



Imperial Valley Continuum of Care Council Executive Board Membership Nomination Process

The Executive Board acts on behalf of the Imperial Valley Continuum of Care Council (IVCCC) and is representative of relevant organizations, community members and projects serving homeless populations within the Imperial Valley Region. Representation of a broader array of stakeholders on the IVCCC Executive Board enhances the capacity to coordinate and leverage resources from various community sectors throughout the region. To this end, the IVCCC will strategically comprise an Executive Board that represents an array of stakeholders, diverse geographic sub-regions, and the constituency for each designated seat. Section 578.5 (b) of Title 24 of the Code of Federal Regulations requires the Board be representative of organizations and projects serving homeless populations within the Continuum of Care's geographic area, and include at least one homeless or formerly homeless individual.

From the IVCCC Charter, there are some important considerations for the Executive Board, including:

- A. One board member may represent more than one subpopulation or affiliation
- B. The board shall include at least one homeless or formerly homeless individual.
- C. Seats are designated by affiliation, community sector, subpopulation, and geography
- D. Board leadership will consist of a chair, vice-chair, secretary, and treasurer
- E. The Executive Board is an unincorporated association. Any change to the formal legal structure would require an amendment to the governance charter

The IVCCC Charter defines Executive Board composition, as follows:

- A. The IVCCC Executive Board shall have a minimum of five and maximum of 11 seats.
- B. Members must be able to represent an array of community sectors, special needs populations, and geographic areas throughout the region.
- C. Board seat designations include:
 - 1. Homeless/Formally Homeless Person
 - 2. Nonprofit Homeless Assistance Provider / Public Housing Agency
 - 3. Business Leader / Affordable Housing Developer
 - 4. Veteran
 - 5. Advocate / Organization that serves veterans or homeless/formerly homeless
 - 6. Government / Law Enforcement
 - 7. Victim Service Provider / Social Service Provider
 - 8. Faith-based Organization
 - 9. School District / University
 - 10. Mental Health Agency / Hospital

To meet these objectives, the IVCCC Executive Board will perform a nomination process annually or as frequently as necessary to maintain Executive Board membership. Per the IVCCC Charter, the Executive Board will create a nominating committee, which will:

- A. Accept nominations from Full IVCCC Membership
- B. Ensure that adequate representation is available for each of the required constituencies
- C. Distribute, accept, and review IVCCC Executive Board Membership Applications
- D. Make recommendations to the Executive Board

Recommendations to the IVCCC Executive Board are inclusive, ensuring equitable representation of various constituencies. Consideration of basic qualifications are important when making recommendations. IVCCC Executive Board members will:

- A. Be a voting Member
- B. Have sufficient knowledge and a working relationship with constituency groups
- C. Demonstrate capacity to read and assess complex information
- D. Have the ability to work effectively on a team
- E. Acknowledge and embrace the benefit of the IVCCC as a whole, wholeheartedly supporting the mission of IVCCC
- F. Make the commitment to meet the timelines/demands of funding sources
- G. Acknowledge and respect the rights of homeless persons
- H. Be eligible to conduct business with a governmental entity

Election by a majority vote of existing Board members and by the full IVCCC voting membership determines Executive Board membership. IVCCC Executive Board members will serve two-year terms subject to re-election. In the event of a vacancy, the Executive Board may appoint qualified person(s) to fill the vacancy. The person(s) appointed will serve the unexpired term of the previous IVCCC Executive Board Member and is subject to re-election by the Board and approval by the full IVCCC voting membership.