



MINUTES
 (ATTACHMENT 1)
 IMPERIAL VALLEY CONTINUUM OF CARE COUNCIL
 (IVCCC)
EVALUATION & RESOURCES COMMITTEE MEETING

April 13, 2022

8:00 AM – 9:00 AM

Location: Meeting via Zoom

Meeting Link:

<https://us06web.zoom.us/j/89839048320?pwd=VXRnbjhweDBsb1BjU11MMkxGcTJxZz09>

| Name | Organization | Present |
|----------------------------|--|----------------|
| Emmanuel Sanchez, Co-Chair | Imperial County Department of Social Services, AE* | X |
| Susan Chasang, Co-Chair | Sister Evelyn Mourey Center (Nonprofit) | X |
| Araceli Lopez | Imperial County Department of Social Services, AE* | X |
| Father Mark Edney | IVCCC Executive Board & St. Mary's Catholic Church | X |
| Les Smith | IVCCC Executive Board & Desert Trails RV Park | X |
| Tomas Oliva | City of El Centro, Mayor | A |
| Jacob Bermudez | Imperial County Public Administrator - AA Agency | X |
| Linda Shaner | Sister Evelyn Mourey Center (Nonprofit) | A |
| Membership Guest: | | |
| Patricia Arevalo Caro | Imperial County Behavioral Health Services | X |
| Melissa Curiel | Imperial County Community Member – Imperial | X |
| | *Administrative Entity | |

- A. **Meeting to Order, Roll Call & Introductions** Meeting chaired by Emmanuel Sanchez and began at 8:16 a.m. All attendees introduced themselves. Linda Shaner informed Co-Chair Susan Chasang by phone that she will not be able to attend. Community guest Melissa Curiel who was invited by Susan Chasang joins at 8:20 a.m.
- B. **Approval of Meeting Minutes:** Approval of Committee Meeting Minutes for March 9, 2022. Les Smith from IVCCC Executive Board & Desert Trails RV Park motioned to approve and Father Mark Edney from the IVCCC Executive Board & St. Mary's Catholic Church seconded the motion. All in favor; motion approved.
- C. **Meeting Calendar:** The group continues to meet on the second Wednesday of each month from 8:00 a.m. to 9:00 a.m., subject to possible time/date changes when found necessary. The meeting protocol was stated by Susan Chasang.
- D. **Discussions/Reports/Presentations/Projects/Action Items for 2022:**
 - 1. ***The Imperial Valley Continuum of Care Council (IVCCC) Charter:*** Continue the review and discussion of the charter recommended by the AE and other committee members (See Attachment 1A, IVCCC Evaluation & Resources Committee Activity Log).
 - a) Action Reporting by Emmanuel Sanchez – March 2022

- Executive Board Treasure Duty – reported research and findings from Ventura and Santa Barbara CoCs, which are similar. Les Smith agreed that it would be the case since no funds are generally allocated to the IVCCC Executive Board (EB). Therefore, no management is needed. The group agreed to remove Treasury position from the charter during the charter review process.
- Executive Board Number of Members & Brown Act – Father Mark Edney highlighted again that the tie- breaker process has no language. The Chair having the tiebreaker is what was up for discussed from March’s meeting. Les Smith felt it was logical. Susan Chasang confirms that was where the discussion ended.

It was further mentioned that the specific number of required EB members was not found. The language in the Brown Act focuses on having a quorum to make decisions. It was agreed that the group’s prior recommendation of having between 7 and 11 members will remain and to include language that the Board Chair has a tie-breaking vote in case of a tie.

More discussion ensued and all agreed that it was sound.

- b) 6.04, Board Composition – this section was completed on March 9, 2022 meeting. Sections 6.05 (Board Member Selection Process) and 6.06 (Board Member Selection Criteria) were reviewed during April 2022 meeting and documented on the activity log.

2. ***Review & Evaluate IVCCC Website & Continuum of Care Charters throughout California*** – start to review the list of CoCs in California previously provided by Emmanuel Sanchez to gleaned other ideas. But review our own council first by looking at the website to see what needs to be improved and/or corrected.
3. ***Review & Evaluate IVCCC & the Administrative Entity Grants and Projects*** – was recently presented to the county Board of Supervisors as to what projects and programs are being managed by the Administrative Entity of the council. Araceli Lopez stated that the presentation will be given to the IVCCC EB as well. Once the presentation is done, the committee can work from those documents.
4. ***Committee Membership Recruitment & Community Outreach*** (to the public) – continue to emphasize the membership to participate on the committees.

E. **Action Items:** None.

F. **Other:** None.

G. **Meeting Adjourned: 9:01 a.m.**

-Next meeting Wednesday, May 11, 2022, at 8:00 a.m.