD will notify applicants awarded funds if the waiver is granted.

Note: Applicant's budgets must identify a 'primary' activity.



Imperial Valley Continuum of Care Council



Request for Proposals - RFP 0006-25 2024 Emergency Solutions Grants

Revision No. 9: Request for Proposals, a Threshold Requirements section was added after Section 6: Eligible Costs/Populations/Applicants, that states:

- Applicants must meet the following threshold requirements to be eligible for funding consideration:
- Applicants must follow instructions in both the ESG Program Final Guidelines, this NOFA, and this RFP. Failure to follow instructions will result in disqualification.
- The ESG application and all required attachments must be submitted to the IVCCC via PlanetBids online portal as identified on the RFP cover page.
- Application must be complete and received by the deadline identified on the RFP cover page.
- The Applicant is eligible as described in the ESG Program Final Guidelines, 2024 ESG NOFA and this RFP.
- Proposed activities must be eligible pursuant to the ESG Program Final Guidelines and the 2024 ESG NOFA and this RFP.
- Applications proposing an Emergency Shelter Activity as set forth in 24 C.F.R. 576.408 must have adequate and documented site control.
- The application must include a completed Authorizing Resolution (AR) on an acceptable HCD-approved resolution template and approved by the Applicant's governing board. For purposes of the IVCCC scoring and ranking process, it may be a draft, but prior to submission to HCD it must be approved by the applicant's governing board as described in Section V of the NOFA. Failure to provide this complete Authorizing Resolution on an acceptable HCD approved resolution template by the application due date will result in the immediate disqualification of the application.
- Applicants must demonstrate compliance with the financial management requirements of 2 CFR Part 200. If applicable, applicants must provide their most recent single audit (as submitted to the State Controller's Office), as well as the most recent year's Form 990. If the Applicant has any open single audit findings and does not have a plan or an agreement to remediate those findings, the Applicant will be deemed ineligible for funding through the state ESG Program until the findings are resolved or a remediation plan or agreement is established.
- Applicants must have identified dollar-for-dollar-match for the federal ESG funding with funds from other public or private sources.
- Applicants must submit written Policies and Procedures (P&Ps) at the time of application submission.



Imperial Valley Continuum of Care Council



Request for Proposals - RFP 0006-25 2024 Emergency Solutions Grants

Revision No. 10: Request for Proposals, Section 7: Financial and Performance Reporting Requirements, is now Section 8: Financial and Performance Reporting Requirements, and originally stated:

- a) Contractors must follow the recordkeeping and reporting requirements specified in 24 CFR § 576.500. The Contractor must have policies and procedures and a financial management system that complies with the requirements of this part, including those required by 2 CFR Part 200.
- b) Private Nonprofit Organizations must submit audits to the Department for review and approval. These audits must comply with all applicable federal laws, including 24 CFR § 576.500 and 2 CFR § 200.501. and 2 CFR Part 200.
- c) Units of General Purpose Local Government must submit audits to the Department for review and approval. These audits must comply with all applicable federal and other laws.
- d) The Department may also periodically request that a Contractor or its Service Provider be audited at the expense of the Contractor. Failure to provide the audit within 90 days of the request may result in ineligibility for future funding.
- e) The Department will require evidence that a Single Audit has been performed for all Applicants applying for ESG funds, if applicable, pursuant to 2 CFR § 200.501 and that there are no unresolved findings contained therein.
- f) Contractors that do not submit their Annual Performance Reports (APRs) by the due date will not receive funding for the next two Annual Funding Cycles.

Request for Proposals, Section 8: Financial and Performance Reporting Requirements, has been modified to read:

- a) Contractors must follow the recordkeeping and reporting requirements specified in 24 CFR § 576.500. The Contractor must have policies and procedures and a financial management system that complies with the requirements of this part, including those required by 2 CFR Part 200.
- b) Private Nonprofit Organizations must submit audits to HCD for review and approval. These audits must comply with all applicable federal laws, including 24 CFR § 576.500 and 2 CFR § 200.501. and 2 CFR Part 200.
- c) Units of General Purpose Local Government must submit audits to HCD for review and approval. These audits must comply with all applicable federal and other laws.
- d) HCD may also periodically request that a Contractor or its Service Provider be audited at the expense of the Contractor. Failure to provide the audit within 90 days of the request may result in ineligibility for future funding.
- e) HCD will require evidence that a Single Audit has been performed for all Applicants applying for ESG funds, if applicable, pursuant to 2 CFR § 200.501 and that there are no unresolved findings contained therein.
- f) Contractors that do not submit their Annual Performance Reports (APRs) by the due date will not receive funding for the next two Annual Funding Cycles.



Imperial Valley Continuum of Care Council



Request for Proposals - RFP 0006-25 2024 Emergency Solutions Grants

Revision No. 11: Request for Proposals, Section 8: Evaluation and Selection Process, is now Section 9: Evaluation and Selection Process, originally stated:

A non-conflicted Scoring and Ranking Committee appointed by the IVCCC Executive Board will review, score and rank each proposal that has met the minimum threshold criteria. It is the intent to select proposals that are in accordance with the evaluation criteria set forth. The highest possible score is 90 points.

The Scoring and Ranking Committee's recommendation will be forwarded to the IVCCC Executive Board for final approval of selected recommended proposals. The 2024 ESG Allocation Project Ranking will be posted on the IVCCC website by March 5, 2025: IVCCC.

The Scoring and Ranking Committee's recommendation will be forwarded to the IVCCC Executive Board for final determination of awards. Standard agreements between the County of Imperial and the awarded applicant will be reviewed and approved by the Imperial County Board of Supervisors. The County, in collaboration with the IVCCC Executive Board and the Scoring and Ranking Committee, reserves the right to reject any or all proposals or to waive any discrepancy or technicality and make the award(s) in any manner determined by the County IVCCC Executive Board, and Scoring and Ranking Committee.

Request for Proposals, Section 9: Evaluation and Selection Process, has been modified to read:

A non-conflicted Scoring and Ranking Committee appointed by the IVCCC Executive Board will review, score and rank each proposal that has met the minimum threshold criteria. It is the intent to select proposals that are in accordance with the evaluation criteria set forth. The highest possible score is 90 points.

The Scoring and Ranking Committee's recommendation will be forwarded to the IVCCC Executive Board for final approval of selected recommended proposals.

Standard agreements will be executed between HCD and awarded applicants. The IVCCC Executive Board and the Scoring and Ranking Committee, reserves the right to reject any or all proposals or to waive any discrepancy or technicality and make the award(s) in any manner determined by the County IVCCC Executive Board, and Scoring and Ranking Committee.



Imperial Valley Continuum of Care Council



Request for Proposals - RFP 0006-25 2024 Emergency Solutions Grants

Revision No. 12: Request for Proposals, Section 8: Evaluation and Selection Process, is now Section 9: Evaluation and Selection Process, and originally showed the Application Scoring Tool table as:

HCD BALANCE OF STATE ALLOCATION APPLICATION SCORING TOOL		
Factor	Criteria	Max Points
Applicant Experience	Length of experience implementing the proposed eligible Activity or Activity similar to the proposed eligible Activity.	20
	For Applicants who have received ESG funding in at least one of the past three years (e.g. 2019, 2020, or 2021), a maximum of 20 points will be deducted for the following: <ul style="list-style-type: none"> HCD has terminated or disencumbered ESG grant funding; The Applicant has unresolved monitoring findings in ESG that pose a substantial risk to HCD; or The Applicant has not submitted annual reports in a timely manner for ESG grants. 	-20
Program Design	Quality of the proposed program in delivering eligible Activities to participants consistent with the CoC's written standards and state ESG Regulation section 8409 Core Practices. The CoC representative must self-certify that the Core Practice Table in the application is true and correct. In making determinations under this rating factor, HCD may examine such things as CoC written standards for the proposed Activity, provider guidelines governing Activity operations, program rules for clients, the reasonableness of program staffing patterns, and the Activity budget relative to program design, target population, and local conditions.	20
Need for Funds	The Need for Funds is based on whether the application Activity and subpopulation targeting, if any, meets a high need for the community as identified by the CoC in a manner that is consistent with the State's Core Practices. Need is supported by data and analysis provided by the CoC, including, but not limited to, HMIS data and data from the most recent Point-in-Time Count of homeless persons published by HUD.	10
Impact and Effectiveness	Scoring for the performance outcomes in the impact and effectiveness-rating factor will be evaluated using data from HMIS for the federal fiscal years October 1, 2020 – September 30, 2021, and October 1, 2021 – September 30, 2022, or for those projects not in operation during this entire time, the most recent 12-month period. For data coming from Victim Service Providers, data from a HUD-compliant comparable database may be used. <u>Project-level performance data – up to 24 points.</u> The project level measures are as follows: 1) Average length of project participation for individual leavers CoC Program HMIS Manual . 2) Leavers exiting to permanent housing. Scores assigned will be based on the relative success rate. For project-level performance metrics, programs of the same Activity type (i.e., SO, ES, RRH) will only be compared against programs of that same Activity type. <u>System-Level Performance Data - System-Level Performance Data – up to 6 points.</u> Reports submitted by the CoC must be consistent with HUD's February 2019 System	30
	Performance Measures (or more recent). Scoring will be based on the CoC Service Area 's shown improvement in either of the following two measures over the federal fiscal years October 1, 2020 – September 30, 2021, and October 1, 2021 – September 30, 2022: 1) The Change in Exits to Permanent Housing, (Measure 7b1, or as may be renumbered by HUD); or 2) Increases in the number of Chronically Homeless served, as measured under Metric 3.917, or as may be renumbered by HUD.	
Cost Efficiency	Using HMIS and expenditure data for federal fiscal year October 1, 2021 – September 30, 2022, or, for those programs not in operation during this entire time, Applications will be evaluated based on the average cost per exit to permanent housing based on the total program expenditures for the proposed Activity and the number of exits to permanent housing CoC Program HMIS Manual . For data coming from victim Service Providers, data from a HUD compliant comparable database may be used. HCD may require additional documentation to verify the accuracy of the information provided. If this occurs, the Applicant shall promptly provide such documentation.	10
Total		90



Imperial Valley Continuum of Care Council



Request for Proposals - RFP 0006-25 2024 Emergency Solutions Grants

Request for Proposals, Section 9: Evaluation and Selection Process, the Application Scoring Tool now reads:

2024 ESG APPLICATION SCORING TOOL	
Criteria	Max Points
Threshold Requirements	Yes / No
Applicants followed instructions in both the ESG Program Final Guidelines, the 2024 ESG NOFA, and this RFP.	Yes / No
The application and all required attachments were submitted to the IVCCC via PlanetBids online portal as identified on the RFP.	Yes / No
Application is complete and was received by the deadline identified on the RFP.	Yes / No
The Applicant is an eligible applicant as described in the ESG Program Final Guidelines, 2024 ESG NOFA and this RFP, to provide eligible activities.	Yes / No
Proposed activity is eligible pursuant to the ESG Program Final Guidelines and the 2024 ESG NOFA and this RFP.	Yes / No
If applicable, applications proposing an Emergency Shelter Activity as set forth in 24 C.F.R. 576.408, submitted adequate and documented site control.	Yes / No
The application includes a completed Authorizing Resolution (AR) on an acceptable HCD-approved resolution template and approved by the Applicant's governing board. For purposes of the IVCCC scoring and ranking process, it may be a draft, but prior to submission to HCD it must be approved by the applicant's governing board as described in Section V of the NOFA.	Yes / No
If applicable, applicants provided their most recent single audit (as submitted to the State Controller's Office), as well as the most recent year's Form 990. If the Applicant has any open single audit findings and the applicant must have a plan or an agreement to remediate those findings.	Yes / No
Applicant submitted documentation of an identified dollar-for-dollar-match for the federal ESG funding with funds from other public or private sources.	Yes / No
Applicant submitted written Policies and Procedures (P&Ps) for each proposed activity.	Yes / No

Factor	Criteria	Max Points
Applicant Experience	Length of experience implementing the proposed eligible activity or activity similar to the proposed eligible activity.	20
	For Applicants who have received ESG funding in at least one of the past three years (e.g. 2021, 2022, or 2023), a maximum of 20 points will be deducted for the following: <ul style="list-style-type: none"> HCD has terminated or disencumbered ESG grant funding; The Applicant has unresolved monitoring findings in ESG that pose a substantial risk to HCD; or The Applicant has not submitted annual reports in a timely manner for ESG grants. 	-20
Program Design	Quality of the proposed program in delivering eligible activities to participants consistent with the CoC's written standards and state ESG Regulation section 8409 Core Practices, such as Coordinated Entry System (CES) participation and Housing First Adherence. Activity operations, program rules such as the program policies and procedures, staffing, reasonableness of program staffing patterns, and the Activity budget relative to program design, target population, local conditions and collaboration with community partners will be considered.	20
Need for Funds	The Need for Funds is based on whether the application Activity and subpopulation targeting, if any, meets a high need for the community as identified by the CoC in a manner that is consistent with the State's Core Practices. Need is supported by data and analysis provided by the CoC, including, but not limited to, HMIS data and data from the most recent Point-in-Time Count of homeless persons published by HUD.	10
Impact and Effectiveness	Scoring for the performance outcomes in the impact and effectiveness-rating factor will be evaluated: 1) Using data from HMIS or a comparable database (for victim service providers) for the federal fiscal year October 1, 2022 – September 30, 2023, or for those projects not in operation during this entire time, the most recent 12-month period. For data coming from Victim Service Providers, data from a HUD-compliant comparable database may be used. The project level measures are as follows: 1a) Average length of stay for individual leavers CoC Program HMIS Manual ; and 1b) Leavers exiting to permanent housing. Scores assigned will be based on the relative success rate. For project-level performance metrics, programs of the same Activity type (i.e., SO, ES, RRH) will only be compared against programs of that same Activity type. 2) Describe the intended impact of this project. Include how this project will fill a need or gap within the CoC.	30
Cost Efficiency	Using HMIS and expenditure data for federal fiscal year October 1, 2022 – September 30, 2023, or, for those programs not in operation during this entire time, Applications will be evaluated based on the average cost per exit to permanent housing based on the total program expenditures for the proposed Activity and the number of exits to permanent housing CoC Program HMIS Manual . For data coming from victim Service Providers, data from a HUD compliant comparable database may be used. HCD may require additional documentation to verify the accuracy of the information provided. If this occurs, the Applicant shall promptly provide such documentation.	10
Total		90

Revision No. 13: Proposal Checklist is now obsolete. Will be replaced with new checklist found on the [IVCCC website](#).

By:

Eduardo Garcia
Administrative Analyst I

Date: 2/19/2025