

ESG 2024 Application Checklist (Revised)

The checklist below summarizes the application forms required.

Attachments

*** DO NOT** obtain signatures on certifications prior to being recommended.

Attachment A	STD 204 (Payee Data Record) and TIN Form
Attachment B	Authorized Resolution (AR) * utilizing an HCD approved Resolution Template (1-year or 3-year)
Attachment C	System for Award Management (SAM) Registration print out
Attachment D	Most recent Single Audit (As submitted to the State Controller's Office)
Attachment E	Most recent Form 990, if applicable
Attachment F	Written Policies and Procedures for Each Proposed Activity below:
	Street Outreach Policies and Procedures
	Emergency Shelter Policies and Procedures
	Rapid Re-Housing Policies and Procedures
	Homelessness Prevention Policies and Procedures
Attachment J	Racial Equity Documentation
Attachment K	Certification of Recommendation *
Attachment L	Indirect Cost Certification, if applicable.
Attachment O	PDF copies of all eCivis application materials including uploaded documents/ files.
Attachment P	Emergency Shelter Certification of Local Government Approval *
Attachment T	2024 Point InTime (PIT)
Attachment U	2024 Housing Inventory Count (HIC)

Application Forms

Form 1	Evidence of Site Control - if applicable
Form 2a	Indirect Costs Budget Overview
Form 2b	Indirect Costs Budget Detail
Form 3	Match Budget
Form 4	Applicant Experience
Form 5	Program Design
Form 6	Need for Funds
Form 7	Impact and Effectiveness
Form 8	Cost Efficiency
Form 9	Continuum of Care 2022-23 Outcomes by Race and Ethnicity
Form 10	Activities