

IMPERIAL COUNTY DEPARTMENT OF SOCIAL SERVICES

HOMELESS EMERGENCY AID PROGRAM (HEAP) RFP #19-0003

AMENDMENT #3

APRIL 30, 2019

This Amendment #3 consists of written **QUESTIONS AND ANSWERS** submitted for the HEAP RFP. This amendment also includes an updated answer to Question 13, which was referenced in Amendment #2 (April 26, 2019):

Please be advised that the HEAP RFP deadline to submit has been extended until Thursday, May 16, 2019 at 2:00 PM.

Q1: We would like to replace one of our emergency shelters that we currently lease. Is purchase (replacement) of emergency shelter for homeless individual (house) an allowable expense?

A1: Capital improvements includes new construction or rehabilitation of emergency shelter, which can include purchase of a property. In addition, any capital purchase must meet all permit and environmental review requirements.

Q2: Is purchase of a vehicle an allowable expense to provide mobile/outreach services?

A2: Yes, as long as this vehicle is used 100% for direct service delivery of the HEAP program.

Q3: What is the definition of mass shelter? Please give an example of how to get reimburse for this cost. For example EFSP allow mass shelter as an allowable expense at is billed at 12.50 per person per night stay

A3: HEAP does not provide guidance on mass shelter. The parameters of the program are intentionally broad to allow local communities to be creative and design programs; these programs must meet the specific needs they have identified in the HEAP program that assists the homeless or at risk of becoming homeless population. Applicants should identify the service and include a reasonable cost rate and description within their proposed project. Please keep in mind that funds are to supplement existing programs or fill in service gaps without supplanting funding. Capital improvement projects and other direct services may be separate projects and therefore would require separate scope of works and budgets.

Q4: For Capital projects, what are the terms of the loan or grant to the applicant?

A4: All capital improvement projects must comply with a 20-year affordability period. The project must serve the homeless and/or at risk of becoming homeless population. A successful applicant must agree to enter into a forgivable loan with the County of Imperial committing to comply with a 20-year forgivable loan.

Q5: Will there be a recorded deed of trust or affordability covenant?

A5: Both documents will be required for successful applicants.

Q6: How will you verify that our agency is an IVCCC member?

A6: Applicants may contact Mickey Castro at mickeycastrodss@gmail.com to request verification of membership and submit with your proposal.

Updated Answer to Question #13 from Amendment #2 posted on April 26, 2019.

Q13: If applying for Rental Assistance and a Capital Project, what happens if you only receive one of the funding sources requested? This affects the cash flow and projections for the entire development.

A13: Projects approved or funded are not contingent upon another. The County in collaboration with the IVCCC Executive Board reserves the right to reject any or all PROPOSALS or to waive any discrepancy or technicality and to split or make the award in any manner determined by the County and IVCCC Executive Board. (See Pg. 10, HEAP RFP Instructions). Since HEAP funds are limited, selected applications may not receive full awards and are requested to answer if they would still be able to complete project on pg. 15 of the HEAP RFP Template. The County cannot guarantee that all proposed projects be awarded as presented. Applicants may not be receive all funds as requested but are required to provide language of their ability to implement the proposed project and/or program with limited funding. Applicants are encouraged to describe any exception or deviation from the requirements of the RFP that could affect terms and conditions of an agreement in Section D. Acknowledgements; 1. Clarification, Exceptions, or Deviations to be considered in the Proposal Template.