



**AGENDA**  
**IMPERIAL VALLEY CONTINUUM OF CARE COUNCIL**  
**SPECIAL EXECUTIVE BOARD MEETING**

**May 11, 2022**

1:00 PM – 2:30 PM

Location: Meeting via Zoom

**Reasonable accommodations:** Requests can be made by contacting us 48 hours in advance of the meeting through one of the following options: Phone: (760) 337-6800, TTY TDD: (760) 336-4099, or Email: [ivccinquiries@co.imperial.ca.us](mailto:ivccinquiries@co.imperial.ca.us) Copies of documents may be made available through alternative formats, upon written request.

**Zoom Meeting Link: Please see website for additional instructions.**

<https://us06web.zoom.us/j/89942849187?pwd=UzNWNE1sYlBVeXdTSStiRUJSaGtqQT09>

**Meeting ID: 899 4284 9187**

**Passcode: 615107**

**Public comments:** Should you wish to provide public comment on a specific agenda item and/or any general public comment prior to the meeting, please submit your comment via email at [ivccinquiries@co.imperial.ca.us](mailto:ivccinquiries@co.imperial.ca.us). You may also provide a public comment at the meeting. In the subject line, provide your full name, e-mail address and the agenda item # above your written public comment(s). All e-mail comments will be read aloud for the record.

<b>Name</b>	<b>Executive Board</b>	<b>Present</b>
Les Smith, General Manager, Desert Trails RV & Golf Resort	Chair	
Dr. Kathleen Lang, Vice President, California Health & Wellness	Vice Chair	
Sarah Enz, Acting Director, Imperial County, Public Administrator/AAA	Secretary	
Sylvia Marroquin, City of El Centro Council Member, Advocate	Treasurer	
Adrienne Lawson, Johnson Chapel AME Church Lay Leader, BIPOC Representative, School District Representative	Board Member	
Javier Moreno, Community Member	Board Member	
Leticia Plancarte, Director, Imperial County Behavioral Health	Board Member	
Cierra Justine Gibbs, Lived Experience	Board Member	
Father Mark Edney, Faith Based Organization	Board Member	
Kirk Mann, Imperial Valley Housing Authority Executive Director	Board Member	
Veronica E. Rodriguez, Director, IC Department of Social Services	Administrative Entity Lead	
Paula Llanas, Assistant Director, IC Department of Social Services	Administrative Entity Lead	

- I. **Call to Order**
- II. **Roll Call**
- III. **Approval of Agenda**
- IV. **Public Comment**

Public Comment is limited to items listed on agenda. Any action taken as a result of public comment shall be limited to direction to staff. Please address the board as a whole, through the Chairman. Individuals will be given three (3) minutes to address the board. Topics will be given a maximum of fifteen (15) minutes. Public comments will be limited to a maximum of 30 minutes. If additional time is required for public comments, they will be heard at the end of the meeting.

- V. **Discussion/Action Calendar**

1. Approve the ESG-CV program reallocation to Neighborhood House of Calexico Inc. for ESG-CV project expansion in an amount not to exceed \$320,300.00 (Attachment 1).

- VI. **Meeting Adjournment:**



# IMPERIAL VALLEY CONTINUUM OF CARE COUNCIL



May 11, 2022

Dear Imperial Valley Continuum of Care Council (IVCCC) Executive Board Members:

## **Requested Action:**

1. Approve the ESG-CV program reallocation to Neighborhood House of Calexico Inc. for ESG CV project expansion in an amount not to exceed \$320,300.00.

## **Background**

On March 27, 2020, Congress passed the Coronavirus Aid, Relief and Economic Security (CARES) Act. Pursuant to this Act, additional funding was allocated for the Emergency Solutions Grant (ESG) to be utilized to prevent, prepare for and respond to coronavirus (COVID-19) among individuals and families who are experiencing homelessness or receiving homeless assistance. The funds support homeless assistance to mitigate the impacts created by coronavirus.

At the onset, the Emergency Solutions Grants - Coronavirus (ESG-CV) grant was released in two separate awards. Since said release, the grant has been consolidated into one award. The request for proposals (RFP) for ESG-CV1 was released on July 9, 2020, and for ESG-CV2 on May 13, 2021. All contracts were executed for both allocations. There were seven (7) proposals received, submitted by three organizations: Catholic Charities Diocese of San Diego (CCDSD), Neighborhood House of Calexico, and Spread the Love Charity. The IVCCC Executive Board approved all seven (7) projects.

On February 28, 2022, the Administrative Entity (AE) received formal notification from Spread the Love Charity (STLC), of their early termination of their two ESG-CV contracts. The AE has identified a total of \$865,589.49 available for reallocation because of the early termination from STLC's contacts.

The AE has conferred with the State regarding potential options to reallocate said funding and options that are within statutory guidelines. The Department of Housing and Community Development (HCD) has advised the AE that the procurement process is a mandatory process that cannot be circumvented and that the AE may utilize existing projects that have gone through the procurement process to expand said projects.

The AE has reconciled the ESG-CV grant expenditures and conducted an assessment of existing ESG-CV grant funded projects, to include the existing expenditures per activity. The aforementioned assessment has identified the availability of \$309,300 in Rapid Rehousing funds. Rapid Rehousing services are a critical component in the continuum of care that provide individuals and families experiencing homelessness the housing navigation and rental assistance needed to transition into permanent housing.

In sum, the only service provider that submitted a proposal related to Rapid Rehousing was Calexico Neighborhood House (CNH). Therefore, with the information gathered by HCD, the available funding and the procurement prerequisite, the AE is recommending an expansion of the existing Rapid



## IMPERIAL VALLEY CONTINUUM OF CARE COUNCIL



Rehousing project of CNH. In addition, the program expansion will include Homeless Management Information System (HMIS) data entry services for program service delivery in the amount of \$11,000. The HMIS entry is a mandatory component of any CoC funded project:

Therefore, with the approval from HCD, the AE is recommending the subsequent reallocation of funds; any significant modification to this from the Executive Board will require further approval from HCD.

It is the AE's recommendation to award the proposed Neighborhood House of Calexico ESG-CV Program Expansion a reallocation amount not to exceed \$320,300.00 as follows: Rapid Rehousing \$309,300 and \$11,000 in HMIS.

The County of Imperial is the grantee of the ESG-CV funds and any standard agreements will require further approval by the Imperial County Board of Supervisors.

Respectfully,

*Paula Llanas*

Paula Llanas, MSW  
Assistant Director



605 'W' H Street Suite 116 Brawley, CA 92227  
760-460-4013 | [info@spreadthelovecharityiv.org](mailto:info@spreadthelovecharityiv.org)

Paula Llanas, MSW, Assistant Director  
Imperial County Department of Social Services  
2995 South 4th Street, Suite 105  
El Centro, CA 92243

Re: ESG-CV Round 1 and Round 2 Grants/Contracts

Dear Ms. Llanas,

This letter serves as formal notification that Spread the Love Charity has ceased operations due to unforeseen circumstances. Due to this, Spread the Love Charity cannot continue with the ESG-CV Round 1 and Round 2 Grants/Contracts.

Please advise how best to proceed with returning the vehicles purchased through the ESG-CV grant funded in order to mitigated damages.

Sincerely,

A handwritten signature in black ink, appearing to be "S. Enz", written over a horizontal line.

Sarah M. Enz  
Board President  
Spread the Love Charity

# Emergency Solutions Grant Coronavirus (ESG CV) Reallocation

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Reallocation of Funds

Presented to the IVCCC Executive Board on May 11, 2022



# Background

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- On March 27, 2020 Congress passed the Coronavirus Aid, Relief and Economic Security Act (CARES Act) which allocated additional funding to the ESG program to be utilized to prevent, prepare and respond to Coronavirus among individuals and families who are homeless, receiving homeless assistance or at risk of being homeless
- There were 2 rounds of ESG-CV funding released
- Imperial County's allocation for Round 1 and Round 2 was \$3,028,100 of which \$118,600 was available for administrative costs.
- Request for proposals (RFP) were released; ESG CV Round 1 released July 9, 2020 and ESG CV Round 2 released on May 13, 2021
- Executive Board approved a total of 7 proposed projects as recommended by AE; ESG CV Round 1 on August 5, 2020 and ESG CV Round 2 awardees approved on June 18, 2021
- Spread the Love Charity notified the Administrative Entity on February 28, 2022 that they had ceased operations and are discontinuing services

# Eligible Activities

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- The funds are earmarked for the following eligible activities:
  - Rapid Rehousing
  - Emergency Shelter
  - Street Outreach
  - HMIS
  - Homeless Prevention
    - Homeless Prevention may only be allowed if the applicant can demonstrate that all homeless individuals (sheltered and unsheltered) within their CoC Service area, per the most recent point-in-time (PIT) count, are already housed or will be housed with current ESG or other sources of funding.
    - Homelessness prevention funding may not be increased.



# RFPs Received, Evaluated and Awarded

Agency	Project	Funds Awarded
Catholic Charities, Diocese of San Diego- R1	Our Lady of Guadalupe Emergency Shelter Project	\$209,658.53
Spread the Love Charity-R1	Rapid Rehousing, Homelessness Prevention Emergency Shelter, Street Outreach and Homeless Management Information System Project	\$764,341.47
Neighborhood House of Calexico, Inc. - R2	Neighborhood House Rapid Rehousing Services Project	\$316,582.15
Catholic Charities, Diocese of San Diego - R2	House of Hope - Coronavirus Response Project	\$331,899.85
Catholic Charities, Diocese of San Diego - R2	Our Lady of Guadalupe - Coronavirus Response Project	\$295,212.13
Catholic Charities Diocese of San Diego - R2	Homeless Day Center - Coronavirus Response Project	\$291,989.74
Spread the Love Charity - R2	Street Outreach, Rapid Rehousing and Homeless Management Information System Project	\$699,816.13
	<b>Total</b>	<b>\$2,909,500</b>

# ESG CV Funds Available

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Grant	Funds Available
ESG-CV Round 1	\$305,736.59
ESG-CV Round 2	\$559,852.90
Total	\$865,589.49

# Proposed ESG CV Program Expansion

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- Neighborhood House of Calexico submitted a program proposal to expand their current ESG CV rapid rehousing program and provide HMIS data entry services to serve 24 additional households with services to include; security deposits, rental subsidies, utility assistance, landlord incentives and household essentials.
- Rapid Rehousing is a critical component of IVCCC's strategic goals to end homelessness by providing access to permanent housing for people experiencing homelessness.
- HUD requires 50% of ESG-CV funds to be expended no later than June 16, 2022. To meet expenditure requirements, subrecipients are required to follow Housing and Community Development (HCD) expenditure and claiming requirements which include review and acceptance of the Request for Funds submitted by AE no later than June 9, 2022. Neighborhood House of Calexico has established the ability to meet these requirements with their existing ESG-CV program.

# Recommendation

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- The Administrative Entity requests the IVCCC Executive Board approve a reallocation of \$320,300.00 to Neighborhood House of Calexico ESG CV Rapid Rehousing and HMIS program expansion.

<b>Activity</b>	<b>Reallocation amount</b>
Rapid Rehousing	\$309,300.00
HMIS	\$11,000.00

# Thank you!

